

SUBHARAM GOVERNMENT DEGREE COLLEGE

**PUNGANURU
CHITTOOR DISTRICT
ANDHRA PRADESH**

Affiliated to Sri Venkateswara University, Tirupathi (A.P)

SELF STUDY REPORT



Submitted to
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BANGALORE

SUBHARAM GOVERNMENT DEGREE COLLEGE

**Punganuru
Chittoor District
Andhra Pradesh**

Affiliated to Sri Venkateswara University, Tirupathi (A.P)

SELF STUDY REPORT



**Submitted to
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BANGALORE**

Self-Study Report

Index

Fore Word	i-ii
About Ourselves	iii-iv
Part-I: Institutional Data	1-38
A. Profile of the College	1-5
B. Criterion wise Inputs	6-26
1. Criterion I: Curricular Aspects	6-8
2. Criterion II: Teaching-Learning and Evaluation	9-12
3. Criterion III: Research, Consultancy and Extension	13-14
4. Criterion IV: Infrastructure and Learning Resources	15-19
5. Criterion V: Student Support and Progression	20-22
6. Criterion VI: Governance and Leadership	23-24
7. Criterion VII: Innovative Practices	25-26
C. Profile of the Departments	27-38
Part II: The Evaluative Report	39-225
A. Executive Summary	39-43
B. Criterion-wise Evaluative Report	44-160
C. Evaluative Report of the Departments	161-224
D. Declaration by the Head of the institution	225

Appendices

Students come from nearby villages and they do not know how to meaningfully relate their academic knowledge to life. They approach Higher Education with a sense of wonder and sometimes with much bewilderment.

Thus the responsibility of the teachers becomes all the more a challenging one. And with much confidence and faith in the team of my teachers, I assure everyone, that our college staff is ready to face any kind of challenge. To express our readiness and preparedness and to make known our capabilities and strengths, our college is going for NAAC assessment.

The Self-Study Report submitted to the National Accreditation and Assessment Council clearly presents the various phases of development of this college, which are marked by conspicuous improvements both in infrastructure and academic ambience; with all relevant documents supporting the facts. This Self-Study Report enables to get a bird's eye view of the college. It also to get aims at making a realistic attempt to portray the present state of the college.

The Principal and the Staff are highly indebted to Dr. K.Lakshmi Narayana, I.A.S., Commissioner of Collegiate Education, Andhra Pradesh, Hyderabad for the moral and material support extended to this institution in order to make us confident to meet the requirements of NAAC Assessment. We express our deep and profound sense of gratitude and thanks to the Commissioner of Collegiate Education for giving us consent to go for the NAAC Assessment. We also thank our Academic Guidance Cell of the Commissionerate for their constant and inspiring suggestions. I appreciate the efforts of all the members of staff and particularly the coordinating committee for giving their best in bringing out this Report.

DR. K. RAMAMOORTHY
PRINCIPAL

FORE WORD

Education enables human beings to distinguish good and evil. It makes man highly cultured and endows him with the power of discretion. Education aims at enlightenment in general. Besides the modern educated man seeks his livelihood through it.

Educating the rural students is in fact a difficult task. A lot of care is to be bestowed in designing the curriculum to impart the right kind of education to them besides incorporating a number of socio-psychological inputs in the form of extra academic activities. As majority of students are suffering from lack of confidence and other inhibitions, the first and foremost need is to inculcate the right kind of confidence in them. Students should be directed towards the pursuit of higher education with renewed vigour and enthusiasm so as to make them compete with the urban students.

Education alone makes a man noble-minded and a man without education is considered a 'Strange Brute'. This exhortation is applicable to all the people in general and rural people in particular. Students with rural background are not fully aware of the benefits of higher education. Lack of exposure is chiefly responsible for these lapses and awareness is to be created in them by providing congenial atmosphere for acquiring higher education. It must also be within the reach of these students with meager financial resources.

Under the guidance of the most efficient and competent principals and highly motivated teaching faculty, the college has always been aware of the responsibility and carrying it with much commitment and dedication. The College has not only a vision but also a specific plan to carry out that vision; it has always kept in mind that most.



ABOUT OURSELVES



Punganur is a rural town on Chennai route, 25 Kms., away from Madanapalli. It is a very small town with rural background, dotted with many temples in and around. It was ruled by the Sugutur Zamindars for a long period. People of this town have been known for their innocence since age old days.

Till 1983, students of this area were going to Madanapalli, Tirupathi or Chittoor to pursue their higher education after completion of Intermediate Course. So many students were compelled to put an end to their education with Intermediate course due to the financial constraints. This area is frequently hit by droughts and the people suffer from famine or other natural calamities, causing an imbalance in their financial condition.

To attend to the needs of higher education of this area, the Government of Andhra Pradesh has given permission to start a Degree College in the town. The efforts put up by the local political leaders, philanthropists and the committee constituted to establish a Degree College, succeeded in getting this permission from the Government in 1983. Later the most reputed philanthropist of this area Sri Sannuthi Ramamurthy Garu (Proprietor, Murthy Glass & Plywood, Chairman of Subharam Trust, Bangalore) donated a sum of Rs. 2,66,666-66ps, to the college as corpus fund. Thus the college is later named after the Chief Donor and his wife (Smt. Subhashini and Rama Murthy) as Subharam Government Degree College, Punganur.

The college began functioning from the academic year 1983-84 with B.A. (History, Economics & Political Science) and B.Com (General) courses with a sanctioned strength of 80 and 60 respectively. To-day i.e., (2007-08) the College has three year degree courses in five combinations with nearly 700 students. The college offers instruction in B.A. (History, Economics, and

Political Science) B.A (Mathematics, Economics & Statistics) B.Com (General), B.Com (Computer Applications) and B.Sc (Mathematics, Statistics & Computer Science)

The college functions in two sessions i.e., from 9-00 AM to 1-25 PM in the morning session and from 1-30 to 5-55 PM in the afternoon session. The conventional courses are conducted in the morning session and self-financed courses in the afternoon session.

The very purpose of the Government of Andhra Pradesh in establishing a Degree College in Punganur is to help the people belonging to this rural area with meager resources of income get access to the programmes of Higher Education. A considerably good number of students belonging to this town and the surrounding villages in a radius of 30 Kms, have got the advantage of continuing their education without much difficulty. The college has been catering mostly to the needs of the rural students belonging to economically, socially backward and S.C & S.T communities.

Self Study Report

PART - I

INSTITUTIONAL DATA

Part 1: Introduction

Part 2: The College

Part 3: The College

Part 4: The College

Part 5: The College

Part 6: The College

Part 7: The College

Part 8: The College

A. PROFILE OF THE COLLEGE

Part 9: The College

Part 10: The College

Part 11: The College

Part 12: The College

Part 13: The College

Part 14: The College

Part 15: The College

Part 16: The College

Part 17: The College

Part 18: The College

Part 19: The College

Part 20: The College

Part 21: The College

Part 22: The College

Part 23: The College

Part 24: The College

Part 25: The College

Part 26: The College

Part 27: The College

Part 28: The College

Part I: Institutional Data

A) Profile of the College

1. Name and address of the college:

Name: Subharam Government Degree College, Punganur		
Address: Ramasamudram Road, Punganur.		
City: Punganur	District: Chittoor	State: Andhra Pradesh
Pin code: 517 247		
Website: Under Construction		

2. For communication:

Office

Name	Area / STD code	Tel. No.	Fax No.	E-mail
Principal: Dr. K.Rama Moorthy	08581	253139		
Vice Principal:				
Steering Committee Coordinator B. Mahaboob Basha	08581	253139		

Residence

Name	Area/ STD code	Tel. No.	Mobile No.
Principal: Dr. K.Rama Moorthy			9490276294
Vice Principal:			
Steering Committee Coordinator B. Mahaboob Basha	08581	251074	

3. Type of Institution:

- a. By management
- i. Affiliated College ☒
 - ii. Constituent College ☐
- b. By funding
- i. Government ☒
 - ii. Grant-in-aid ☐
 - iii. Self-financed ☐
 - iv. Any other (Specify the type) ☐
- c. By Gender
- i. For Men ☐
 - ii. For Women ☐
 - iii. Co-education ☒

4. Is it a recognized minority institution?

Yes ☐ No ☒

If yes specify the minority status (Religious/linguistic/ any other)
(Provide the necessary supporting documents)

5. a) Date of establishment of the college:

Date	Month	Year
07	11	1983

b) University to which the college is affiliated
(If it is an affiliated college)
or which governs the college
(If it is a constituent college)

Sri Venkateswara
University

6. Date of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (I)		Under the Process
ii. 12 (B)		Under the process

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

**7. Does the University Act provide for autonomy of Affiliated/
Constituent Colleges?**

Yes ☒ No ☐

If yes, has the college applied for autonomy?

Yes ☐ No ☒

8. Campus area in acres/sq.mts:

14.05 acres

9. Location of the college: (based on Govt. of India census)

Urban ☐

Semi-urban ☐

Rural ☒

Tribal ☐

Hilly area ☐

Any other (specify)

10. Details of programmes offered by the institution: (Give last Year's data)

Programme Level	Name of the Programme/ Course	Duration *	Entry Qualification	Medium of instruction	Sanctioned Student Strength	Number of students admitted
Under-graduate	I B.A		Intermediate	Telugu	80	55
	II B.A			Telugu	80+40	119
	III B.A			Telugu	80+40	117
	I B.Com (General)			Telugu	60	32
	II B.Com (General)			Telugu	60	49
	III B.Com (General)			Telugu	60+20	77
	I B.A (M.E.S)			Telugu	40	Nil
	II B.A (M.E.S)			Telugu	40	Nil
	III B.A (M.E.S)			Telugu	40	11
	I B.Sc (C.A)			English	60	14
	II B.Sc (C.A)			English	60	21
	III B.Sc (C.A)			English	60	29
	I B.Com (C.A)			English	60	58
	II B.Com (C.A)			English	60	60
	III B.Com (C.A)			English	60	38

11. List the departments:

Science
Departments: Mathematics , Statistics and Computer Science
Arts
Departments: English, Telugu, Hindi, History, Economics, and Political Science.
Commerce:
Departments: Commerce
Any Other (Specify)
Departments: Library , Physical Education

12. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total Number of students enrolled)

(a) Including the salary component = Rs. 4767/-

(b) Excluding the salary component = Rs. 556/-

B. CRITERION WISE INPUTS

B) Criterion-wise Inputs

Criterion I: Curricular Aspects

1. Does the College have a stated

Vision?

Yes	☒	No	☐
-----	-------------------------------------	----	--------------------------

Mission?

Yes	☒	No	☐
-----	-------------------------------------	----	--------------------------

Objectives?

Yes	☒	No	☐
-----	-------------------------------------	----	--------------------------

2. Does the college offer self-financed Programmes?

Yes ☒ No ☐

If yes, how many?

2

Fee charged for each programme (include Certificate, Diploma, Add-on courses etc.)

Sl.No.	Programme (B.Sc., B.Com. etc.)	Fee charged in Rs.
1.	B.Sc Computer Sciences	Rs. 3000+ University Fee
2.	B.Com Computer Applications	Rs.3000+University Fee

3. Number of Programmes offered under

a. annual system

5

b. semester system

Nil

c. trimester system

Nil

4. Programmes with

a. choice based credit system

Yes		No	√	Number	
Yes	√	No		Number	

b. Inter/multidisciplinary approach

c. Any other, specify

Yes		No	√	Number	
-----	--	----	---	--------	--

5. Are there Programmes where assessment of teachers by students is practiced?

Yes	√	No		Number	5
-----	---	----	--	--------	---

6. Are there Programmes taught only by visiting faculty?

Yes		No	√	Number	
-----	--	----	---	--------	--

7. New programmes introduced during the last five years

UG

Yes		No	√	Number	
Yes		No		Number	
Yes		No		Number	

PG

Others (specify)

8. How long does it take for the institution to introduce a new programme within the existing system?

The institution has to submit the necessary proposals for introducing new programmes well in advance to the higher authorities i.e., University concerned and the Commissioner of Collegiate Education, A.P. Provided all the formalities are fulfilled the institution can introduce a new programme within no time.

4. Programmes with

a. choice based credit system

Yes		No	√	Number	
Yes	√	No		Number	

b. Inter/multidisciplinary approach

c. Any other, specify

Yes		No	√	Number	
-----	--	----	---	--------	--

5. Are there Programmes where assessment of teachers by students is practiced?

Yes	√	No		Number	5
-----	---	----	--	--------	---

6. Are there Programmes taught only by visiting faculty?

Yes		No	√	Number	
-----	--	----	---	--------	--

7. New programmes introduced during the last five years

UG

Yes		No	√	Number	
-----	--	----	---	--------	--

PG

Yes		No		Number	
-----	--	----	--	--------	--

Others (specify)

Yes		No		Number	
-----	--	----	--	--------	--

8. How long does it take for the institution to introduce a new programme within the existing system?

The institution has to submit the necessary proposals for introducing new programmes well in advance to the higher authorities i.e., University concerned and the Commissioner of Collegiate Education , A.P. Provided all the formalities are fulfilled the institution can introduce a new programme within no time.

9. Does the institution develop and deploy action plans for effective implementation of the curriculum?

Yes	√	No	
-----	---	----	--

10. Was there major syllabus revision during the last five years? If yes, indicate the number.

Yes	√	No		Number	10
-----	---	----	--	--------	----

11. Is there a provision for Project work etc. in the programme? If yes, indicate the number.

Yes	√	No		Number	02
-----	---	----	--	--------	----

12. Is there any mechanism to obtain feedback on curricular aspects from

a. Academic Peers?

Yes	√	No	
-----	---	----	--

b. Alumni?

Yes	√	No	
-----	---	----	--

c. Students?

Yes	√	No	
-----	---	----	--

d. Employers?

Yes	√	No	
-----	---	----	--

e. Any other?

Yes		No	
-----	--	----	--

Criterion II: Teaching-Learning and Evaluation

1. How are students selected for admission to various courses?

- a) Through an entrance test developed by the institution
- b) Common entrance test conducted by the University/Government
- c) Through interview
- d) Entrance test and interview
- e) Merit at the previous qualifying examination
- f) Any other (specify)

☐
☐
☒
☐
☒
☐

(If more than one method is followed, kindly specify the weightages)

2. Highest and Lowest percentage of marks at the qualifying Examination considered for admission during the previous academic year

Programmes (UG)	Open category		SC/ST category		Any other (specify)	
	Highest (%)	Lowest (%)	Highest (%)	Lowest (%)	Highest (%)	Lowest (%)
	79	40	67.3	38.4		

3. Number of working days during the last academic year

240

4. Number of teaching days during the last academic year

200

5. Number of positions sanctioned and filled

	Sanctioned/ Filled	
Teaching	16	16
Non-teaching	5	3
Technical	--	01

6. a. Number of regular and permanent teachers (gender-wise)

Professors	M	-	F	-
Readers	M	1	F	-
Sr. Grade lecturers	M	2	F	-
Lecturers	M	7	F	-

b. Number of temporary teachers (gender-wise)

Lecturers – Full-time	M	-	F	-
-----------------------	---	---	---	---

Lecturers – Part-time	M	10	F	4
-----------------------	---	----	---	---

Lecturers (Management appointees) - Full time	M	-	F	-
---	---	---	---	---

Lecturers (Management appointees) - Part time	M		F	
---	---	--	---	--

Any other	M	-	F	-
-----------	---	---	---	---

Total	M	20	F	4
-------	---	----	---	---

c. Number of teachers

From the same State	24
From other States	

*** M – Male F – Female**

7. a. Number of qualified/ permanent teachers and their percentage to the total number of faculty

24	100%
----	------
- b. Teacher: student ratio

1:28

- c. Number of teachers with Ph.D. as the highest qualification and their percentage to the total faculty strength

2	8
---	---
- d. Number of teachers with M. Phil as the highest qualification and their percentage to the total faculty strength

4	16
---	----
- e. Percentage of the teachers who have completed UGC, NET and SLET exams

4

- f. Percentage of the faculty who have served as resource persons in Workshop/ Seminars/ Conferences during the last five years

4

- g. Number of faculty development programmes availed by teachers (last five years)
- | | 1 | 2 | 3 | 4 | 5 |
|--|---|---|---|---|---|
| UGC/ FIP programme | | | | | |
| Refresher: | - | 2 | - | 3 | - |
| Orientation: | | | | 1 | 1 |
| Any other (specify)(ELF) English Language Fellow | | | | | 1 |
- h. Number of faculty development programmes organized by the college during the last five years
- | | 1 | 2 | 3 | 4 | 5 |
|--|---|---|---|---|---|
| Seminars/ workshops/symposia on curricular development, teaching- learning, assessment, etc. | | | | | 1 |
| Research management | | | | | |
| Invited/endowment lectures | | | | | 1 |
| Any other (specify) | | | | | |

8. Number and percentage of the courses where predominantly the lecture method is practiced

05	100
----	-----
9. Does the college have the tutor-ward system? Yes ☒ No ☐
If yes, how many students are under the care of a teacher?

50

10. Are remedial programmes offered?

Yes	☒	No		Number	10
-----	-------------------------------------	----	--	--------	----
11. Are bridge courses offered?

Yes	☒	No		Number	3
-----	-------------------------------------	----	--	--------	---
12. Are there Courses with ICT-enabled teaching-learning processes?

Yes	☒	No		Number	2
-----	-------------------------------------	----	--	--------	---
13. Is there a mechanism for:
- a. Self appraisal of faculty ? Yes ☒ No ☐
 - b. Student assessment of faculty performance? Yes ☒ No ☐
 - c. Expert /Peer assessment of faculty performance? Yes ☒ No ☐
14. Do the faculty members perform additional administrative work? If yes, the average number of hours spent by the faculty per week

3 Hours

Criterion III: Research, Consultancy and Extension

1. How many teaching faculty are actively involved in research?
(Guiding student research, managing research projects etc.,)

Number % of total

1	4%
---	----

2. Research collaborations

a) National

Yes ☐ No ☒

If yes, how many?

--

b) International

Yes ☐ No ☒

If yes, how many?

--

3. Is the faculty involved in

Consultancy Work?

If yes, consultancy earnings/
year (average of last two years
may be given) Consultancy
services are provided at free of
cost.

Yes ☒ No ☐

Nil

4. a. Do the teachers have ongoing/ completed
research projects?

Yes ☐ No ☒

If yes, how many?

On going
Completed

- b. Provide the following details about the
ongoing research projects (Student study
projects)

Major projects	Yes	No	✓	Number	Agency	Amt.
Minor projects	Yes	No	✓	Number	Agency	Amt.
Student Study Projects	Yes	✓	No	-	Number	44

5. Research Publications

International journals	Yes		No	✓	Number
National journals – refereed papers	Yes		No	✓	Number
College journal	Yes		No	✓	Number
Books	Yes		No	✓	Number
Abstracts	Yes		No	--	Number
Any other (specify)	Yes		No		Number

6. Has the faculty

a) Participated in Conferences? Yes ✓ No ☐ Number

b) Presented research papers in Conferences? Yes ✓ No ☐ Number

7. Number of extension activities organized in collaboration with other agencies/NGOs (such as Rotary/Lions Club) (average of last two years)

8. Number of regular extension programmes organized by NSS and NCC (average of last two years)

NSS	NCC
4	--

9. Number of NCC Cadets/units

M	-	F	-	Units	-
---	---	---	---	-------	---

10. Number of NSS Volunteers/units

M	90	F	64	Units	1
---	----	---	----	-------	---

Criterion IV: Infrastructure and Learning Resources

1.	(a) Campus area in acres	14.05 acres																
	(b) Built up area in Sq. Meters (*1 sq.ft. = 0.093 sq.mt)	1875 Sq . mts																
2.	Working hours of the Library																	
	(a) On working days	8.30 AM to 5.30 PM																
	(b) On holidays	10 am to 3 pm																
	(c) On Examination days	8.30 AM to 5.30 PM																
3.	Average number of faculty visiting the library/day (average for the last two years)	15																
4.	Average number of students visiting the library/day (average for the last two years)	120																
5.	Number of journals subscribed to the institution	15																
6.	Does the library have the open access system?	Yes ☒ No ☐																
7.	Total collection (Number)	<table border="1"> <thead> <tr> <th>Titles</th> <th>Volumes</th> </tr> </thead> <tbody> <tr> <td>a. Books</td> <td>6046</td> </tr> <tr> <td>b. Textbooks</td> <td>3800</td> </tr> <tr> <td>c. Reference books</td> <td>200</td> </tr> <tr> <td>d. Magazines</td> <td>20</td> </tr> <tr> <td>e. Current journals</td> <td></td> </tr> <tr> <td> Indian journals</td> <td>15</td> </tr> <tr> <td> Foreign journals</td> <td></td> </tr> </tbody> </table>	Titles	Volumes	a. Books	6046	b. Textbooks	3800	c. Reference books	200	d. Magazines	20	e. Current journals		Indian journals	15	Foreign journals	
Titles	Volumes																	
a. Books	6046																	
b. Textbooks	3800																	
c. Reference books	200																	
d. Magazines	20																	
e. Current journals																		
Indian journals	15																	
Foreign journals																		

f. Peer-reviewed journals	--
g. Back volumes of journals	--

h. E-resources	
CDs/ DVDs	50
Databases	--
Online journals	
Audio- Visual resources	TV

i. Special collections (numbers)	Yes	No	No.
Repository (World Bank , OECD, UNESCO etc.)		√	
Interlibrary borrowing facility	√		2
Materials acquired under special schemes (UGC, DST etc.)		√	
Materials for Competitive examinations including Employment news, Yojana etc.	√		2
Book Bank	√		435
Braille materials		√	
Manuscripts	√		2
Any other (specify) Donated by Zindal Trust	√		87

8. Number of books/journals / periodicals added during the last two years and their total cost

	The year before last 2005- 06		Last Year 2006-07	
	Number	Total Cost (Rs.)	Number	Total Cost (Rs.)
Text books	488	46645	1319	99150
Reference Books	--	--	--	--
Other books	--	--	--	--
Journals/Periodicals	17	8039	27	7378
Encyclopedia	--	--	--	--
Any other(specify)	--	--	--	--

9. Mention the

Total carpet area of the Central Library (in sq. ft)
Number of departmental libraries
Average carpet area of the departmental libraries
Seating capacity of the Central Library (Reading room)

1332 Sq .feet
10
60

10. Status of Automation of the Library

not initiated ☐
fully automated ☐
partially automated ☒

11. Percentage of library budget in relation to the total budget

20% for the year 2007-08.

12. **Services/facilities available in the library (If yes, tick in the box)**

Circulation	✓
Clipping	✓
Bibliographic compilation	□
Reference	✓
Reprography	✓
Computer and Printing	✓
Internet	✓
Inter-library loan	✓
Power back up	✓
Information display and notification	✓
User orientation /information literacy	
Any other (specify)	

Classification of books

13. **Average number of books issued/returned per day**

50

14. **Ratio of library books to the number of students enrolled**

1:10

15. **Computer Facilities**

Number of computers in the college

30

Number of Departments with computer facilities

3

Central computer facility (Number of terminals)

3

Budget allocated for purchase of computers during the last academic year

Amount spent on maintenance and upgrading of computer facilities during the last academic year

Rs. 10000/-

Internet Facility, Connectivity

Dialup	Broadband	Others (Specify)
√		

Number of nodes/ computers with Internet facility

1

16. Is there a Workshop/Instrumentation Centre?

Yes	No	Available from the year
	√	

17. Is there a Health Centre?

Yes	No	Available from the year	2006
√			

18. Is there Residential accommodation for

Faculty ?

Yes	No	√

Non-teaching staff ?

Yes	No	√

19. Are there student Hostels?

Yes	No	√

20. Is there a provision for

a) Sports fields

Yes	√	No

b) Gymnasium

Yes	√	No

c) Womens' rest rooms

Yes	√	No

d) Transport

Yes	√	No

e) Canteen/Cafeteria

Yes	√	No

f) Students centre

Yes	√	No

g) Vehicle parking facility

Yes	√	No

Criterion V: Student Support and Progression

1. a Student strength

(Provide information in the following format, for the past two years)

Student Enrolment	UG 2005-06			Self-Funded 2005-06		
	M	F	T	M	F	T
Number of students from the same State where the college is located	395	254	649	108	43	151
	UG 2006-07			Self-Funded 2006-07		
	348	234	582	147	51	198
Number of students from other States	--	1	1			

M – Men, F- Female, T-Total

b. Dropout rate in UG and PG (average for the last two batches)

UG

Number	%
30	2%

2. Financial support for students: (last Year)

Endowments:

Freeships:

Scholarship (Government)

Scholarship (Institution)

Number of loan facilities:

Any other financial support

TANA FOUNDATION- BREAD SCHOLARSHIP

Ms.M.Swathi and Ms.Y.Kalpana

Number	Amount
--------	--------

--	--
----	----

--	--

419	933010
15	3750
2	

3. Does the college obtain feedback from students on their campus experience?

Yes ☒ No ☐

4. Major cultural events (data for last year) 2006-07 (Town level)

Events	Organized			Participated		
	Yes	No	Number	Yes	No	Number
Inter-collegiate	✓		3	✓		4

5. Examination Results (data of past five years)

Results	UG				
	1	2	3	4	5
Pass Percentage	B.A -65	69	73	67	59
	B.Com -46	55	53	52	53
	B.Sc -	91	91	100	89
Number of first classes	B.A -	1	30	11	12
	B.Com -8	3	2	7	8
	B.Sc -	12	1	6	11
Number of distinctions	B.A -	5		2	1
	B.Com -	3			
	B.Sc -	6	3	3	3
Ranks (if any)	B.A -				
	B.Com -				
	B.Sc -				

6. Number of overseas programmes on campus and income earned:

Number	Amount	Agency
Nil	Nil	Nil

7. Number of students who have passed the following examinations during the last five years

NET					
SLET					
CAT					
TOEFL					
GRE					
GMAT					
Civil services (IAS / IPS/IFS)					
Defence Entrance					
Other services					
Any other (specify)	76	81	107	162	186
P.G.CET, Ed.CET, L.CET,D.Sc,LP.CET					

8. Is there a Student Counselling Centre?

Yes	√	No	
-----	---	----	--

9. Is there a Grievance Redressal Cell?

Yes	√	No	
-----	---	----	--

10. Does the college have an Alumni Association?

Yes		No		Formed in the year	2006-07
√					

11. Does the college have a Parent-teachers Association?

Yes		No		Formed in the year	2006-07
√					

Criterion VI: Governance and Leadership

1. Has the institution appointed a permanent Principal?

Yes	√	No	
-----	---	----	--

If Yes, denote the qualifications

M.A. Ph.D.,
B.Sc., P.G.
Diploma in
GERMAN

If No,
for how long has the position been vacant?

--

2. Number of professional development programmes held for the Non-teaching staff (last two years)

--	--

3. Financial resources of the college (approximate amount) – Last year's data-2006-07

Grant-in-aid

Nil

Fee from aided courses

Rs.68,958

Donation

Rs.200000/-
+ Rs.15000

Fee from Self-funded courses

Rs. 605941

4. Statement of Expenditure (for last two years)

Item	Before last	last year
% spent on the salaries of faculty	3250128	3233910
% spent on the salaries of non-teaching employees including contractual workers	424344	460296
% spent on books and journals	51645	99600
% spent on Building development	--	586555
% spent on hostels, and other student amenities	--	--
% spent on maintenance - electricity, water, telephones, infrastructure	18304	36317
% spent on academic activities of departments - laboratories, green house, animal house, field trips, Computers.	69,300	4,34,768
% spent on research, seminars, etc.		
% spent on miscellaneous expenditure	57,061	3,84,420

Note: The institution may provide the details regarding the above table as per the heads of accounts being maintained. However, care may be taken to cover the above items.

5. Dates of meetings of Academic and Administrative Bodies during the last two years:	2006-07	2007-08
Any other (specify)	26/06,13/07,31/07	11/06,5/07,16/07,
1. Staff Council	25/08,2/09,22/09, 11/01,25/01,13/02,2/03	4/08,21/08,10/10, 2/01,29/01
2. CPDC	8/06,16/06,21/08, 24/08,20/10,23/10, 10/1,11/1,9/02, 12/02,2/03	15/10,

6. Are there Welfare Schemes for the academic community?

Loans:	Yes	√	No	
Medical allowance	Yes	√	No	
Any other (Vehicle Loan, Festival Advance)	Yes	√	No	

7. Are there ICT supported / Computerized units/processes/activities for the following?

a) Administrative section/ Office	Yes	√	No	
b) Finance Unit	Yes	√	No	√
c) Student Admissions	Yes	√	No	
d) Placements	Yes		No	√
e) Aptitude Testing	Yes		No	√
f) Examinations	Yes	√	No	
g) Student Records	Yes	√	No	

Criterion VII: Innovative Practices

1. Has the institution established Internal Quality Assurance Mechanisms?

Yes	✓	No	
-----	---	----	--

2. Do students participate in the Quality Enhancement initiatives of the Institution?

Yes	✓	No	
-----	---	----	--

3. What is the percentage of the following student categories in the institution?

- a. SC
- b. ST
- c. OBC
- d. Women
- e. Differently-abled
- f. Rural
- h. Tribal
- i. Any other (specify)
General Category

19.12
3.82
45.88
33.82
0.74
80.0
3.82
33.38

4. What is the percentage of the following category of staff?

	Category	Teaching staff	%	Non-teaching staff	%
a	SC	03	13	01	20
b	ST	Nil	Nil	Nil	Nil
c	OBC	05	20	--	--
d	Women	04	17	01	20
e	Physically-challenged	Nil	Nil	Nil	Nil
f	General Category	12	50	03	60

5. What is the percentage incremental academic growth of the following category of students for the last two batches?

	Category	At Admission		On completion of the course	
		Batch I 2003-04	Batch II 2004-05	Batch I 2005-06	Batch II 2006-07
a.	SC	36%	39%	42%	45%
b.	ST	35%	37%	40%	42%
c.	OBC	45%	48%	53%	56%
d.	Women	48%	50%	55%	57%
e.	Physically challenged	39%	42%	42%	44%
f.	General Category	54%	58%	63%	66%
g.	Any other(specify)				

C.PROFILE OF THE DEPARTMENTS

Profile of the Department of English		Responses	
1.	Name of the Department	English	
2.	Year of Establishment	1983	
3.	Number of Teachers sanctioned and present position	2	2
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	2/407	
7.	Demand Ratio (No. of seats : No. of applications)	1:1	
8.	Ratio of Teachers to Students	1:203	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10.	The year when the curriculum was revised last	2005-06	
11.	Number of students passed NET/SLET etc. (last two years)	Nil	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	University-43% College-57.14%	
13.	University Distinction/ Ranks	Nil	
14.	Publications by faculty (last 5 years)	Nil	
15.	Awards and recognition received by faculty (last five years)	Nil	
16.	Faculty who have Attended National and International Seminars (last five years)	1	
17.	Number of National and International seminars organized (Last five years)	Nil	
18.	Number of teachers engaged in consultancy and the revenue generated	2	
19.	Number of Ongoing projects and its total outlay	Nil	
20.	Research projects completed during last two years & its total outlay	Nil	
21.	Number of inventions and patents	Nil	
22.	Number of Ph. D theses guided during the last two years	Nil	
23.	Number of Books in the Departmental Library, if any	50	
24.	Number of Journals/Periodicals	1	
25.	Number of Computers	2	
26.	Annual Budget	As Sanctioned by the Government of A.P.	

Profile of the Department of Telugu		Response
1	Name of the Department	Telugu
2	Year of Establishment	1983
3	Number of Teachers sanctioned and present position	1 2
4	Number of Administrative Staff	Nil
5	Number of Technical Staff	Nil
6	Number of Teachers and Students	2/375
7	Demand Ratio (No. of seats : No. of applications)	1:1
8	Ratio of Teachers to Students	1:187
9	Number of research scholars who had their master's degree from other institutions	Nil
10	The year when the curriculum was revised last	2001-02
11	Number of students passed NET/SLET etc. (last two years)	Nil
12	Success Rate of students (What is the pass percentage as compared to the University average)	University-70% College-98%
13	University Distinction/ Ranks	Nil
14	Publications by faculty (last 5 years)	1
15	Awards and recognition received by faculty (last five years)	Nil
16	Faculty who have Attended National and International Seminars (last five years)	Nil
17	Number of National and International seminars organized (Last five years)	Nil
18	Number of teachers engaged in consultancy and the revenue generated	
19	Number of Ongoing projects and its total outlay	Nil
20	Research projects completed during last two years & its total outlay	Nil
21	Number of inventions and patents	Nil
22	Number of Ph. D theses guided during the last two years	Nil
23	Number of Books in the Departmental Library, if any	50
24	Number of Journals/Periodicals	01
25	Number of Computers	Nil
26	Annual Budget	As Sanctioned by the Govt. of A.P.

Profile of the Department of Hindi		Responses
1	Name of the Department	Hindi
2	Year of Establishment	1983
3	Number of Teachers sanctioned and present position	1 01
4	Number of Administrative Staff	Nil
5	Number of Technical Staff	Nil
6	Number of Teachers and Students	01-32
7	Demand Ratio (No. of seats : No. of applications)	1:1
8	Ratio of Teachers to Students	1:32
9	Number of research scholars who had their master's degree from other institutions	Nil
10	The year when the curriculum was revised last	2004-05
11	Number of students passed NET/SLET etc. (last two years)	Nil
12	Success Rate of students (What is the pass percentage as compared to the University average?)	University-85% College-100%
13	University Distinction/ Ranks	Nil
14	Publications by faculty (last 5 years)	Nil
15	Awards and recognition received by faculty (last five years)	Nil
16	Faculty who have Attended National and International Seminars (last five years)	Nil
17	Number of National and International seminars organized (Last five years)	Nil
18	Number of teachers engaged in consultancy and the revenue generated	Nil
19	Number of Ongoing projects and its total outlay	Nil
20	Research projects completed during last two years & its total outlay	Nil
21	Number of inventions and patents	Nil
22	Number of Ph. D theses guided during the last two years	Nil
23	Number of Books in the Departmental Library, if any	50
24	Number of Journals/Periodicals	1
25	Number of Computers	Nil
26	Annual Budget	As Sanctioned by the Govt. of A.P.

Profile of the Department of History		Responses
1	Name of the Department	History
2	Year of Establishment	1983
3	Number of Teachers sanctioned and present position	1 1
4	Number of Administrative Staff	Nil
5	Number of Technical Staff	Nil
6	Number of Teachers and Students	01-293
7	Demand Ratio (No. of seats : No. of applications)	1:1
8	Ratio of Teachers to Students	1:293
9	Number of research scholars who had their master's degree from other institutions	Nil
10	The year when the curriculum was revised last	2004-05
11	Number of students passed NET/SLET etc. (last two years)	Nil
12	Success Rate of students (What is the pass percentage as compared to the University average?)	University-48% College-59%
13	University Distinction/ Ranks	Nil
14	Publications by faculty (last 5 years)	Nil
15	Awards and recognition received by faculty (last five years)	Nil
16	Faculty who have Attended National and International Seminars (last five years)	Nil
17	Number of National and International seminars organized (Last five years)	Nil
18	Number of teachers engaged in consultancy and the revenue generated	Nil
19	Number of Ongoing projects and its total outlay	Nil
20	Research projects completed during last two years & its total outlay	Nil
21	Number of inventions and patents	Nil
22	Number of Ph. D theses guided during the last two years	Nil
23	Number of Books in the Departmental Library, if any	50
24	Number of Journals/Periodicals	1
25	Number of Computers	Nil
26	Annual Budget	As Sanctioned by the Govt. of A.P.

Profile of the Department of Economics		Responses	
1	Name of the Department	Economics	
2	Year of Establishment	1983	
3	Number of Teachers sanctioned and present position	02	01
4	Number of Administrative Staff	Nil	
5	Number of Technical Staff	Nil	
6	Number of Teachers and Students	02-306	
7	Demand Ratio (No. of seats : No. of applications)	1:1	
8	Ratio of Teachers to Students	1:153	
9	Number of research scholars who had their master's degree from other institutions	Nil	
10	The year when the curriculum was revised last	2004-05	
11	Number of students passed NET/SLET etc. (last two years)	Nil	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	University-68% College-82%	
13	University Distinction/ Ranks	Nil	
14	Publications by faculty (last 5 years)	Nil	
15	Awards and recognition received by faculty (last five years)	Nil	
16	Faculty who have attended National and International Seminars (last five years)	Nil	
17	Number of National and International seminars organized (Last five years)	Nil	
18	Number of teachers engaged in consultancy and the revenue generated	Nil	
19	Number of Ongoing projects and its total outlay	Nil	
20	Research projects completed during last two years & its total outlay	Nil	
21	Number of inventions and patents	Nil	
22	Number of Ph. D theses guided during the last two years	Nil	
23	Number of Books in the Departmental Library, if any	50	
24	Number of Journals/Periodicals	01	
25	Number of Computers	Nil	
26	Annual Budget	As Sanctioned by the Govt. of A.P.	

Profile of the Department of Political Science		Responses
1	Name of the Department	Political Science
2	Year of Establishment	1983
3	Number of Teachers sanctioned and present position	01 01
4	Number of Administrative Staff	Nil
5	Number of Technical Staff	Nil
6	Number of Teachers and Students	1-293
7	Demand Ratio (No. of seats : No. of applications)	1:1
8	Ratio of Teachers to Students	1:293
9	Number of research scholars who had their master's degree from other institutions	Nil
10	The year when the curriculum was revised last	2004-05
11	Number of students passed NET/SLET etc. (last two years)	Nil
12	Success Rate of students (What is the pass percentage as compared to the University average?)	University-52% College-59%
13	University Distinction/ Ranks	Nil
14	Publications by faculty (last 5 years)	Nil
15	Awards and recognition received by faculty (last five years)	Nil
16	Faculty who have Attended National and International Seminars (last five years)	Nil
17	Number of National and International seminars organized (Last five years)	Nil
18	Number of teachers engaged in consultancy and the revenue generated	Nil
19	Number of Ongoing projects and its total outlay	Nil
20	Research projects completed during last two years & its total outlay	Nil
21	Number of inventions and patents	Nil
22	Number of Ph. D theses guided during the last two years	Nil
23	Number of Books in the Departmental Library, if any	50
24	Number of Journals/Periodicals	1
25	Number of Computers	Nil
26	Annual Budget	As Sanctioned by the Govt. of A.P.

Profile of the Department of Commerce		Responses	
1	Name of the Department	Commerce	
2	Year of Establishment	1983	
3	Number of Teachers sanctioned and present position	03	06
4	Number of Administrative Staff	Nil	
5	Number of Technical Staff	Nil	
6	Number of Teachers and Students	06-320	
7	Demand Ratio (No. of seats : No. of applications)	1:1	
8	Ratio of Teachers to Students	1:53	
9	Number of research scholars who had their master's degree from other institutions	Nil	
10	The year when the curriculum was revised last	2000-01	
11	Number of students passed NET/SLET etc. (last two years)	Nil	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	College-53% University-42%	
13	University Distinction/ Ranks	Nil	
14	Publications by faculty (last 5 years)	Nil	
15	Awards and recognition received by faculty (last five years)	Nil	
16	Faculty who have Attended National and International Seminars (last five years)	Nil	
17	Number of National and International seminars organized (Last five years)	Nil	
18	Number of teachers engaged in consultancy and the revenue generated	Nil	
19	Number of Ongoing projects and its total outlay	Nil	
20	Research projects completed during last two years & its total outlay	Nil	
21	Number of inventions and patents	Nil	
22	Number of Ph. D theses guided during the last two years	Nil	
23	Number of Books in the Departmental Library, if any	100	
24	Number of Journals/Periodicals	01	
25	Number of Computers	Nil	
26	Annual Budget	As Sanctioned by the Govt. of A.P.	

Profile of the Department of Computers		Responses
1	Name of the Department	Computer Science & Applications
2	Year of Establishment	2001-02
3	Number of Teachers sanctioned and present position	00 02
4	Number of Administrative Staff	Nil
5	Number of Technical Staff	01
6	Number of Teachers and Students	2-217
7	Demand Ratio (No. of seats : No. of applications)	1:1
8	Ratio of Teachers to Students	1:108
9	Number of research scholars who had their master's degree from other institutions	01
10	The year when the curriculum was revised last	2001-02 B.Com(CA) 2003-04 B.Sc(Comp)
11	Number of students passed NET/SLET etc. (last two years)	Nil
12	Success Rate of students (What is the pass percentage as compared to the University average?)	University-88% College-100%
13	University Distinction/ Ranks	Nil
14	Publications by faculty (last 5 years)	Nil
15	Awards and recognition received by faculty (last five years)	Nil
16	Faculty who have Attended National and International Seminars (last five years)	Nil
17	Number of National and International seminars organized (Last five years)	Nil
18	Number of teachers engaged in consultancy and the revenue generated	02
19	Number of Ongoing projects and its total outlay	Nil
20	Research projects completed during last two years & its total outlay	Nil
21	Number of inventions and patents	Nil
22	Number of Ph. D theses guided during the last two years	Nil
23	Number of Books in the Departmental Library, if any	50
24	Number of Journals/Periodicals	1
25	Number of Computers	30
26	Annual Budget	As Sanctioned by the Govt. of A.P.

Profile of the Department of Mathematics		Responses	
1	Name of the Department	Mathematics	
2	Year of Establishment	1998-99	
3	Number of Teachers sanctioned and present position	1	02
4	Number of Administrative Staff	Nil	
5	Number of Technical Staff	Nil	
6	Number of Teachers and Students	2-76	
7	Demand Ratio (No. of seats : No. of applications)	1:1	
8	Ratio of Teachers to Students	1:38	
9	Number of research scholars who had their master's degree from other institutions	Nil	
10	The year when the curriculum was revised last	2004-05	
11	Number of students passed NET/SLET etc. (last two years)	Nil	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	University-82% College-100%	
13	University Distinction/ Ranks	Nil	
14	Publications by faculty (last 5 years)	Nil	
15	Awards and recognition received by faculty (last five years)	Nil	
16	Faculty who have Attended National and International Seminars (last five years)	Nil	
17	Number of National and International seminars organized (Last five years)	Nil	
18	Number of teachers engaged in consultancy and the revenue generated	Nil	
19	Number of Ongoing projects and its total outlay	Nil	
20	Research projects completed during last two years & its total outlay	Nil	
21	Number of inventions and patents	Nil	
22	Number of Ph. D theses guided during the last two years	Nil	
23	Number of Books in the Departmental Library, if any	20	
24	Number of Journals/Periodicals	1	
25	Number of Computers	Nil	
26	Annual Budget	As Sanctioned by the Govt. of A.P.	

Profile of the Department of Statistics		Responses	
1	Name of the Department	Statistics	
2	Year of Establishment	1998-99	
3	Number of Teachers sanctioned and present position		02
4	Number of Administrative Staff	Nil	
5	Number of Technical Staff	Nil	
6	Number of Teachers and Students	2-76	
7	Demand Ratio (No. of seats : No. of applications)	1:1	
8	Ratio of Teachers to Students	1:38	
9	Number of research scholars who had their master's degree from other institutions	Nil	
10	The year when the curriculum was revised last	2004-05	
11	Number of students passed NET/SLET etc. (last two years)	Nil	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	University-85% College-100%	
13	University Distinction/ Ranks	Nil	
14	Publications by faculty (last 5 years)	Nil	
15	Awards and recognition received by faculty (last five years)	Nil	
16	Faculty who have Attended National and International Seminars (last five years)	Nil	Nil
17	Number of National and International seminars organized (Last five years)	Nil	
18	Number of teachers engaged in consultancy and the revenue generated	Nil	
19	Number of Ongoing projects and its total outlay	Nil	
20	Research projects completed during last two years & its total outlay	Nil	
21	Number of inventions and patents	Nil	
22	Number of Ph. D theses guided during the last two years	Nil	
23	Number of Books in the Departmental Library, if any	20	
24	Number of Journals/Periodicals	01	
25	Number of Computers	30	
26	Annual Budget	As Sanctioned by the Govt. of A.P.	

Profile of the Department of Library Science		Responses	
1	Name of the Department	Library Science	
2	Year of Establishment	1983	
3	Number of Teachers sanctioned and present position	01	01
4	Number of Administrative Staff	Nil	
5	Number of Technical Staff	Nil	
6	Number of Teachers and Students	1-680	
7	Demand Ratio (No. of seats : No. of applications)		
8	Ratio of Teachers to Students	1:680	
9	Number of research scholars who had their master's degree from other institutions	Nil	
10	The year when the curriculum was revised last	Nil	
11	Number of students passed NET/SLET etc. (last two years)	Nil	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	Nil	
13	University Distinction/ Ranks	Nil	
14	Publications by faculty (last 5 years)	Nil	
15	Awards and recognition received by faculty (last five years)	Nil	
16	Faculty who have Attended National and International Seminars (last five years)	02	Nil
17	Number of National and International seminars organized (Last five years)	Nil	
18	Number of teachers engaged in consultancy and the revenue generated	Nil	
19	Number of Ongoing projects and its total outlay	Nil	
20	Research projects completed during last two years & its total outlay	Nil	
21	Number of inventions and patents	Nil	
22	Number of Ph. D theses guided during the last two years	Nil	
23	Number of Books in the Departmental Library, if any	6583	
24	Number of Journals/Periodicals	20	
25	Number of Computers	02	
26	Annual Budget	50000/-	

Profile of the Department of Physical Education		Responses	
1	Name of the Department	Physical Education	
2	Year of Establishment	1983	
3	Number of Teachers sanctioned and present position	01	01
4	Number of Administrative Staff	Nil	
5	Number of Technical Staff	Nil	
6	Number of Teachers and Students	1-680	
7	Demand Ratio (No. of seats : No. of applications)		
8	Ratio of Teachers to Students	1:680	
9	Number of research scholars who had their master's degree from other institutions	Nil	
10	The year when the curriculum was revised last	Nil	
11	Number of students passed NET/SLET etc. (last two years)	Nil	
12	Success Rate of students (What is the pass percentage as compared to the University average?)	Nil	
13	University Distinction/ Ranks	Nil	
14	Publications by faculty (last 5 years)	Nil	
15	Awards and recognition received by faculty (last five years)	Nil	
16	Faculty who have Attended National and International Seminars (last five years)	Nil	
17	Number of National and International seminars organized (Last five years)	Nil	
18	Number of teachers engaged in consultancy and the revenue generated	Nil	
19	Number of Ongoing projects and its total outlay	Nil	
20	Research projects completed during last two years & its total outlay	Nil	
21	Number of inventions and patents	Nil	
22	Number of Ph. D theses guided during the last two years	Nil	
23	Number of Books in the Departmental Library, if any	15	
24	Number of Journals/Periodicals	1	
25	Number of Computers	Nil	
26	Annual Budget	As Sanctioned by the Govt. of A.P.	

PART-II

THE EVALUATIVE REPORT

A. EXECUTIVE SUMMARY

A. Executive Summary

The Hon'ble Chief Minister of Andhra Pradesh, Late Sri N.T.Rama Rao accorded permission to establish Government Degree Colleges in rural areas in 1983. Accordingly colleges were established in three places in Chittoor District i.e., Palamaner , Punganur and Madanapalli and former M.L.A and M.P, Sri. N.Ramakrishna Reddy Garu has put up sincere efforts in this regard. Sri. S. Ramamoorthy , Chairman , Subharam Trust, Bangalore hailing from this area donated an amount of Rs. 266666-66 paise as the Corpus Fund for the establishment of the college and hence the college is named after the trust as **SUBHARAM GOVERNMENT DEGREE COLLEGE , PUNGANUR.**

The institution began functioning from the academic year 1983-84 in temporary accommodation with B.A, (H.E.P) and B.Com (General) courses. The sanctioned student strength for the programmes were 80 and 60 respectively. Later, in the year 1998-99, it has been shifted to its own buildings constructed on the land donated by local philanthropists.

Criterion I :- Curriculum Aspects

The very purpose of establishing this college is to serve the poor, rural students who could not go to far away places like Tirupathi and Chittoor to pursue higher education. To cater to the contemporary needs of the students the B.A (Mathematics, Economics and Statistics) course is introduced with a sanctioned strength of 40 from 1999-2000 and from 2001-2002 B.Sc

Computer Sciences and B.Com Computer Applications with a sanctioned strength of 60 each were introduced as Self-Financed courses.

The institution has been aiming at the all-round development of students. To meet the present day requirements, the students are given coaching in communication skills by the Department of English, so that students gain an awareness and confidence to attend interviews in future. Value-added topics are introduced in I and II year Degree classes through Indian Heritage and Culture and Environmental Studies which are compulsory subjects for University Examinations.

Criterion II: Teaching –Learning and Evaluation.

The institution admits students into the programmes based on the guidelines issued by the Government of Andhra Pradesh and Sri Venkateswara University. Rules of Reservation are observed scrupulously Viz S.C, S.T., B.C physically challenged, Games and Sports and women candidates, Ex-Service men etc. Self-appraisal method is followed to evaluate the performance of teaching faculty. The performance of students is assessed by conducting periodical tests & examinations. Bridge classes are also conducted for students who have little proficiency in the subjects. Remedial coaching is given to students who failed in the previous University Examinations.

Criterion III: Research, Consultancy, Extension.

The candidates appearing for competitive examinations consult the teachers often. The consultation services are extended at free of cost. The department of Commerce helps those who approach them in filing the income

Tax Returns. Sri S.K.Vivekananda, and Sri J.Krishna Murthy are Question-paper setters to Dravidian University and Sri. B.Mahaboob Basha sets question papers to Osmania College (Atonomus). Dr. K.Ramamoorthy , Principal was a paper-setter for Intermediate , Degree and Post Graduate courses. He was a member of Subject Committee, Board of Intermediate Education, Andhra Pradesh. He served as a member of Board of Studies of Sri Venkateswara University. Students are made aware of so many activities through NSS and are encouraged to take active part in Health and Hygiene programmes, Medical Camps , Adult Education and Literacy Camps, Blood Donation Camps, AIDS Awareness , Environmental Awareness etc.,. The impact of these activities help students become more responsible citizens.

Criterion IV: Infrastructure and Learning Resources.

We have well furnished class-rooms, with good ventilation facility. There is a Computer Laboratory. There are facilities such as rest room for women students with attached toilets, three staff rooms with attached toilets and toilets for men students. Co-curricular activities are conducted and the students of this institution have won prizes in several spheres. The institution receives funds from the philanthropists also to augment the infrastructure facilities. The Chief Donor of the college Sri Sannuthi Ramamoorthy constructed in this year an open-air auditorium in the campus to conduct cultural programmes. The maintenance of infrastructure depends on the budget allotment made by the Govt. of Andhra Pradesh. The various committees function actively and review the requirements of students from time to time.

The library provides an opportunity to enhance the student's proficiency in curricular and co-curricular activities. Computers are purchased for the lab with the funds sanctioned by the Govt. of A.P.

Criterion V: Student Support and Progression.

The student strength in the present academic year is 680 out of which the number of boys is 450 and the girls 230. Wide publicity is given to students by Career Guidance Cell regarding various job-opportunities. Most of the students are joining in private sector as marketing personnel in Tirupathi, Bangalore, Chennai etc., Financial support is extended to the students belonging to S.C., S.T., Backward Castes, Physically Challenged and economically poor students. The college gives Students Aid to students on merit-cum-poverty basis. The Alumni Association is registered and it looks after the students-all-round development activities.

The Grievances Redressal Cell takes care of the grievances lodged. Our students are proficient in games and sports and represented the University at various levels. The institution celebrates all national festivals with enthusiasm and gusto.

Criterion VI:- Organization and Management

As the Head of the institution the principal takes keen interest in conducting all the activities and leads the faculty members with exceptional enthusiasm and commitment. He monitors the functioning of the institution and offers necessary advice and suggestions as and when required. The staff members work with great co-ordination. The college staff council advises in

taking decisions to run the institution in a smooth and effective way. The discipline committee takes care of students discipline. Faculty members are appointed by the Commissioner of Collegiate Education, Andhra Pradesh and the guest-faculty members are engaged by the Principal as per the need. Fee is collected as per the instructions issued by the University and Govt. of Andhra Pradesh.

Criterion VII: Healthy Practices

The institution functions as a single unit and gears up to achieve the specific goals mentioned in the vision and mission. It adopts an active mechanism and process for internal quality checks. The Principal ensures the quality in achievement in its academic programmes. The faculty is endowed with experience and commitment. Apart from the opted syllabi, students are taught **Indian Heritage and Culture** and **Environmental Studies** as compulsory subjects. The institution works for the promotion of social responsibility and good will among students. Faculty members do their best to train students gain better knowledge and awareness and to make them responsible citizens. The college takes active part in each and every activity which enhances integrated development of the students.

B. Criterion-wise Evaluative Report

Criterion I: Curricular Aspects

1.1 Curriculum Design and Development

1.1.1 State the vision and mission of the institution, and how it is communicated to the students, teachers, staff and other stakeholders?

- ❖ Motto: The motto of the institution is "*VIDYA NIGOODHA VITTHAMU*" which means that education is the most hidden treasure that cannot be robbed even by the adept thieves and hence precious. It enriches the character of human beings and stands by us like a staunch supporter.
- ❖ Vision and Mission: To provide higher education, enlighten and improve the student community belonging to the challenged sections of the society of this backward rural area.

1.1.2 How does the mission statement reflect the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientation?

- ❖ The courses are designed to facilitate the overall personality development and value orientation.
- ❖ Students are equipped with required skills to get suitable employment in central and state governments and private sector.
- ❖ Communication skills are improved to face global competition effectively.

- ❖ Opportunities for all students depending on their merit and to students belonging to S.C, S.T & B.C categories, on the basis of reservation rules.
- ❖ Fee concessions help the people with lower income groups to acquire higher education.
- ❖ Conduct of extra curricular activities and extension activities make the students aware of their social responsibility and acquire leadership qualities.
- ❖ Providing quality higher education with facilitates for all-round development of students, inculcating social, moral, cultural and ethical values through extra curricular activities.
- ❖ Training students in vocational, practical and creative skills.

1.1.3 Are the academic programmes in line with the institution's goals and objectives? If yes, give details on how the curricula developed / adopted, address the needs of the society and have relevance to the regional / national and global trends and developmental needs? (access to the Disadvantaged, Equity, Self development, Community and National Development, Ecology and environment, Value orientation, Employment, ICT introduction, Global and National demands and so on) .

Academic:

- ❖ Yes. The students are prepared to lead a purposeful and meaningful life by following the path of virtue.
- ❖ The curriculum is designed to cater to the contemporary needs of students, keeping in view the current trends.

Access to the disadvantaged Students:

- ❖ Provides access to the disadvantaged students and encourages them to make use of all the supportive services available in the college.

Equity

- ❖ The college ensures equal opportunities to all students in academic and extension activities such as participation in class room interaction, competitions, celebrations and service oriented programmes like NSS.

Self development:

- ❖ Improving of skills such as communicative, numerical ability and participation management and introduction to value added curriculum lead to meaningful life with a fearless attitude.

Community and National Development

- ❖ Students are encouraged to take active part in class room and college level discussions and debates. This helps them face critical situations with the expected competence and enables them solve problematic situations/ issues.

Ecology and Environment:

- ❖ Introduction of **Indian Heritage and culture** inculcates a sense of reverence and thus motivates student to partake in National Development and Science and civilization and Environmental Studies as compulsory subjects at I and II year Degree level from

- ❖ 2005-06 enables the students develop an understanding of the impact of Ecology and Environment on Society.

- ❖ The college has an Eco-club which takes up all the activities pertaining to Ecology.

Value Orientation:

- ❖ Students are trained to realize their responsibilities and commitment to the nation.
- ❖ The faculty members try their best to inculcate patriotic, social, cultural and moral values in students.

Employment:

- ❖ The Career Guidance Cell provides guidance etc., on higher education, employment, self-employment etc.,
- ❖ The college Career and Guidance cell gives wide publicity with regard to the placement opportunities.
- ❖ The Employment News makes them aware of the job opportunities and the college tries its best to enlighten the students in this regard.
- ❖ The college imparts knowledge and suitable communication skills to enable students meet the current challenges and face the competition in a worthy manner.
- ❖ Group-discussions and seminars are conducted to make students face interviews boldly.

ICT INTRODUCTION

- ❖ Courses like B.Sc (Computer Science) and B.Com (Computer Applications) have already been introduced.
- ❖ Introduction of **ONLINE EXAMINATION** in English at U.G. Level and provision of separate English language laboratory.
- ❖ Use of ICT based teaching and learning modules.

GLOBAL DEMANDS

- ❖ The institution has been offering quality education at under graduate level and has been aiming at training students acquire the required skills to meet the latest challenges.
- ❖ Developing global competencies in students such as leadership, team work communication and soft-skills etc.,

1.1.4 How does the curriculum cater to inclusion/integration of Information and Communication Technology (ICT) in the curriculum, for equipping the students to compete in the global employment markets?

- ❖ Introduction of Computer Sciences in the curriculum enables students get acquainted with the latest skills.
- ❖ Introduction of Computer Applications in B.Com makes students pursue higher studies such as MBA/MCA.
- ❖ Introduction of Communication Skills in English makes them feel at home at the time of attending interviews.

- ❖ A two week programme named English language fellow training is given to the English Lecturers.
- ❖ Participation in Soft Skills and Communication skills, programme telecast through MANA TV enables students aware of the present day scenario with regard to facing interviews, appearing for online examinations.
- ❖ Lecturers in English are given special training by the A.P. State Government in collaboration with US state Dept. of the Higher Education.
- ❖ Andhra Pradesh State Council of Higher Education conducted Train the Trainer programme for the Lecturers in English which enabled the faculty members acquire latest skills in communication.

1.1.5 Specify the initiatives and contributions of the institution in the curriculum design and development process. (Need assessment, development of information database, feedback from faculty, students, alumni, employees and academic peers, and communicating the information and feedback for appropriate inclusion and decisions in statutory academic bodies, Membership of BOS and by sending agenda items etc.)

- ❖ Need assessment is carried out at the end of every academic year by discussing the same with the alumni, employers, peers,

- professionals and students. Inputs are incorporated accordingly into curricular plans, teaching, learning and support activities.
- ❖ At the time of re-opening the Principal conducts staff council meeting. Lecturers discuss the examination results, the performance of students in the examinations and class-room experiences.
 - ❖ Suggestions made by the staff members will be communicated to the University authorities to enable the University authorities initiate necessary steps to change the curriculum.
 - ❖ Suggestions made by the faculty members are communicated to the Board of Studies, S.V. University for the necessary action.
 - ❖ Sri S.K. Vivekananda, Lect. In English and Sri J. Krishna Murthy, Lecturer in Commerce are setting question papers to Dravidian University, Kuppam, Sri . B. Mahaboob Basha , Lecturer in Commerce sets question papers to Osmania College (Autonomous) Kurnool. Dr. K. Ramamoorthy, Principal was a paper-setter for Intermediate, Degree and Post Graduate courses. He was a member of Subject Committee, Board of Intermediate Education, Andhra Pradesh. He served as a member of Board of Studies, Sri Venkateswara University.

1.2 Academic Flexibility

1.2.1 What are the range of programme options available to learners in terms of Degrees, Certificates and Diplomas?

- ❖ The programmes available for students are Traditional courses as well as Re-structured courses.
- ❖ The courses are B.A. (H.E.P), B.A (M.E.S), B.Com General, B.Sc (Computer Sciences), B.Com (Computer Applications).
- ❖ Certificate Courses in Soft Skills and Communication Skills.

1.2.2 Give details on the following provisions with reference to academic flexibility, value addition and course enrichment:

a) Core options

- ❖ The institute offers the programmes B.A. (H.E.P), B.A (M.E.S), B.Com General, B.Sc (Computer Sciences), B.Com (Computer Applications). Introduction of IHC, S&C & ES , Languages, in the curriculum contribute to course enrichment.
- ❖ At the time of admission students can choose the combinations available depending on their eligibility to get admitted into the course.

b) Elective options

- ❖ There are optional subject papers in the III year Degree course. Students can choose any paper of their interest.
- ❖ The students can opt for Hindi/Telugu as a Second Language.

c) Add on courses

- ❖ On Soft Skills and Communications skills through MANA TV.

d) Interdisciplinary courses

- ❖ Students of I and II year Degree courses irrespective of their combination have to study Indian Heritage and Culture and Science and Civilization and Environmental Studies as compulsory subjects.
- ❖ This enables the Science students gain knowledge of History and Culture and Arts students the basic awareness of Science and Environment.

e) Flexibility to the students to move from one discipline to another?

- ❖ The students are permitted to move from one discipline to another depending on their eligibility.
- ❖ University authorities announce a stipulated time-schedule for transfer from one discipline to another.

f) Flexibility to pursue the programme with reference to the time frame (flexible time for completion):

- ❖ The students, who could not complete their courses within the stipulated duration i.e., three years, can rejoin at later date.
- ❖ Every year the University authorities conduct supplementary examinations for the students, who could not succeed in the first attempt.

- ❖ Eligible students who have completed diploma courses are directly admitted in to relevant second year Degree Classes.
- ❖ Instant Examinations are also conducted for the students of final Year Degree Course.

12.3 Give details of the programmes and other facilities available for International Students (if any)

- ❖ As the institution is situated in a remote area no student from foreign countries has approached the institution for any such facilities.

1.2.4 Does the institution offer any self-financed programmes in the institution? If yes, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification and salary etc.

- ❖ Yes. The college offers the following programmes under self-financing scheme.

Self-Financed Courses			
S.No	Course	Course Options	Fee Structure
1	B.Sc	Mathematics, Statistics, and Computer Sciences	Rs.3000+University Fee
2	B.Com	Computer Applications	Rs.3000+University Fee
3	Certificate Course	Communication Skills	Rs. 250/-

- ❖ Admission into B.Sc computers is strictly for those who have studied Mathematics as one of the optional subjects in Intermediate Course.

- ❖ Admission into B.Com Computer Applications is open for all students with a pass in Intermediate Course as the minimum qualification.
- ❖ Students who seek admission into self-financed programmes should pay an additional fee of Rs. 3000/- (Rupees Three Thousand only) besides the University fee.
- ❖ Faculty members are appointed on the basis of the rules and regulations laid down by the Govt. of Andhra Pradesh.
- ❖ Curriculum is designed by the University authorities for Self-Financed programmes also .

1.3 Feedback on Curriculum

1.3.1. How does the college obtain feedback on curriculum from

a) Students?

- ❖ Questionnaires are prepared and distributed among the students and feed back is obtained in a proforma through interactions / tutorials / counseling classes.

b) Alumni?

- ❖ Suggestions of old students are always taken into consideration during Alumni meetings. Necessary steps are always taken to improve the existing standards of performance.

c) Parents?

- ❖ Parents often visit the institution and make suitable suggestions for the improvement of the institution.

d) Employers / industries?

- ❖ The institution collects informal feedback from the local employers / industries. The same is discussed and reviewed in the Staff Council meetings.
- ❖ Necessary improvements are made on the basis of the suggestions received from them.

e) Academic peers?

- ❖ Peers are invited for interaction with the teachers at least once in a year. Suggestions made by the peers are taken into consideration to improve the quality of teaching.
- ❖ Extension lectures and seminars are being conducted involving Academic peers.

f) Community?

- ❖ Suggestions and directions of the community during CDPC meetings and Annual functions for the benefit of students are given top priority.

1.3.2. How is the above feedback analyzed and the outcome / suggestions used for continuous improvements, and communicated to the affiliating university for appropriate inclusion?

- ❖ The college staff council discusses the feedback received from students, alumni, parents, employers, academic peers and community.
- ❖ Review meetings are held with the Lecturers in-charge of the departments to discuss the suggestions made by the Alumni.
- ❖ Necessary steps are taken to improve the existing standards for the benefit of student community.
- ❖ Self-appraisals collected from the staff, help the employer to make necessary suggestions and in turn they will be implemented.
- ❖ The remedial measures taken are informed to the higher authorities

1.4 Curriculum Update

1.4.1 What are the frequency and the basis for syllabus revision and what are the major revisions made during the last two years?

- ❖ Curriculum is designed by the University authorities. The suggestion made by the Andhra Pradesh State Council of Higher Education is taken into consideration while framing the syllabus.
- ❖ Board of Studies meets every year and reviews the syllabus prescribed and takes necessary steps to modify the syllabus.
- ❖ Generally once in five years, the syllabus is revised to suit the latest requirements.

- ❖ Communication Skills are introduced in the I and II year Degree classes.
- ❖ Thrust is now on acquiring the communication skills to face the global competition, with confidence.
- ❖ Online examinations are introduced for I and II years Degree classes in English.

1.4.2 How does the institution ensure that the curriculum bears a thrust on core values adopted by NAAC?

- ❖ By conducting various co-curricular and extra curricular activities.
- ❖ Introduction of Computer Sciences help students get acquainted with the latest skills required.
- ❖ Thrust on communication skills in English makes students competent to meet the challenges of the present day scenario.
- ❖ Introduction of Heritage and Culture, Science & Civilization and Environmental Studies as compulsory subjects help all the students coming from different streams acquire the basic knowledge.
- ❖ Student-centred activities are given more importance because the student has become the central part of curricular process.

1.4.3 Does the institution use the guidelines of statutory bodies (UGC/ AICTE / State Councils of HE and other bodies) for developing and/or restructuring the curricula?

- ❖ The guidelines issued by the State Council of Higher Education are followed scrupulously.

- ❖ AP State Council of Higher Education conducted the Train the Trainers Programmes for Lecturers in English. The faculty members are deputed to attend the programmes.
- ❖ Communication Skills and Soft Skills in English are introduced as per the suggestions made by the AP State Council of Higher Education.

1.4.4 How are the existing courses modified to meet the emerging/ changing national and global trends?

- ❖ Introduction of Computer Courses is to make the students get acquainted with job-oriented skills.
- ❖ Communication Skills are introduced in English to make students face the latest challenges with more competence and efficiency.
- ❖ Students are familiarized with the current trends by giving them practice in mock interviews, seminars, debates and discussions.

1.5 Best Practices in Curricular Aspects

1.5.1 What are the quality sustenance and quality enhancement measures undertaken by the institution during the last five years in curricular aspects?

- ❖ Comprehensive curriculum plan is implemented.
- ❖ The curriculum plan is informed to the students every quarter.
- ❖ Besides the prescribed syllabi Additional Inputs are provided to the students.

- ❖ Field trips, project works and seminars are conducted as part of the course.
- ❖ Group discussions, conduct of seminars, debates, Inter-action sessions after completion of the topics help the students gain better understanding of the subject.
- ❖ Display of articles on topics connected with the subjects published in reputed newspapers, help students get acquainted with the latest perspectives.
- ❖ A separate language laboratory is established for the students of I year and II year degree students to practice the communications skills.
- ❖ Study material is distributed at reasonable prices for the students.
- ❖ All the academic activities are planned well in advance and implemented right from the beginning of the academic year.
- ❖ Student progress is assessed through monthly tests. Parents are informed of the progress. Necessary steps are taken to improve the standards of below average students.

1.5.2 What best practices in 'Curricular Aspects' have been planned/implemented by the institution?

- ❖ Introduction of Certificate Course in English.
- ❖ Linkages with neighbouring industries, institutions and non-government organizations in and around Punganur.
- ❖ Introduction of additional inputs to strengthen the syllabus.

- ❖ Coaching the students to face common entrance examinations either for the jobs or for further education.
- ❖ Cultivating the habit of newspaper reading, participation in group discussions to promote communication skills.
- ❖ Creating awareness among the students about various examinations conducted for jobs and higher education through Career Guidance Cell.
- ❖ Supplying of academic packages to students free of cost.

Criterion II: Teaching – Learning and Evaluation

2.1 Admission Process and Student Profile.

2.1.1 How does the institution ensure wide publicity to the admission? Process?

a. Prospectus

- ❖ The college starts selling applications for admission into three Year Degree Course after the announcement of results of Intermediate course.
- ❖ Along with the application forms prospectus is supplied to the applicants stating clearly the courses offered, seats available, rules and regulations of reservation for admission, fee structure etc.

b. Institutional Website

- ❖ The details of admission will be placed in the website.

c. Advertisement in Regional/ National Newspapers

- ❖ The unfilled seats are notified in local news papers.

d. Any other (specify)

- ❖ The details of admission will also be informed to the following offices through circulars.

- 1) Tahasildar's Office
- 2) Mandal Development Office
- 3) Municipal Office

2.1.2 How are the students selected for admission to the following courses? Give the cut off percentage for admission at the entry level

a) General

- ❖ Admission committees are formed to look into the procedure of admission.
- ❖ While making admission, the reservation rules for S.C, S.T. B.C. P.H.C. NCC, Games and children of Ex-Service men etc- are scrupulously followed as per the Government Orders.
- ❖ In case, the candidates belonging to reservation categories are not available the seats will be filled by the open category students.
- ❖ 33% of seats are reserved for women candidates.
- ❖ 35% of marks is the least percentage of marks of a student at the entry level.

a) Professional

b) Vocational

2.1.3 How does the Institution ensure transparency in the Admission process?

- ❖ Number of seats available in each programme is notified in the prospectus.
- ❖ Selection list of students on merit basis is displayed on the notice board.

- ❖ Admission list is prepared by the committee concerned as per the rules and regulations.
- ❖ The admission list is notified in advance so that in case of any discrepancy the same can be intimated to the Principal for taking necessary action.

2.1.4 How do you promote access to ensure equity?

- a) Students from disadvantaged community
- b) Women
- c) Differently-abled
- d) Economically-weaker sections
- e) Sports personnel
- f) Any other (specify)

The Government of Andhra Pradesh has issued necessary instructions and guidelines to be followed at the time of admission for the above categories. Accordingly the process of admission takes place as stated hereunder.

Category	% of Reservation
a) Students form disadvantaged Community	15% for scheduled caste 7% for scheduled Tribe
b) Women	33.3%
c) Differently abled	3%
d) Economically Weaker sections(Back ward castes-A, B, C,and D)	25%
e) Sports Personnel	3%
f) (Any other, specify) Children or dependants of Ex. Service Men	1%

2.2 Catering to Diverse Needs

2.2.1 Is there a provision for assessing the students' knowledge and skills before the commencement of the programme? If yes, give details on the strategies of the institution to bridge the knowledge gap of the incoming students for enabling them to cope up with the programme to which they are enrolled.

- ❖ Informal interaction takes place with students before the actual commencement of regular class-work.
- ❖ In case the students find any inconvenience with the programme they have already opted for he/she is at liberty to opt for another programme subject to the eligibility and availability of seats in that programme.
- ❖ Student profile is collected at the beginning of the year to know their interests, ambitions, goals and future plans.
- ❖ Faculty members help students to overcome their weaknesses and fears through counselling.
- ❖ Bridge Courses are conducted for those who have little proficiency in the programme in which they are enrolled.

2.2.2 How does the institution identify slow and advanced learners?

Give details on the strategies adopted for facilitating slow and advanced learners

- ❖ General standards of students are assessed through their performance in periodical examinations, unit tests and informal interaction with students.
- ❖ Advanced learners are encouraged to help the average and slow learners, to cope up with the challenges of curriculum as well as real life situations.
- ❖ Teachers counsel the slow learners separately and help them to overcome their deficiency.
- ❖ Separate classes are conducted for slow learners so that they can compete with their advanced counterparts efficiently.
- ❖ Teacher-ward counselling helps students to ventilate their grievances without any fear or hesitation so that the teacher could suggest the required remedial measures to solve their problems.
- ❖ Conduct of examinations in the subjects in which slow learners find difficulty, helps improve themselves.

2.2.3 Does the institution have a provision for tutorials for the students?

If yes, give details.

- ❖ Students are divided into smaller groups and allotted to teachers.
- ❖ This helps teacher develop direct and intimate contact with the students for better assessment.

- ❖ Students are encouraged to participate actively in writing assignments which help them get better command over the subject.

2.2.4 Is there a provision for mentoring of students or any similar process? If yes, give details.

- ❖ Special care is bestowed on training student's competence to achieve various goals and targets in course of time.
- ❖ Special training is given to make students aware of the opportunities available in different sectors and the ways and means to compete with the latest challenges and come off with flying colours in the global competition.
- ❖ Training in Communication Skills enable students get acquainted with the method and procedure of facing interviews, expression of ideas and views on different subjects in an effective manner.
- ❖ Group discussions, seminars, debates etc, enable them overcome weaknesses such as stage fear, and improve self confidence etc.

2.2.5 How does the institution cater to the needs of differently-abled students?

- ❖ The needs of differently abled students are attended with top priority in the institution.
- ❖ To a large extent classes are conducted for them on the ground floor itself.
- ❖ Separate seating arrangements are made for them in the library and at the time of examinations.

- ❖ Games and sports activities are separately conducted for differently abled persons by the Physical Director.
- ❖ Other students also help the differently-abled students in many ways.

2.3 Teaching -Learning Process

2.3.1 How does the institution plan and organize the teaching-learning and evaluation schedules? (Academic calendar, teaching plan and evaluation blue print, etc.)

- ❖ The University authorities issue the academic calendar well in advance i.e., before the re-opening of the institution after summer vacation. The faculty members submit their academic / teaching plans as per the academic schedule.
- ❖ Keeping in view the probable working days the Syllabus is divided and the monthly teaching plans are prepared meticulously.
- ❖ The Lecturer –in –charge of each department reviews the teaching plans submitted by the members of his/her department and suggests necessary steps to be taken up by the faculty members.
- ❖ Teaching notes and study material are prepared by the lecturers for the benefit of students.
- ❖ Unit Tests and slip tests are conducted to assess the progress of students and their level of understanding in the class-room.

- ❖ The Principal conducts meetings with the Lecturers in-charge of the Departments and discusses each segment of the syllabus and finalizes the annual academic plans.
- ❖ Evaluation of the Tests and slip tests conducted is done by the faculty members and the marks awarded are entered in separate registers. Progress of the students is informed to the parents suggesting the steps to be taken for the improvement of their wards.

2.3.2 What are the various teaching-learning methods (lecture method, interactive method, project-based learning, computer-assisted learning, experiential learning, seminars and others) used by the teachers? Give details.

- ❖ Post teaching activities like question and answer sessions, quiz, group discussions, short seminars etc.
- ❖ Use of teaching models and Aids.
- ❖ Use of ICT based Teaching and learning packages.
- ❖ In the class-rooms lecture-method is used to make students understand the content of a particular topic.
- ❖ Questioning and eliciting answers from students is given equal importance.
- ❖ Advanced learners are encouraged to deliver lectures on the topics completed so that the average and below average learners are exposed to the subject.

- ❖ Computer assisted learning takes place in English and Computer Sciences.
- ❖ Maps and Charts are used in the class-rooms to make students grasp the subject content at a quick glance.
- ❖ Seminars and group discussions are conducted to make students get more acquainted with the topics taught.
- ❖ Teaching by the experienced faculty members from other institutions, help students to enrich their knowledge.

2.3.3 How learning is made student-centric? What are the institutional strategies, which contribute to acquisition of life skills, knowledge management skills and lifelong learning?

Table showing the No. of seminars, Assignments, Field Trips, Project works conducted.

S. No	Dept	Seminars	Assignments	Field Trips	Projects
1	English	20	30	--	3
2	Telugu	16	15	--	5
3	Hindi	4	16	2	3
4	History	17	15	2	5
5	Economics	21	50	1	4
6	Political Science	20	17	1	3
7	Commerce	30	109	5	10
8	Mathematics	13	12	1	6

9	Statistics	15	14	1	3
10	Computer Science	15	15	--	6

- ❖ Teaching student-need-based skills are given focus. Communication Skills and Soft skills help students get practical exposure to face interviews in securing jobs.
- ❖ Activities are planned in such a way that every student gets an opportunity to address others. Participation in discussions and debates help them.
- ❖ Students are trained to develop independent thinking through which they can take decisions for a better future.
- ❖ MANA T.V. programmes enlighten the students with the latest information in the subject.
- ❖ Presentation techniques, speech-making and demonstrations by students, group discussion help them gain knowledge.

2.3.4 How does the institution ensure that the students have effective learning experiences? (Use of modern teaching aids and tools like computers, audio-visuals multi-media, ICT, CAL , Internet and other information /materials)

- ❖ Practical course in English is conducted for I and II year Degree classes in the English language laboratory using the computers, Ear phones etc.

- ❖ Computers Science and Computer Application classes are conducted practically using the computers.
- ❖ Students are free to browse the Internet to download the information.

2.3.5 How do the students and faculty keep pace with the recent developments in the various subjects?

- ❖ The Lecturers always put up efforts to acquaint themselves with the latest developments in their subjects concerned, by attending Orientation Programmes and Refresher Courses and by participating in work shops and seminars and project works conducted by the University Authorities /APSCHE/Other Educational Institutions.
- ❖ In turn they conduct group-discussions and seminars in their class-rooms. Thus enabling the students get familiarized with the latest developments in the subject.
- ❖ By encouraging students to go through the articles published in the newspapers to get the first-hand information on the subject.

2.3.6 Are there departmental libraries for the use of faculty and students? If yes, how effectively are they used for the enhancement of teaching and learning?

- ❖ Each department maintains a departmental library with not less than 50 books.
- ❖ Books are made available to the students.

2.3.7 Has the institution introduced evaluation of the teachers by students? If yes, how is the feedback analyzed and implemented for the improvement of teaching?

- ❖ Yes. The college follows the self-Appraisal method as well as the evaluation of teachers by students.
- ❖ The format for evaluation of teachers is supplied to the student. Assessment of teachers by the students is conveyed to teachers.
- ❖ In case of any short fall either due to communication-gap or due to the inability of students to follow the teaching of any teacher, measures are taken to make teaching more acceptable.
- ❖ Meetings are convened to discuss such problems and to take necessary steps to improve the teaching skills of faculty members.

2.4 Teacher Quality

2.4.1 How are the members of the faculty selected? Does the college have the required number of qualified and competent teachers to handle all the courses? If not, how does the institution cope with the requirements?

- ❖ The members of faculty are selected by the Andhra Pradesh Public Service Commission. The APPSC notifies the number of vacancies and conducts written examinations and interviews for the purpose.
- ❖ Lecturers working in Junior colleges are promoted on the basis of seniority.

- ❖ Lecturers on contract basis are engaged by the CPDC as per the guidelines of the A.P state Government.
- ❖ Services of Guest-Faculty are engaged for Self-Financed Courses.
- ❖ Teachers on transfer/ re-deployment.

2.4.2 How does the college appoint additional faculty to teach new programmes/modern areas of study (Biotechnology, IT, Bioinformatics etc.)? How many such appointments were made during the last three years?

- ❖ College engages the services of the Guest-Faculty and Guest-Lecturers for Self-Financed programmes like computer sciences, and computer applications and other subjects.
- ❖ Number of such appointments differs from year to year depending on the number of students, admitted into those programmes.

2.4.3 What efforts are made by the management for professional development of the faculty? (eg: research grants, study leave, deputation to national/ international conferences/ seminars, training programmes, organizing national/ international conferences etc)? How many faculties have availed these facilities during the last three years?

- ❖ The college deputed the teaching faculty members to attend the knowledge updating courses and their absence in the college during the period is treated as on other duty

Name of the Lecturer	Course attended	When attended
1. S.K.Vivekananda Lect. in English	Train the Trainer the programme. English Language fellow training Train the Trainer Programme Work shop on ELF Women studies	St. Joseph College , Kurnool 25 th to 26 th SEP 06 APSCHE Hyderabad. 12 th to 24 th June07 Sri Krishnadevaraya University, Ananthapur. 27 th to 31 st July. Govt. arts college, Ananthapur 1.03.2007
2. C.H.Prasad	Oriental Programme	Central University , Hyderabad 14-7-2006 to 11-08-2006
3. Dr.T.Chandra Sekhar	Orientation Programme Refresher Course	14-07-2006 to 11-08-2006 07-02-2006 to 27-02-2006
4. J.Krishna Murthy	Orientation Programme Refresher Course	S.V.U,Tirupathi. 12-06 to 08-07-00 S.P.M.V.V., Tirupathi 10-11-2005 to 30-11-2005
5. K.V.Chidambaram	6 day work shop	CCE, A.P., Hyd 18 to 23-12-2006
6. S.Mahadeva Reddy	Orientation Programme Refresher Course Work Shop	SVU, Tirupathi 18-1-06 to 10-2-06 OU , Hyd 3-10.05 to 23-10-05 CCE, Hyd. 14-2-08 to 23-2-08
1. E.Eswar Reddy 2. B.R. Karunakar	Orientation Programme Refresher Course Orientation Programme Refresher Course- INFLIBNET	SVU, Tirupathi 10.02.03 to 8.3.03 OU, Hyd 21-2-08 to 14-3-08 12.6.2000 to 8.7.2000-SVU,TPT 2.3.2003 to 3.2.2003-OU, Hyd. 4.12.2008 to 8.12.2008-Hyd

2.4.4 Give details on the awards/ recognitions received by the faculty during the last five years?

- ❖ The faculty members are honoured by the Lions Club, Rotary Club and Municipal authorities for their services at the time of conducting Blood Donation Camps, Health camps, AIDS Awareness Day, etc

2.4.5 How often does the institution organize training programmes for the faculty in the use of?

- a) Computers
 - b) Internet
 - c) Audio Visual Aids
 - d) Computer-Aided Packages
 - e) Material development for CAL, multi-media etc.
- ❖ Some of the faculty members of the institution are given training in computers, Internet, Audio Visual Aids and computer packages.
 - ❖ The language teachers are deputed to attend the training programmes in Communication Skills. They are also trained to conduct online examinations for students.

2.5.1 Evaluation Process and Reforms

2.5.2 How are the evaluation methods communicated to the students and other institutional members?

- ❖ The students are informed about the content of syllabus, pattern and model of the question papers, and the methods of evaluation after their admission.
- ❖ Teachers explain clearly about the process as well as procedure of assessment and evaluation in the introductory classes.
- ❖ Lecturers also explain the procedure followed at the time of evaluation in the University examinations in the class.

2.5.3 How does the institution monitor the progress of the students and communicate it to the students and their parents?

- ❖ Progress of the students is regularly informed to the parents.
- ❖ Teachers also try to make students attain the expected level of progress by conducting special classes to the average and below average students.

2.5.4 What is the mechanism for redressal of grievances regarding evaluation?

- ❖ Students are always given liberty to consult the teachers to know the methods of evaluation.
- ❖ Personal identification of the answer scripts by the student themselves.
- ❖ Retotalling and Revaluation of answer scripts.

2.5.5 What are the major evaluation reforms initiated by the institution/affiliating University? How does the institution ensure effective implementation of these reforms?

- ❖ Moderation, double valuation, announcement of scheme of valuation are some of the reforms made by the affiliating University.
- ❖ Spot-valuation ensures uniformity in evaluation.

2.6 Best Practices in Teaching -Learning Process

2.6.1 Detail any significant innovations in teaching/learning/evaluation introduced by the institution?

- ❖ Seminars, Debates, Group Discussions, question and answer sessions are conducted to improve creative thinking.
- ❖ The Department of English, Commerce, Mathematics conduct brainstorming and problem solving sessions to promote better learning.
- ❖ The Department of Economics and Commerce conduct surveys and field trips to improve skills among students.
- ❖ Students are encouraged to undertake study projects to inculcate the spirit of research in them.
- ❖ Imparting training to the students to face on line examinations.
- ❖ Browsing Internet on different websites to know the latest developments in their respective subjects.
- ❖ Assigning creative and critical assignments to improve the learning capacity.

Criterion III: Research, Consultancy and Extension

3.1 Promotion of Research

3.1.1 Is there a Research Committee to facilitate and monitor research activity? If yes, give details on its activities, major decisions taken (during last year) and composition of the Committee.

- ❖ The internal quality Assurance cell takes care of such activities.

The committee is constituted by the Principal.

3.1.2 How does the institution promote faculty participation in research? (providing seed money, research grants, leave , other facilities)

- ❖ The Staff members are encouraged to participate in Seminars, Conferences, Orientation Programmes, Refresher Courses and workshops. They are also encouraged to pursue part-time research.
- ❖ All the faculty members try to motivate the students to undertake study projects.
- ❖ Leave is sanctioned for the faculty to pursue full-time research.

3.1.3. Does the institutional budget have a provision for research and development? If yes, give details.

- ❖ Institutional budget allows the purchase of equipment, computers, books and journals.
- ❖ The institution could extend financial assistance to conduct seminars, group discussions and competitions.

3.1.4 Does the institution promote participation of students in research activities? If yes, give details.

- ❖ Yes, the institution always tries its best to inculcate the spirit of research in students. They are always encouraged to take up study projects.

3.1.5 What is the major research facilities developed on the campus?

- ❖ 30 systems in the computer laboratory are available.
- ❖ Internet facility.
- ❖ Library is enriched with the SOUL Software developed by INFLIBNET.
- ❖ Required infrastructure facilities are made available to the students.

3.1.6 Give details of the initiatives taken by the institution for collaborative research (with national/ foreign Universities/ Research/Scientific organizations / Industries / NGOs)

- ❖ Seed money is provided to the students depending on their needs.

3.2 Research and Publication Output

3.2.1 Give details of the research guides and research students of the institution (Number of students registered for Ph.D. and M.Phil fellowship/scholarship, funding agency, Ph.Ds and M.Phil awarded during the last five years, major achievements, etc.,)

- ❖ The college has only undergraduate programmes.

3.2.2 Give details of the following:

- Departments recognized as research centers
- Faculty recognized as research guides
- Priority areas for research
- Ongoing Faculty Research Projects (minor and major projects, funding from the Government, UGC, DST, CSIR, AICTE, Industry, NGO or International agencies)
- Ongoing Student Research Projects (title, duration, funding agency, total Funding received for the project).**

❖ To inculcate the spirit of research among the students, the following study projects are undertaken..

Title	Department
a) Indian Superstitions as focused in "A Snake in the grass" by R.K. Narayan. b) Philosophy of Action and Pursuit of Knowledge in "Ulysses" by Jennyson.	English
a) Janapada Vignanam - Saametalu b) Hindu Vivahamu Loni Aachara Sampradayaalu - Vivarana c) Boyakonda Devalaya Prasastyamu d) Streewada Kavityamu e) Aashavadhi Rachanalu - Saarva Kaaleenatha.	Telugu
a) Hindi Sahitya Ka Aadikal - Ka- Adhyayan b) Hindi Saahitya Mae Bhakthi. Kaal - SwarnaYug- Pariseelanathmak Adyayan c) Hindi-Telugu Kahavathe - Ek Tulanathmak Adhyayan	Hindi
a) Chennakesava Temple at Sompalem. b) Zamindary System in Punganur c) History of Besant Theosophical College Madanapalli. d) Historical Pilgrim Centers in Kadapa District. e) History of Thettu Venugopala Swamy Temple.	History

a) Socio Economic conditions of women labour in Tamarind Industry in Punganur.. b) Self Employment Schemes in Punganur. c) Functioning of Agricultural Marketing Committee in Punganur d) Examining the conditions prevailing in weekly market in Punganur.	Economics
a) Voting Behaviour in punganur Constituency in 2004 elections. b) Development of Women & Child in Rural Areas (DWACRA) –Acase study of Ramasamudram Village c) Indiramma Houses – Acase study of Ramasamudarm. d) Project on Kasturiba girls School for Minorities.	Political Science
a) Economics of mobility in house hold sector at Narasapuram in Ramasamudram Mandal. b) A study of infrastructure facilities in Chambakuru Village. c) Human Resource and Productivity in rural areas of Punganur. d) Privatization in Elementary Education in Punganur town. e) Impact of free power on Agriculture crops in Mangalam Village. f) Marketing of Commercial crops in Punganur town (A case study of Tomato) g) Management of water resources. h) Impact of drought in Punganur Mandal (A case study of Ground nut crop) j) A study of DWACRA Groups in Kudurucheemanapalli Village . j) Cell Phone usage-A case study of Punganur.	Commerce
a) Postal Management System. b) Bank Transactions-Accounting. c) APSRTC Reservation System. d) Government College Web Site. e) School Management System in Rayalaseema Academy. f) Hospital Management System.	Computer Sciences

3.2.3 What are the major achievements of the research activities of the institution (findings contributed to subject knowledge, to the Industry needs, community development, patents etc.)?

- ❖ Inculcation of the spirit of research.

- ❖ Making students get acquainted with the minute details of the subjects in which they are interested.

3.2.4 Is there research papers published in refereed journals by the faculty? If yes, give details for the last five years including citation index and impact factor.

- ❖ -No-

3.2.5 Give list of publications of the faculty.

a. Books Dr. T. Chandra Sekhar (Lecturer in Telugu)

- ❖ Sree Madabheeshtada Mrutyunjaya Swamy Stuti-published in 2005, publisher-Vijayavani Printers, Chowdepalli.
- ❖ Sree BhavaUgaadhi Kavi Sammelanam-Kavithala Sanchika-publishers-Sree vani Lalitha Kala Parishat.

b. Articles

c. Conference/Seminar Proceedings

d. Course materials (for Distance Education)

e. Software packages or other learning materials

f. Any other (specify).

Papers presented in Orientation Programmes / Refresher Courses.

Name of the Faculty member	Paper presented
S.K. Vivekananda	Original Answers -Mechanical Evaluation at CIEFL, Hyderabad. Critical Analysis of Letter: Aurangzeb to his Teacher
C.H.Prasad	1. Swatantrata DiwasCreative writing. 2. Kabeer Ke Dohe. 3. Surdas- Parichay

	4. Reetikaal.
B.Mahaboob Basha	Labour welfare Activities. A Case Study of Spinning mill.
S.Mahadev Reddy	Impact of Globalisation on Indian Economy. Growth of Banking system in India in 1969.
D.Khajavalli	Modern Techniques in teaching.
B.R Karunakar	Fostering Global Competencies-Non formal Modes of education.
E.Eswar Reddy	Physical Education Infrastructure Facilities Available at Punganur.

3.3 Consultancy

3.3.1 List the broad areas of consultancy services provided by the Institution during the last five years (free of cost and/or remunerative). Who are the beneficiaries of such consultancy?

- ❖ Free consultation service with regard to filing the individual Income Tax Returns is provided by the Department of Commerce.
- ❖ Staff members are always ready to extend their co-operation to the alumni in their preparation for competitive exams.
- ❖ Gymnasium is open for all the students and local officials at free of cost.
- ❖ Library is kept open for reference purpose.
- ❖ Laboratories are kept open for conducting experiments and online examinations for the other colleges in the town.
- ❖ The public as well as the students in the nearby colleges are benefited with these consultancy services.

3.3.2 How does the institution publicize the expertise available for consultancy services?

- ❖ Free Tax consultation week is organized by the Dept. of Commerce.
- ❖ Dept. of Physical education offers the services of physical Director to the nearby institutions. He acts as referee to the games conducted by them.

3.3.3 How does the institution reward the staff for the consultation provided by them?

- ❖ The services rendered by the staff members are appreciated and made known to the higher authorities and the public as well.

3.3.4 How does the institution utilize the revenue generated through consultancy services?

- ❖ All the consultancy services offered are free of cost. The intention of the institution is to help those who are not aware of these things.

3.4 Extension Activities

3.4.1 How does the institution promote the participation of students and faculty in extension activities? (NSS, NCC, YRC and other NGOs)

- ❖ The NSS unit adopted Vanamaladinne a remote village and organizes special camps to create an awareness of Literacy, hygiene, etc. among the backward villagers.

- ❖ Students actively participate in Blood Donation Camps, Health Camps conducted by the Rotary Club and Municipal authorities.
- ❖ Students take active part in Pulse Polio programmes and AIDS AWARENESS programmes under the supervision of the N, S, S Programme Officer.
- ❖ Tree plantation is undertaken.

3.4.2 What are the outreach programmes organized by the institution? How are they integrated with the academic curricula?

- ❖ The following activities are undertaken by the institution regularly.

They are

- AIDS awareness camp
- Study tours for II year Degree Students.
- Field Trips for Commerce students.
- Environmental Awareness.
- Health and Hygiene awareness programmes.
- Literacy Drive.
- Community Development.

3.4.3 How does the institution promote college-neighbourhood network in which students acquire attitude for service and training, contributive to community development?

- ❖ The programmes are conducted in the nearby villages as well as in the college premises. Besides N.S.S. Volunteers and

Programme Officer, other faculty members and students also take active part.

- ❖ N.S.S. Volunteers are given separate training to participate in community development activities.
- ❖ Blood Donation Camp and Health Camps are conducted on national festivals.
- ❖ All the students and staff members participated in Micro Economic Survey as part of Janma Bhoomi from 3rd to 11th January 2000.
- ❖ A Rally is conducted on 1st December every year to create awareness in the public about AIDS and its consequences.

3.4.4 What are the initiatives taken by the institution to have a partnership with University / Research institutions / Industries / NGOs etc. for extension activities?

- ❖ The institution always keeps in touch with the University authorities. As and when University decides to conduct special camps and programmes, the institution readily expresses its willingness to take up those activities with much enthusiasm.
- ❖ The Rotary Club, while conducting the Blood Donation camps, requests the institution and in turn the institution readily offers the services needed unconditionally.

- ❖ Students volunteer their services to the local Municipality in the conduct of Health Camps, Pulse Polio and Anti-Phileria programmes.
- ❖ In the conduct of all the above activities the institution takes initiative to participate enthusiastically. Students and faculty members always extend their co-operation in taking up those activities.

**3.4.5 How has the local community benefited by the institution?
(Contribution of the institution through various extension activities, outreach programmes, partnering with NGOs and GOs)**

- ❖ The local employees are helped in filling up the individual Income Tax Returns by the Department of Commerce.
- ❖ The Physical Director helps other educational institutions in conducting various games and sports activities.
- ❖ Reference services in the library help students of the neighbourhood colleges get acquainted with the information to enhance their scholarship.
- ❖ Computer Laboratory services are extended to the neighbouring college students while conducting the ONLINE Examinations.

3.4.6 How has the institution involved the community in its extension activities? (Community participation in institutional development, institution-community networking etc.)

- ❖ While conducting all these activities the institution consults the public and involves them to take active part in them.
- ❖ Two parent-members are included in CPDC who give their valuable suggestions to the institution.
- ❖ Parents who visit the college now and then offer their suggestions to the institution.
- ❖ Old students of the college (Alumni) are involved in developmental activities.

3.4.7 Any awards or recognition received by the faculty / students / Institution for the extension activities?

- ❖ Students who participate in Blood Donation Camps are issued Recognition Certificate by the Governor of Andhra Pradesh.
- ❖ All the participants are given Certificates whenever they participate in such activities.

3.5 Collaborations

3.5.1 Give details of the collaborative activities of the institution with the following organizations:

- ❖ local bodies/ community
 - Municipal authorities always make it a point to utilize the services of our N.S.S. Volunteers and other students in their extension programmes.

❖ State

- Students and faculty members participated in the conduct of Micro Economic programme during 3rd to 11th January 2000.

❖ National

- We organized blood donation camp and health camp in collaboration with Rotary Club and Lions Club.

3.5.2 How has the institution benefited from the collaboration?

(a) Curriculum development

(b) Internship

(c) On-the-job training

(d) Faculty exchange and development

- ❖ The faculty members of the college visit other colleges and deliver guest-lectures for the benefit of students. Like wise the faculty members of other colleges are invited to this institution to enhance the knowledge of our students.

(e) Research

(f) Consultancy

- ❖ Students are given a chance to discuss the current issues with the visiting faculty members and enrich their knowledge through consultation..

(g) Extension

- ❖ Extension activities give an opportunity to have practical exposure which helps students.

(h) Publication

(i) Student Placement

- ❖ Sri Vidyanikethan Institutions, Tirupathi sends the particulars of placement opportunities conducted in their premises. Students who have the eligibility as prescribed by the companies are sent to attend the interviews.

3.5.3 Does the institution have any MoU/MoC / mutually beneficial agreements signed with other academic institutions

- Yes, the college has an MoU with B.T. College, Madanapalli for making use of the Library facilities, as it happens to be one of the biggest education centers in the state itself.
- Our college has an MoU with Zilla Granthalaya Samstha , Chittoor, to provide consultancy services to the branch libraries in Punganur Mandal.

❖ **Industry**

- K.B.D Distilleries/ Vysya Bank.
- Students are permitted to visit the bank in order to learn the procedure followed in the Bank transactions.
- Other agencies

3.6 Best Practices in Research, Consultancy and Extension

3.6.1 What are the significant innovations / good practices in Research,

Consultancy and Extension activities of the institution?

❖ **Research:**

- The institution encourages the staff to pursue research in their respective fields.

- One faculty member from the non-teaching staff has registered for M.Phil.
- One faculty member from the Department of Commerce has already submitted his dissertation for the award of M.Phil Degree.
- A Research Committee is constituted to promote the quality of research, consultancy and extension activities.
- ❖ Consultancy:
 - Lecturers are deputed to various educational institutions to deliver guest lectures. This practice helps the staff to develop their presentation skills.
- ❖ Extension:
 - National Hindi Day was celebrated by the Department of Hindi.
 - The women Development Centre organized a series of lectures on women and health education programmes.
 - The Eco-club of the institution conducted various programmes to create awareness on the need for ecological balance among the public through students.
 - The consumer Club enlightens the students on consumer rights and consumer protection Act through Guest lectures by eminent lawyers.

4. Criterion IV: Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 What are the infrastructure facilities available for

(a) Academic activities?

- ❖ Subharam Government Degree College is situated near the rural town in an area of 14.05 acres of land. We have well ventilated and furnished classrooms for academic instruction.
- ❖ We have well equipped computer lab with 30 computers and a well equipped central library with reading rooms for boys and girls, rest room for women students with attached toilets.

(b) Co-curricular activities?

- ❖ Open Air Auditorium is used to conduct Debates, Quiz,, Seminars, group discussions, mock assembly and other functions.

(c) Extra –curricular activities and sports?

- ❖ Ten station gymnasium, playgrounds for hockey, foot ball, kho-kho , kabaddi, cricket , basket ball and Hand Ball, 200 mtrs., track etc.-

4.1.2 Enclose the Master Plan of the college campus indicating the existing physical infrastructure and the projected future expansions.

- ❖ Enclosed.

4.1.3 Has the institution augmented the infrastructure to keep pace with its academic growth? If yes, specify the facilities and the amount spent during the last five years.

- ❖ Construction of four additional classrooms.
- ❖ Construction of library hall with three rooms.
- ❖ Construction of Subharam Silver Jubilee Auditorium (Donated by Chief Donor Sri.S.Ramamurthy Subharam Trust, Bangalore).
- ❖ The college receives funds regularly to augment the, infrastructure facilities like construction of additional classrooms, purchase of computers, text books etc. The amount spent during the last five years is mentioned in the table given here under

S.No	Items	2003-04	2004-05	2005-06	2006-07	2007-08
1	Buildings	1500000	---	---	586555	Rs.10 Lakhs are sanctioned. Panchayat Raj Department has taken up the construction of two rooms.
2	Furniture	71250	458860	---	94913	
3	Computers	100000	---	69300	435718	
4	Library	3792	89995	51645	99600	
5	Games& Sports	---	87318	37284	59971	
6	O&OE	5187	14940	6991	104668	

4.1.4 Does the institution provide facilities like common room, separate rest rooms for women students and staff?

- ❖ Yes. The college has a separate girl's waiting room with attached toilets.
- ❖ Three separate staff rooms for Languages, Arts and Commerce with all the facilities are available
- ❖ Non-teaching staff has another separate hall with the required facilities.

4.1.5 How does the institution plan and ensure that the available infrastructure is optimally utilized?

- ❖ The building is used to conduct meetings by the Municipal authorities during their health campaigns.
- ❖ The play grounds and gymnasium are made available for the nearby colleges to conduct games and sports activities.
- ❖ Computer Lab and Library are kept open during the holidays also.

4.1.6 How does the institution ensure that the infrastructure facilities meet the requirements of the differently-abled students?

- ❖ In case the number of differently abled students is more, the classes are conducted on the ground floor itself.

4.2 Maintenance of Infrastructure

4.2.1 What is the budget allocation for the maintenance of (2006-07 data)

- a. Land?
- b. Building?
- c. Furniture?
- d. Equipment?
- e. Computers?
- f. Vehicles?

- ❖ Land, Building, Furniture, Equipment, Computers and Vehicles are maintained using the Addl. Special Fees and budget allotment.

4.2.2 How does the institution ensure optimal utilization of budget allocated for various activities?

- ❖ The budget allotted to the institution is made known to the faculty members.
- ❖ The requirements of institution are discussed with the faculty members.
- ❖ Suggestions of the faculty members are taken into consideration by the purchase committee while spending the budget allotted to get maximum benefit.

4.2.3 Does the institution appoint staff for maintenance and repair? If not, how are the infrastructure facilities, services and equipment maintained?

- ❖ College premises are kept very clean. A separate committee looks after the cleanliness of the premises.
- ❖ A part of the fee collected from Self-Financed Courses is utilized for maintenance, repairs and levelling of playgrounds etc.
- ❖ A separate committee looks after the maintenance of computers.

4.3 Library as a Learning Resource

4.3.1 Does the library have a Library Advisory Committee? What are its major Responsibilities?

- ❖ Yes, the library has a Library Advisory Committee constituted by the Principal of the college as the president, the Lecturer in Library Science as the convener, three senior faculty members and three students as members. The functions of the Library Advisory Committee are
- ❖ Inculcating reading habits among the students.
- ❖ Motivating the students for optimum utilization of library resources available.
- ❖ Assisting the Lecturer in Library Science in allotting the budget sanctioned by the government for purchase of books and other Equipment required.
- ❖ Assisting the principal at the time of budget allocation to the Library.
- ❖ Motivating the students to appear for various competitive Examinations.
- ❖ Inter library loan service.
- ❖ Promotes other supporting services like internet facility, MANA-TV Telecast etc.

4.3.2 How does the library ensure access, use and security of materials?

- ❖ The library adopts open access system which facilitates the students and staff to have the feel of all books available in the library.
- ❖ Students are encouraged and motivated by the staff and the Lecturer in Library Science to read books and journals not only related to their subjects but also other books of general interest, year books etc., to enrich their knowledge.
- ❖ Stock verification of the Library is done at the end of academic year to verify the loss of books and to recommend the books for binding etc.,
- ❖ Necessary measures like book binding, dusting and spraying are undertaken for the security of the books in the library.

4.3.3 What are the various support facilities available in the library? (Computers, internet, band width, reprographic facilities etc.)

- ❖ A well ventilated spacious building with separate reading rooms.
- ❖ Internet facility during the working hours of the library.
- ❖ Open access to students and staff.
- ❖ Information display and notification service.
- ❖ Inter library loan services.
- ❖ Circulation service.
- ❖ Reference Service.

- ❖ Clipping Service.
- ❖ E-journals through internet(access free online journals)

4.3.4 How does the library ensure purchase and use of current titles, important journals and other reading materials? Specify the amount spent on new books and journals during the last five years.

- ❖ The Library Advisory Committee calls for indents from all the Lecturers-in-charge , discusses the need for purchasing the most essential and useful books and finalizes the list of books to be purchased keeping in view the allocation of budget.
- ❖ Periodicals, magazines and newspapers are purchased from special fee. Orders are placed directly for purchase of periodicals and magazines with the publishers.
- ❖ The arrival of new books is made known to the faculty members and students so that they can be utilized optimally.
- ❖ More copies of text books and subject-related books are purchased for the maximum benefit of students

The amount spent during the last five years is as follows:

S.No	Item of Purchase	2003-04	2004-05	2005-06	2006-07	2007-08
1	Books	3792	89995	51645	99600	14943
2	Periodicals & Magazines	6875	7989	7860	7430	8974
3	Others				72000	

4.3.5 Give details on the access of the on-line and Internet services in the library to the students and faculty? (Hours, frequency of use, subscriptions, licensed software etc.).

- ❖ Faculty members and students are permitted to make use of the Internet facility.
- ❖ A guide-chart is provided to the students on how to access the internet.
- ❖ The details of web browsed are recorded.

4.3.6 Are the library services computerized? If yes, to what extent?

- ❖ Yes. The library services are computerized partially.
- ❖ 60% of data entry is completed..

4.3.7 Does the institution make use of INFLIBNET / DELNET/IUC facilities? If yes, give details.

- ❖ Yes.
- ❖ Data entry of books and journals, particulars of students, teaching and non-teaching staff is under process through the SOUL soft ware developed by INFLIBENT. The Lecturer in Library Science of our College has attended SOUL Software Usage Training Camp organized by Commissioner of Collegiate Education, Hyderabad, A.P from 04-12-2006 to 08-12-06.

4.3.8 What initiatives are taken by the library staff to enrich the faculty and students with its latest acquisitions?

- ❖ The Lecturer in Library Science displays all the new arrivals and intimates the same to the students and staff through circulars.
- ❖ Orientation classes are conducted for the students of 1st year UG students regarding the use of textbooks, reference books, materials available in the library.
- ❖ The Lecturer in Library Science motivates and encourages the students to utilize the library resources to the most possible extent during their leisure time.

4.3.9 Does the library have inter library borrowing facility? If yes, give details of the facility

- ❖ Yes. The college library has the inter-library borrowing faculty. The college has an MoU with the library of B.T. College, Madanapalli.

4.3.10 What are the special facilities offered by the library to the visually and physically- Challenged persons?

- ❖ The number of such students is very less in the institution. However, their needs are attended with priority at the time of issue of books, question papers. They are always treated with benevolence and empathy.

4.3.11 List the infrastructural development of the library over the last two years

- ❖ During the last two years the Department of Library purchased, 6 Godrej almirahs with glass doors, 10 reading tables and, 25 chairs. In the previous academic year 2006-07 the library department purchased 02 computers, 01 periodical display-cum storage rack with 20 holes and, 05 book shelves and 6 open racks.
- ❖ The library maintains a separate reading room, which is exclusively used for reading books, journals, magazines , periodicals , career guidance books, etc.
- ❖ SOUL Soft ware is used in automation of library activities.

4.3.12 What other information services are provided by the library to its users?

The following services are provided by the Library of our College to the students and staff,

- ❖ Internet service.
- ❖ Circulation Services
- ❖ Clipping services.
- ❖ Reference services.
- ❖ Information display and notification services.
- ❖ Current awareness services.
- ❖ Academic and Career Guidance service.

- ❖ Book Bank service.
- ❖ E-journals and e-books through internet.

4.4 ICT as Learning Resources

4.4.1 Does the Institution have up-to-date computer facility? If yes, give details on the available hardware and software (Number of computers, computer-students ratio, stand alone facility, LAN facility, configuration, licensed software etc.)

- ❖ Yes. We have upto-date Computer facility and latest Softwares related to curriculum
- ❖ **Hard wares:** Intel Pentium 4 Processor, 256 DDR RAM, 80 GB Hard Disk, DVD Writer, CD Writer, ATX Cabinet , Multimedia Key board, Head Phone , Speakers , Optical Mouse, MCL Monitors, 24 part switch , RJ 45 Lamp Cabell.
- ❖ **Software:** Windows XP Service pack 2, Windows 2000 server, Micro Soft Office-2003, C, C++, Oracle GI, D2K, Visual Basic 6.0.

❖ Total No Computer-30

Ratio: Computers: Students is 1: 1

4.4.2 Is there a central computing facility? If yes, how is it utilized for staff to students?

- ❖ Yes. The Computers and Internet are accessible to the staff and students.

4.4.3 How are the faculty facilitated to prepare computer-aided teaching/ learning materials? What are the facilities available in the college for such efforts?

- ❖ The computer and internet facility helps the members of faculty in preparing records, browsing internet and downloading information to enrich their knowledge in their respective fields.
- ❖ Teaching and learning is made more effective by using computer aided learning packages. For example the department of English teaches phonetics, Communication Skills/ Soft skills using such packages.

4.4.4 Does the Institution have a website? How frequently is it updated? Give details.

- ❖ Yes. www.SRGDC.com (web site is updated annually)

4.4.5 How often does the institution plan and upgrade its computer systems? What is the provision made in the annual budget for update, deployment and maintenance of the computers in the institution?

- ❖ Computers are upgraded as and when the need arises by the department of Computer Science.

4.4.6 How are the computers and their accessories maintained? (AMC etc.)

- ❖ By engaging the personnel for repairs and servicing.

- ❖ Plans are on the anvil to maintain the computer systems through A.M.C.

4.5 Other Facilities

4.5.1 Give details of the following facilities:

a) Capacity of the hostels (to be given separately for boys and Girls)

- ❖ Students belonging to Schedule Caste , Schedule Tribes and Backward classes reside in local hostels.

b) Occupancy

- ❖ Doesn't arise.

c) Rooms in the hostel (to be given separately for boys and Girls)

- ❖ Doesn't arise.

d) Recreational facilities

- ❖ Doesn't arise

e) Sports and Games (Indoor and Outdoor) facilities

- ❖ Indoor Games: Gymnasium-10 stations, jogger, exercycle, stepper, weight lifting 100Kgs set, karalla -4Kgs, Karella-5Kgs, Table tennis, Chess, Caroms.
- ❖ Out door Games: Hockey, foot ball, Cricket, Kabaddi, Kho-Kho , Volley ball, Hand Ball and Basket Ball-fields/courts.
- ❖ Sports: Track and Field events:- Track Events: 100 & 200 meters running track. 200 meters, hurdles track, Shot Put,

discus, Javelin , Hammer , Long jump, High jump Tripple jump pole vault-pits.

f) Health and Hygiene (Health Care centre, Ambulance, Nurse, Qualified Doctor) (full time/ part time etc.)

- ❖ A first-aid box is maintained in the Physical Education Department.
- ❖ Our students undergo medical check-up by male medical and female medical officers of Government Community Hospital, Punganur .
- ❖ Awareness programmes relating to general health , personal hygiene , family panning , small family norm, sanitation & cleanliness , AIDS , Viral diseases-and preventive measures are conducted by eminent doctors.

4.5.2 How does the institution ensure participation of women in intra- and inter-institutional sports competitions and cultural activities?

- ❖ Women students are encouraged to take active part in intra and inter institutional sports competitions. The list of women students who participated in games and sports is given here under.

Inter University Level

Sl.No	Name			
1	R.UmaDevi, III B.A	Hockey	2002-03	Inter University Women Hockey Tournament - Kurukshetra University, Haryana.

2	R.Bhavani III B.A	Hockey	2002-03	Inter University Women Hockey Tournament – Kurukshetra University, Haryana.
3	T.Bharathi III B.A	Hockey	2002-03	Inter University Women Hockey Tournament – Kurukshetra University
		State Level		
4	P.Sowbhagyavathi III B.A	Kabaddi Jrs	2005-06	Inter District Kabaddi Tournament – Vizag.
5	Sasikala III.B.A.	Kabaddi Jrs	2005-06	Inter District Kabaddi Tournament – Vizag.
6	Pushpalatha II B.A.	Volley Ball Jrs	2006-07	Inter District Tournament- Nalgonda
7	B.Indira I B.Com	Volley Ball Jrs	2006-07	Inter District Tournament- Nalgonda

4.5.3 Give details of the common facilities available with the Institution (Staff room, day care centre, common room for students, rest rooms, health centre, vehicle parking, guest house, Canteen, telephone, internet cafe, transport, drinking water etc.)

- ❖ Separate staff rooms for Languages, Arts and Commerce, and Office room with attached toilets are available. The Principal has separate room with all facilities.
- ❖ Ladies waiting hall with toilet facility is available.
- ❖ State Road Transport Corporation runs town services to suit the college timings. Private transport services also run buses for the convenience of students. The college facilitates in getting bus-passes for the students both from APSRTC and private operators.
- ❖ Adequate Drinking water facility is available in the college.

4.6 Best Practices in Infrastructure and Learning Resources

4.6.1 What innovations/best practices in 'Infrastructure and Learning Resources' are in vogue or adopted/adapted by the institution?

- ❖ The building, Computers, library, canteen, playground and other infrastructure are put to maximum utilization.
- ❖ The college is a centre for University examinations for the other private colleges also. Competitive examinations are conducted by Andhra Pradesh Public Service Commission in this college.
- ❖ College Campus and buildings are utilized for conducting elections to Parliament, Assembly and local bodies.
- ❖ The Lecturer in Library Science displays all the new arrivals on the notice board and intimates the students and staff through circulars.
- ❖ Orientation classes are conducted for the students of I year and are enlightened on books , Journals , magazines, reference books, dictionaries and other reading material available in the library.
- ❖ Students are given topics of their choice for assignment and are asked to prepare for themselves by using internet and library.
- ❖ The members of faculty are trained browsing the Internet enabling them to be in touch with the latest developments in their respective subjects and for down loading the necessary information.
- ❖ Teaching and learning is made more effective by using Computer Aided-Learning packages.

- ❖ The language lab facilities to teach phonetics, communication skills/soft skills by using such packages.
- ❖ The play-fields and the Gymnasium are used by the neighbouring colleges also.
- ❖ **Thought for the day** is displayed on the notice board.

Criterion V: Student Support and Progression

5.1 Student Progression

5.1.1 Give the socio-economic profile (General, SC/ST, OBC etc.,) of the students of the last two batches.

S.No	Category	Year 2005-06			Year 2006-07		
		Girls	Boys	Total	Girls	Boys	Total
1	General	145	183	328	132	163	295
2	Schedule Caste	40	76	116	48	80	128
3	Schedule Tribe	05	24	29	06	25	31
4	Backward Communities	109	248	357	104	228	332

5.1.2 What are the efforts made by the Institution to minimize the dropout rate and facilitate the students to complete the course?

- ❖ Students having the least attendance are called and advised to attend the classes regularly, so that they will not drop out.
- ❖ Counselling and motivating those who are likely to dropout.
- ❖ Students are Enlightened about the advantages of Education.

5.1.3 On an average, what percentage of the students progress to further studies and for employment? Give details for the last two years. (UG to PG to Ph.D and /or to employment)

Common Entrance Examination (CET)	No. of Students appeared.	
	2005-06	2006-07
Post Graduate CET	25	30
Ed.CET	36	42
LAW CET	12	17
I CET	65	72
DSC	24	33
L.P.CET	12	9
Employment	28	32

5.1.4 How does the institution facilitate the placement of its outgoing students? What proportion of the graduating students has been employed? (average of last five years)

- ❖ Nearly 20% of our students have been employed in the last two years. They have been mostly employed as workers in K.B.D. Sugars, Punganur, as vidya volunteers in Punganur Mandal, as data operators in Bangalore and Tirupathi, as teachers in government, private and aided institutions. Some of them are practicing as advocates and Chartered Accountants, and some have started their own computer training institutes. Some of our students started their own private business enterprises.

5.1.5 How does the institution facilitate and support students for appearing and qualifying in various competitive examinations? Give details on the number of students coached, appeared and qualified in various competitive examinations (Average of last five years) (UGC-CSIR-NET, SLET, GATE, CAT, GRE, TOFEL, GMAT, Civil Services- IAS,IPS,IFS, Central/State services etc.)

❖ Nil. However the students appear for PG CET, Ed.CET, D.SC, LAW CET, A.P.P.S.C. and LP.CET. The details are as follows:

	2007	2006	2005	2004	2003
P.G. CET	30	25	22	18	24
Ed. CET	42	36	20	28	22
I CET	72	65	30	20	11
DSC	33	24	18	8	8
LP.CET	9	12	17	7	11

❖ Lecturers guide the students in all such endeavours .

5.1.6. Give a comparative analysis of the institutional academic performance with reference to other colleges of the affiliating University and the university average. (Pass percentage, Distinctions, Gold medals and University Ranks, Marks obtained in relation to university average etc.(Last five years' data)

Sl.No	Academic year	University Result	Institution Result
1	2002-03 B.A B.Com	52% 42%	65% 45%
2	2003-04 B.A B.Com B.Sc	56% 51% 82%	65% 55% 91%
3	2004-05 B.A B.Com B.Sc	58% 46% 79%	73% 53% 91%
4	2005-06 B.A B.Com B.Sc	55% 33% 82%	66% 52% 100%
5	2006-07 B.A B.Com B.Sc	49% 42% 80%	59% 53% 89%

5.2 Student Support

5.2.1 Does the institution publish its updated prospectus, handbook and other student information material annually? If yes, what is the information disseminated to students through these publications?

- ❖ Yes. The college publishes the updated prospectus and issues it to the students along with the application forms for admission. The prospectus gives information about the programmes offered in the institution, the eligibility criteria for admission , fee structure

and other details that helps student get a first hand information about the college.

5.2.2 Does the institution provide financial aid to students? If yes, specify the type and number of scholarships/ free ships given to the students during the last academic year by the institution (other than those provided by the social welfare departments of the State or Central Governments).

- ❖ The institution sanctions scholarships on the basis of merit cum income basis.
- ❖ Sri.S. Ramamoorthy, Chief Donor of the college and Chairman of Subharam Trust every year announces cash prizes to the students who secure highest percentage of marks in the University examinations.
- ❖ Some staff members paid the University fees and examination fees for poor students.
- ❖ 15 students in 2005-06 and 2006-07 have been given student aid fund of Rs. 260/- each on the basis of merit-cum-income.

5.2.3 Give details of schemes for student welfare? (Insurance, subsidized canteen facilities, special diets, student counseling support, "earn while you learn" scheme etc.)

- ❖ Student counselling is provided by the institution through ward counselling and career guidance cell. Students are guided by the

teachers in the pursuit of higher studies, awareness of global competition and in choosing right careers.

5.2.4 What type of support services is available to overseas students?

- ❖ There are no overseas students in the institution.

5.2.5 Give details of the placement and counseling services for the students?

Career Guidance Cell is constituted with four senior faculty members. The cell provides information the students on -

- ❖ Opportunities to pursue higher education.
- ❖ Employment opportunities.
- ❖ Avenues for self-employment.
- ❖ The cell also provides guidance to students to face competitive examinations and equip the students with necessary soft skills for better employment.
- ❖ Reading material is made available in the college on personality development and general knowledge.
- ❖ Guest lectures are arranged to enlighten the students about various competitive examinations for higher education and jobs.
- ❖ All the teachers take personal interest and extend counselling to the students about future academic and job prospects in their respective classes.

5.2.6 How does the institution encourage and develop entrepreneurial skills among the students?

- ❖ Students are encouraged to develop entrepreneurial skills. The faculty members of Department of Commerce, inculcate such skills among students.

5.2.7 Does the faculty participate in academic and personal counseling? If yes, give details on services provided during the last academic year?

- ❖ Yes.
- ❖ All teachers participated in academic and personal counseling to the students.
- ❖ The ward counseling system works effectively in this direction.
- ❖ Each teacher is allotted 40 to 50 students.
- ❖ The teacher collects the student bio-data and acts as a friend, philosopher and guide and encourages and helps them for all-round development.
- ❖ The main objective of this system is to establish a good rapport between the teacher and the taught to realize their strengths and weaknesses and to create a friendly environment for a teaching and learning.
- ❖ The ward-counseling system is for monitoring the overall development of students.

- ❖ It helps tremendously in improving the performance level of the student.

5.2.8 Is there a separate guidance and counseling centre for women students? If yes, enumerate the activities of the centre

- ❖ Yes. A separate guidance counseling centre for women students exists in the institution. Smt. C. Vasundhara, Lecturer in English and Smt. K.Padma Lect. in Pol.Science look after the activities of this centre.
- ❖ All the lecturers concerned with women empowerment participate actively.

5.2.9 Is there a Cell /Committee constituted for prevention/ action against sexual harassment of women students? If yes, detail its constitution and enumerate its activities (issues addressed during the last two years)

- ❖ Yes. A separate cell is constituted in the college to prevent sexual harassment of women students. In case of any such harassment women students can lodge a complaint with the cell. The names of women students are not disclosed. Severe action will be taken against such miscreants.
- ❖ We are proud to say that our students never indulge in such activities.

5.2.10 Does the institution have a grievance redressal cell? If yes, what are its functions? Detail the major grievances redressed during the last two years.

- ❖ The institution constituted a Grievance Redressal Committee.
- ❖ The Principal, a senior most Lecturer, NSS officer and two other Lecturers are members of the committee.
- ❖ They can directly ventilate their grievances to the members of the committee.
- ❖ The members scrutinize them and take necessary steps to redress their grievances within 2/3 days.
- ❖ A Suggestion Box is also installed through which students and others can give their suggestions.
- ❖ Some of the problems that were solved by the committee are-
 - 1) Permission to retain books during vacation and examinations.
 - 2) Construction of toilets.

Year	No. of Grievances Redressed
2005-06	15
2006-07	13

5.2.11 Is there a provision for acquiring computer skills / literacy for all students, in the curriculum? If yes, give details on how it is imparted, and level of proficiency.

- ❖ Yes. The college computer laboratory provides an opportunity to acquire these skills.

- ❖ I and II year Degree students appear for ONLINE practical examinations in English. This gives an opportunity to all the students to understand the basics of computers and handling of the systems.

5.2.12 What value-added courses are introduced by the institution to develop life skills; career training; community orientation; good citizenship and personality development of students?

- ❖ Indian Heritage and Culture for all I Year Degree Students and Environmental Studies for all II Year students are introduced with an intention to make students aware of cultural values and responsibility towards sustenance of natural resources and improvement of Environment.
- ❖ Certificate course on Soft Skills is introduced to make students face the interviews and job opportunities with much competence and confidence.

5.2.13 How does the institution ensure safety and security of the students, faculty and the institutional assets?

- ❖ Safety and Security of the students and faculty as well as institutional assets are given top priority. The college staff bestows utmost care in protecting the college assets. Separate class IV staff is engaged to protect the systems and library journals.
- ❖ The night watch-man guards the institutional assets during the night times.

5.3 Student Activities

5.3.1 Does the institution have an Alumni Association? If yes,

❖ Yes.

I. List its current Office bearers

- ❖ Sri. R.Harinatha Reddy-President
- ❖ Sri. C.V. Shyam Prasad-Vice –President
- ❖ Sri. D. Thyagaraju-Secretary
- ❖ Sri. D.Raj Kumar-Joint Scertary
- ❖ Sri. P.Sailesh Kumar-Treasurer

II. List its activities during the last two years.

- ❖ The Alumni extended its co-operation in buying books and providing financial assistance for poor and meritorious students.

I. Give details of the top ten alumni occupying prominent positions.

Sl.No	Name of Alumni	Designation	Place of Working
1	Srinivasulu	MPDO	Ramasamudram
2	Rajasekhar	S.I	Kadapa
3	Lavanna	MRO	Piler
4	Nandeewaraiah	Lecturer	Govt. Junior College Ramasamudram
5	Venkateswara Prasad	C.A	Bangalore
6	Jayanna	C.A	Bangalore
7	G.Kumar Reddy	Grey hounds	Hyderabad
8	Mohanachari	Lecturer	Govt. Degree College Punganur

9	Subramanyam	Lecturer	Govt. Junior College Ramasamudram
10	Ramanjulu	Lecturer	Govt. Degree College Punganur
11	Venkataramana	C.A	Bangalore

II. Give details of the contribution of alumni to the growth and development of the institution.

The alumni through its feed back make necessary suggestions to take useful steps for the improvement of of students.

- ❖ They have made representations to the Government authorities about the necessity of introducing new programmes such as B.Sc(M.P.C), B.Sc(B.Z.C).
- ❖ They enlighten present students about the ways in which they have to use the resources available to an optimum extent.

5.3.2 How does the institution encourage its students to participate in extra-curricular activities including sports and games? Give details on the achievements of students during the last two years. (Institution level/ inter-collegiate / Inter-University/ Inter-state/ National/ International)

Some of the achievements of the students in Inter University

Tournaments are

Sl. No	Name of the player & class	Name of the event	Year of Participation	Organized University
1	P.ChandraSekhar II B.Com	Volley Ball	1996-97	KakatiyaUniversity , Warangal
2	D.Jyaram II B,.Com		1997-98	Madras University , Madras
3	P.Chanra Sekhar			

4	R.Uma Devi III B.A	Hockey	2002-03	Kurukshetra University , Haryana
5	R. Bhavani			
6	T.Bharathi			
7	K.Chandra Sekhar Raju II B.A	Volley Ball	2003-04	Bharathi Dasan University Trichy
8	J.Subramanyam II B.Com	Kabaddi	2004-05	Bharathi Yar University , Coimbatore
9	S.abdul Kareem III B.A	Volley Ball	2004-05	Vellore Institute of Technology , Vellore
10	K.Chandra Sekhar raju III B.A.	Volley Ball	2004-05	Vellore Institute of Technology , Vellore
11	P.Hari Babu II B.A	Volley Ball	2005-06	National Institute of Technology, Warangal
12	S.Kumar I B.A	Kabaddi	2005-06	Periyar University , Salem
13	V.Sreenivasulu I B.A			
14	S.Musthaq Ahamed III B.Com	Volley Ball	2005-06	
15	S.Musthaq Ahamed III B.Com	Hand Ball		
16	S.Kumar II B.A	Kabaddi	2006-07	Karnataka University , Dharwad
17	N.Janardhana II B.A			
18	N.Sankara III B.A			
19	C.Tyagaraja III B.Com(C.A)	Hand Ball	2007-08	Acharya Nagarjuna University , Guntur
20	S.Kumar III B.A	Kabaddi	2007-08	Periyar University , Salem
21	N.Janardhana III B.A			Hockey
22	A.S. Karthik III B.Sc (C.A)			
23	M.Prasad III B.A			

Participation and Achievements in S.V.U Athletic-Meet.

S.No	Name & Class	Event	Year	Medals Secured & Venue
1	R.Uma Devi II B.A	200 mts running race, long jump	2001	V.R College, Nellore. Silver Medal in long jump and 200 mts running race
2	R.Bhavani III B.A	200 mts running race	2002	S.V University , Tirupathi, Bronze Medal

3	R.Uma Devi III B.A	Long jump, triple jump, 400 mts running race	2002	S.V University , gold medal, silver medal, bronze medal
4	K.Manohar Reddy III B.A	Pole Vault	2002	S.V University , Tirupathi, Bronze Medal
5	C.T Reddeppa II B.A	800mts, 1500mts, 5Km	2003	S.V Universtiy , Tirupathi, two silver medals , one bronze medal
6	B.Viswanatha Goud II B.A	Pole vault	2003	S.V University , TPT Gold Medal
7	B.Viswanatha Goud II B.A	1500mts,. Pole vault	2004	J.B College Kavali Silver Medal , Bronze Medal
8	N.Thejeswara II B.Com	5 Km	2004	J.B College Kavali Bronze Medal
9	N.Thejeswara III B.Com	1500mts , 5 Km	2005	S.C.N.R Govt. Degree College, Prodduturu, two Bronze Medals
10	C.Raja III B.A	Hammer Throw	2006	S.V.Universiyt ,Tirupathi, Bronze Medal
11	S.Siva Sankar Reddy III B.A	Pole Vault	2006	Bronze Medal
12	B.Hari Sankar Reddy	5 Km run	2007	V.C.R College , Chittoor, Bronze Medal

Achievement in the Inter Collegiate Games

S.No	Name of the Game	Winners or Runners	Year	Venue
1	Volley Ball	Winners	1997-98	N.B.K.R Institute of Science and Technology , Vidya Nagar
2	Soft Ball	Winners	2003	S.V. Arts College , Tirupathi
3	Volley Ball	Runners	2004	N.B.K.R.I.S.T Vidya Nagar
4	Volley Ball	Runners	2005	S.V. Arts College, Tirupathi.

Intramural Sports Champions

Year	Men	Women
2000-01	G.Kumar Reddy, II B.A	R.Uma Devi, I B.A
2001-02	G.Kumar Reddy, III B.A	R.Bhavani , II B.A
2002-03	M.Himavanth Kumar, III B,A	R.Uma Devi, III BA
2003-04	B.Viswanatha Goud , II B.A	S.Soubhagyavathi, I B,A
2004-05	B.Viswanatha Goud , III B.A	C.Sasikala, I B.A
2005-06	S.Riyaz Basha, III B.A	C.Sasikala, II B.A
2006-07	C.Raja, III B.A	C.Sasikala, III B.A

State Level Participation

S.No	Name & Class	Event	Year	Venue
1	P.Chandra Sekhar, B.A	Volley Ball	1997-98	Juniors State , Nalgonda
2	D.Jayaram			
3	K. Amaranath			
4	B.Balaji	Kabaddi	2000-01	Juniors State, Chinnagangam , Prakasham District
5	N.Gopinath			
6	S.Rajesh, B.Com			
7	S.Kareem, B.A	Volley Ball	2003-04	Juniors State, Karimnagar
8	K.Chandra Sekhar Raju, B.A			
9	S.Siraz Basha, B.Com			
10	G.Jagadeesh, B.Sc	Kabaddi	2005-06	Juniors State Vaizag
11	S.Kumar, B.A			
12	N.,Janardhana , B.A			
13	V.Sreenivasulu, BA.			
14	D.Vijay Kumar			
15	S.Siva Sankhar Reddy			
16	T.Sankhara			

Placement Record of the Men and Women

S.No	Name & Class 1995-98	Participated Game	Post holding at present
1	P.Chandra Sekhar , B.Com, D.P.Ed	Volley Ball	P.E.T, Z.P.High School, Matlavari Palli
2	D.Jayaram, B.Com, C.A	Volley Ball	DELL-FINANCIAL ANALYST in Bangalore
3	T.Khader Basha,		Manager Bashu Computers , Punganur
4	A.Kiran Kumar , B.Com		Jr.H.Pandit, Z.P.High School, Punganur
5	S.Abdul Raheem	Volley Ball	Jr. Asst. in M.D.O Office in Sankarrayal Pet
6	T.Rajanikanth	Volley Ball	Prabha Telelinks(S.T.D) , Punganur
7	<u>1998-2001</u> C.Lakshmi Kanth , B.Com, B.PEd	Cricket	P.E.T at Public School, Kolar
8	V.Annadorai, B.Com, B.PEd,		Private E.M. School ,Bangalore
9	B.Viswanatha Raju, B.A		Press Reporter, Andhra Jyothi, Ramasamudram
10	K.C Venkatesvarulu		Photo Studio,Punganur

11	<u>1999-2002</u> B.Firoz Basha, B.Com, MBA		Medical Representative in TPT.
	K.Lokesh, B.Com, M.Com		Conductor, APSRTC, Kuppam
	B.Somasekhar, B.A., B.L		Advocate in Bangalore
12	S.Sreenivasulu Reddy, B.Com, M.A	Cricket & Athletics	Guest Lecturer B.R.J.C, Punganur
13	G.Kumar Reddy,	Athletics	Gray Hounds, Police Department in Hyderabad
14	A.Raja Reddy, B.A		Army in MIG Bangalore
16	K.Manohar Reddy		Spl, Police In Hyd
17	K. Amarnath, B.A, B.P.Ed	Kabaddi	Physical Director, MITS, Madanapalli
18	D.Siva Kumar	Cricket	Doing MBA
19	<u>2003-06</u> R.Uma Devi, B.A. B.PEd	Athletics, Hockey	P.E.T at Z.P.High School, Arikela
20	R.Bhavani, B.A, B.P.Ed		P.E.T Kesava Reddy Cocept E.M.School, Tirupathi.
21	T.Bharathi, M.A, B.P.Ed	Hockey	P.E.T
22	G.Hanumappa, B.A	Cricket	Spl. Police Hyd
23	N.Vijay Kumar, B.A		Office Assistant, K.B.D, Sugars Punagur
24	<u>2001-04</u> R.S Ramanatha Rao,	Cricket, Soft Ball	Hindi Pandit in Bangalore
25	S.Praveen Kumar, B.A	Cricket	Spl. Police In Warangal
26	K.Soma Sekhar, B.A. B.Ed	Soft Ball	M.P.Elementary School
27	S.Dadapeer, M.A	Soft Ball, Cricket	Guest Lecturer in Subharam Govt, Degree College, Punganur
28	A.M Subramanyam, B.A, B.Ed	Soft Ball, Cricket	S.G. Teacher, M.P.School
29	P.Gopi, B.A	Hand Ball	Doing MBA
30	K.Pavan Kumar, B.Sc	Chess, Cricket	Doing MCA
31	<u>2002-05</u> B.Viswanatha Goud, B.A, B.PEd	athletics	Physical Director in Vivekananda Jr. College, Punganur
32	S.Abdul Kareem, B.A, B.PEd	Volley Ball	P.E.T Ravindra Bharathi E.M. School TPT
33	K.Chendra Sekhar Raju		Indian Volley Ball Team Coaching Camp at Hyd
34	<u>2003-06</u> N.Theijeswara, B.Com	Athletics	Doing B.PEd

35	G.Jagadeesh, B.Sc Computers	Volley Ball	Doing MBA
36	s.Pradeep Kumar	HAND Ball	Doing MBA
37	K.Suresh , B.A, B.PEd	Hand Ball	Doing M.P.Ed, in Bangalore University
38	P.Mohammed Ali , B.Com	Volley Ball, Hand Ball	Spl. Police in Karimnagar
39	P.Chandra, B.A	Hand Ball	Doing MBA
40	S.Gangadhar , B.Sc Computers, B.PEd	Hand Ball	P.E.T in Public School Bangalore
41	Y.Nithin Kumar, B.A	Volley Ball	Doing B.PEd at Y.M.C.A College Bangalore
42	K.Lavakumar	Cricket	Doing C.A in Vijayavada
43	<u>2004-07</u> C.Raja,	Athletics	Army Training in M.P
44	S.Siva Sankhar reddy	"	"
45	S.Soubhagyavathi , B.A		P.E.T in Private School
46	J.Gayathri, B.A	Athletics , Kabaddi	Vijayavani E.M. School , Chowdepalli
47	A.Nirosha, B.Com	Athletics	Doing MBA
48	K.Chandra Sekhar Raju	Volley Ball	1. Youth National Volley Ball Champion Ship for Men and Women held at South East Asian Education Trust Camps, Ekta Nagar, Bangalore. 2. Attending Indian Volley Ball Team Coaching camp in Hyderabad at Present.

❖ K.Chandra Sekhar Raju participated in International Youth

Volley Ball Tournament held at Italy ,2006.

❖ K.Manohar Reddy participated in Junior State Athletics Meet held

at Vijayawada -Secured Bronze Medal.

❖ B.Viswanatha Goud participated in A.P.State (Men& Women)

Athletic Meet held at Hyderabad 2004 secured Bronze Medal

5.3.3 How does the institution involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the major publications/ materials brought out by the students during the previous academic session.

❖ Teachers guide the students in writing articles. Necessary corrections are made by the faculty members.

5.3.4 Does the institution have a Student Council or any similar body? Give details on its constitution, major activities and funding.

❖ Yes. The college student council i.e. student Union is nominated by the Principal. The council looks after the student activities of the institution-It extends its support in the conduct of Co-curricular and Extra curricular activities.

5.3.5 Give details of the various academic and administrative bodies and their activities (academic and administrative), which have student representations on them.

❖ Yes. Students have representation in all the committees.

Sl.No	Name of the Committee
1	Library Advisory Committee
2	Students Union
3	Games and Sports Committee
4	NSS Advisory Committee
5	Student Aid Fund Committee
6	Purchase Committee

7	Magazine Committee
8	Discipline Committee
9	Medical Inspection Committee
10	Women Empowerment Cell
11	NAAC Steering Committee
12	Time Table Committee
13	Academic Committee
14	Audio Visual Education Committee
15	Grievance Redressal Cell
16	S.S. League
17	IQAC
18	Consumer Club
19	Health Club
20	Examination Committee
21	Parents Association
22	Cultural Activities Committees

5.3.6 Does the institution have a mechanism to seek and use data and feedback from its graduates and from employers, to improve the growth and development of the institution?

- ❖ The suggestions received either orally or in a written form, are reviewed, discussed and implemented by the Head of the Institution.

5.4 Best Practices in Student Support and Progression

5.4.1 Give details of institutional best practices towards Student Support and Progression?

- ❖ Proficiency prizes and appreciation certificates are awarded to students with outstanding performance in public examinations, Co-curricular and extra curricular activities.
- ❖ Prizes for Best user of the library, best outgoing student are awarded.
- ❖ Fellow-students and staff assist physically handicapped students.
- ❖ All students undergo medical checkup and their medical records are maintained.
- ❖ Well maintained rest rooms.
- ❖ Students are encouraged to participate in indoor and outdoor games for the all-round development of their creativity, competitiveness and team spirit.
- ❖ The women Empowerment Cell takes all steps to initiate legal literacy to women.
- ❖ The Chief Donor of the institution Sri. Sannuthi Ramamoorthy Garu provides lunch for all the students on the eve of college Day Celebrations, every year.

Criterion VI: Governance and Leadership

6.1 Institutional Vision and Leadership

6.1.1 State the Vision and Mission statement of the institution and give details on how the institution

a) Ensures that the vision and mission of the institution is in tune with the objectives of the Higher Education policies of the Nation?

- ❖ The vision of the institution is to provide the opportunity to pursue higher education to the students of remote rural areas. Subharam Government Degree College has been functioning since 1983. Earlier students of this area were going to places like Madanapalli, Chittoor and Tirupathi to pursue higher education. Students belonging to middle class and lower-middle class families could not afford to go to these places due to financial restraints.
- ❖ The mission of the college is to impart education to the students of rural area. The intention of the Government in establishing the college in this rural area is to extend the facility of higher education to the students with meagre financial resources.
- ❖ The National policy of Higher Education is to impart education to all its citizens and the college has been doing its best in fulfilling this responsibility with commitment.

b) Translates its vision statement into its activities?

- ❖ The institution has been effectively functioning to realize the vision of the college in imparting education to the students of the town and surrounding villages.
- ❖ The institution has been aiming at inculcating the spirit of ethics, patriotism., culture, integrity, etc.,

6.1.2 Enumerate the Management's commitment, leadership-role and involvement for effective and efficient transaction of the teaching-learning processes.

- ❖ The institution is under the control of the State Government. The Government takes all the necessary steps to improve the standards of the institution and the all-round development of students.
- ❖ The institution plans various steps to be taken for the improvement of student-capabilities which contribute to their all-round development.
- ❖ Faculty members take care to ensure the understanding capabilities of students.

6.1.3 How do the management and the Head of the institution ensure that responsibilities are defined and communicated to the staff of the institution?

- ❖ The Head of the Institution holds meetings with the staff members frequently; discusses the issues related to curriculum and completion of syllabus. The communications and circulars received

from the Government, State Council of Higher Education and the Commissioner of Collegiate Education are circulated to all the staff members. All the instructions issued by the higher authorities are implemented by the Head of the institution, with the co-operation of all the members of staff.

6.1.4 How does the Management/Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the management, to review the activities of the institution?

- ❖ The Head of the institution instructs the staff members to submit their 'Self-Appraisal' forms. It enables the Head of the institution to take necessary steps for the benefit of student community.
- ❖ The Head of the institution frequently consults the students and takes their opinions into consideration. He makes necessary suggestions to the staff members based on Self Appraisal and opinion of the students.

6.1.5 How does the management encourage and support involvement of the staff for improvement of the effectiveness and efficiency of the institutional processes?

- ❖ The Head of the Institution holds regular meetings with the staff members and encourages them to take up all the useful activities for the benefit of students. The Head of the institution discusses all the institutional issues with them and takes the decisions after

discussing with the members of staff. The opinions of the staff members are taken into consideration.

- ❖ The procedures of the Government are made known to the staff for effective implementation.

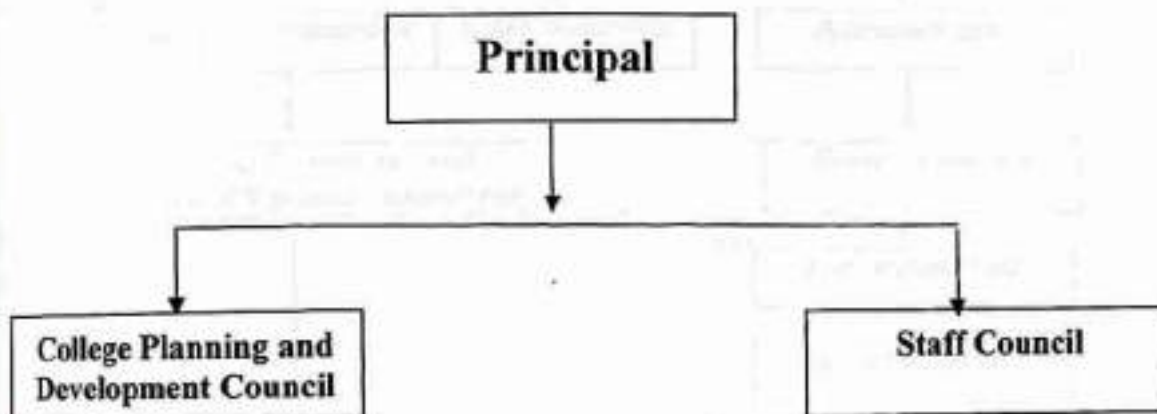
6.1.6 Describe the leadership role of the Head of the institution, in governance and management of the institution.

- ❖ The Head of the Institution plays a very prominent role in the functioning of the institution. He takes all the necessary steps for the smooth and effective conduct of the institution. He conducts review meetings with the students as well as faculty members. In fact he is totally responsible for each and every activity in the institution.
- ❖ He encourages faculty members and students for the effective functioning of the institution. He co-ordinates the activities of the staff and students.
- ❖ He takes care of the administration as well as academic activities. He is the nucleus of the institution.

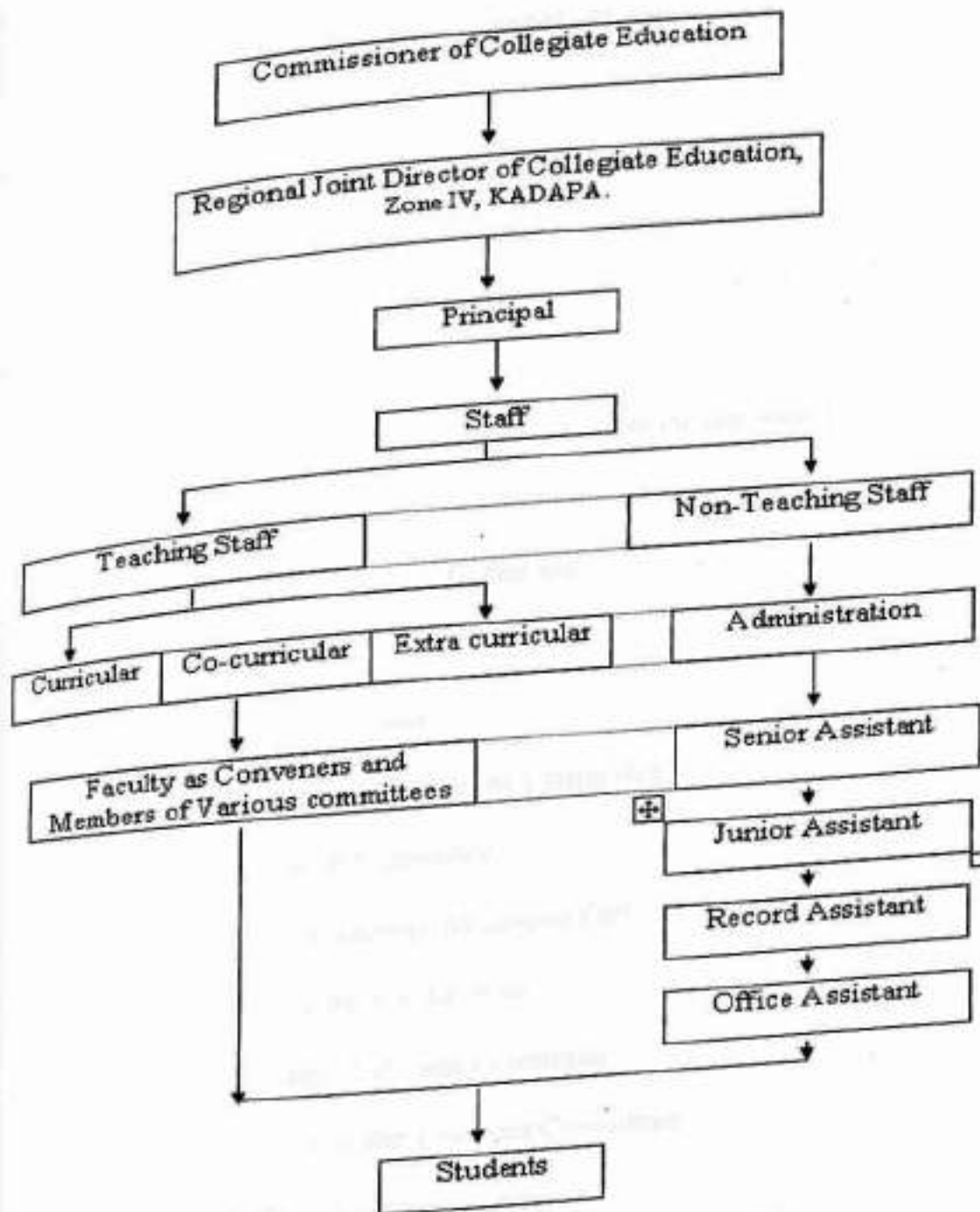
6.2 Organizational Arrangements

6.2.1 Give the organizational structure and details of the academic and administrative bodies of the institution. Give details of the meetings held, and the decisions taken by these bodies, regarding finance, infrastructure, faculty recruitment, performance evaluation of teaching and non-teaching staff, research and extension activities, linkages and examinations held during the last two years.

- ❖ The institutional administration is guided by the statutory bodies:



❖ Organization Chart



- ❖ The College Planning and Development Council (CPDC) , constituted as per the directions of the Director of Collegiate Education, A.P., is the apex statutory body in the organizational structure.

- ❖ The CPDC, is constituted by the Principal as President, and three senior most lecturers, a philanthropist, an industrialist, parents and an academician as members.
- ❖ Apart from making recommendations for the improvement of basic amenities in the college, the CPDC discusses financial matters, engaging contract and guest faculty, other contingent staff and the introduction of courses etc.,
- ❖ The CPDC meets often to review the past and initiate steps for the future.
- ❖ The other important statutory bodies are.
 - Staff Council
 - Students Union
 - Additional Special fee Committee
 - Research Committee
 - Internal Quality Assurance Cell
 - Admission Committees
 - Students Aid Fund Committee
 - Extension and Linkages Committee
 - Audio Visual Committee
 - Fine Arts Committee
 - Games and Sports Committee
 - Library Advisory Committee
 - NSS Committee

➤ Calendar and Magazine Committee

➤ Examination Committee.

Details of the meeting held, and the decisions, regarding finance, infrastructure, faculty, academic, extension and linkages and examinations during last two years.

S.No	Activity	No. of meetings held	Decisions taken
1	Finance	04	Payment of salaries to contract /Guest Faculty and Contingent staff
2	Infrastructure	04	Purchase of equipment for labs, Furniture , construction of toilets for students
3	Engaging of Faculty	05	Engaging contract , guest and contingent staff
4	Academic Research Extension and linkages	15	Constitution of Research Committee, IQAC , Internal Audit Committee , Conduct of Social and College outreaching programmes.
5	Examinations	5	Conduct of house and university examinations

6.2.2 To what extent is the administration decentralized? How does the institution collaborate with different sections/departments and personnel of the institution to improve the quality of its educational provisions?

❖ The Principal, as Head of the Institution decentralized administration for effective and smooth conduct of various activities. The Principal holds review meetings with the faculty members frequently and discusses the necessary steps to be taken for the improvement of quality of education.

- ❖ Members of the staff are associated with all the statutory bodies as well as various committees and their suggestions are taken into consideration by the Principal.

6.2.3 Does the institution have effective internal coordination and monitoring mechanisms? If yes, specify.

- ❖ Yes.
- ❖ The college has an effective internal co-ordination and monitoring mechanism which helps the smooth conduct of the activities in a transparent manner. Every decision is taken only after consulting these coordinating committees.
- ❖ Lecturer-in-charge of the department supervises and monitors the activities of his/her department and also consults the Lecturers in-charge of other departments so as to make his/her department work in a more effective manner.
- ❖ Different committees constituted by the Lecturer in-charge supervise and ensure the effective and smooth functioning of the college.
- ❖ Staff Council takes all the decisions for the smooth functioning of the institution with regard to academic activities.
- ❖ Staff members take care of the welfare measures of student community.
- ❖ As the office in-charge the Senior Assistant takes care of the office.

6.2.4 Does the institution have a Grievance Redressal Cell for its employees? If yes, what are its functions? List the number of grievances redressed during the last two years.

- ❖ Yes. There is a Grievance Redressal Cell for employees. Its function is redressing the Grievances of the employees of the institution. If any employee lodges a complaint it will be settled through consultation and mutual discussion.

Sl.No	Year	Grievance lodged	Grievance Redressed
1	2005-06	2	2
2	2006-07	3	3

6.2.5 How many times does the management meet the staff in an academic year? What are the major issues discussed during the last meeting?

- ❖ The Principal, as the representative of the management holds the meetings with staff, both Teaching and Non-teaching. In the last meeting submission of SSR to NAAC and the preparations for peer team visit etc., are discussed. The communications received from the Commissioner of Collegiate Education are circulated among the staff members for implementation /necessary action.
- ❖ College Planning and Development Council meets as and when there is a necessity.
- ❖ The Principal conducts the Staff Council meetings frequently.

- ❖ The Principal often goes to Hyderabad to attend the meetings convened by the Commissioner of Collegiate Education, Andhra Pradesh.

6.2.6 Is there a Cell to prevent sexual harassment of women staff? How effective is the functioning of the Cell?

- ❖ Yes. There is a cell to prevent sexual harassment of women staff in the college. Smt. K.Padma is in-charge of the cell. Its primary function is to protect women and ensure their rights. We are proud to say that there are no such complaints in our institution.

6.3 Strategy Development and Deployment

6.3.1 Describe the procedure of developing the perspective institutional plan. How are the Teachers, Students and Administrators involved in the planning process?

- ❖ Perspective institutional plan is developed in consultation with CPDC, Staff-Council etc., after which it is submitted to higher authorities for approval and implementation.

6.3.2 How are the objectives communicated and deployed to all levels, to ensure individual employee's contribution for the institutional development?

- ❖ The Head of the institution makes the objectives of the institution very clear to all the members. He inspires one and all to contribute his/her might to the all-round development of the institution.

- ❖ The Head of the Institution ensures that everyone gives top priority to the development of the institution by conducting frequent review meetings in a formal and an informal way.

6.3.3 List the different committees constituted for the management of different institutional activities? Give details of the meetings held and the decisions taken, regarding academic management, finance, infrastructure, faculty, research, extension and linkages, and examinations held during the last two years.

Sl.No	Activity	No. of meetings held	Decisions taken
1	Finance	9	Payment of salaries to contract/ Guests Lecturers and Contingent staff
2	Infrastructure	5	Purchase of equipment for labs, Furniture and toilets for students.
3	Engaging of Faculty.	6	Engaging of contract Guest Faculty and contingent staff.
4	Academic, Research, Extension and linkages.	17	Constitution of IQAC, Internal Audit Committee.
5	Examinations	6	Conduct of house and University examinations

6.3.4 Has the institution an MIS in place, to select, collect, align and integrate data and information on the academic and administrative aspects of the institution?

----- No -----

6.3.5 Does the institution use the various data and information obtained from the feedback, in decision-making and performance improvement? If yes, give details.

❖ Yes.

❖ The feedback collected from the alumni, students is used in decision-making. The suggestions made in the feedback are taken into consideration. The Head of the Institution discusses them with the staff members and reviews the possibility of implementing them for the benefit of students.

6.3.6 What are the institution's initiatives for promoting co-operation, sharing of knowledge, innovations and empowerment of the faculty? (Skill sharing across departments, creating/providing conducive environment, etc.)

❖ The Principal conducts meetings with the Lecturers-in-charge of all departments and encourages them to share their views, innovative methods of teaching. So that any new methodology/teaching technique in vogue in one department may be introduced in other departments also.

❖ Besides this, in informal meetings also the lecturers give vent to the introduction /use of latest skills/knowledge in teaching.

6.4 Human Resource Management

6.4.1 What are the mechanisms for performance assessment (teaching, research, service) of faculty and staff? (Self-appraisal method, comprehensive evaluation by students and peers). Does the institution use the evaluations to improve teaching/ research of the faculty and service of the faculty by other staff? If yes, how?

- ❖ Yes.
- ❖ The college adopts the Self-appraisal method, using the questionnaire designed by the U.G.C and the performance indicators communicated by the Govt. of Andhra Pradesh.
- ❖ Lecturers submit their data on performance in the prescribed proforma.
- ❖ The evaluation report thus received is thoroughly discussed and used for the betterment of service by the faculty.

6.4.2 What are the welfare measures for the staff and faculty? (mention only those which affect and improve staff well-being, satisfaction and motivation)

- ❖ Maternity Leave.
- ❖ House building loan.
- ❖ Re-imbursement of medical Expenses.
- ❖ Festival Advance.

6.4.3 What are the strategies and implementation plans of the institution, to recruit and retain faculty and other staff who have the desired qualifications, knowledge and skills?

- ❖ Recruitment for all the posts is done by the Commissioner of Collegiate Education as per the instructions issued by the State Government.
- ❖ The Guest Faculty is engaged by the Principal after obtaining the permission from the Commissioner of Collegiate Education, A.P, Hyderabad.
- ❖ The service of the regular faculty members is continued/retained by the Commissioner of Collegiate Education, A.P. Hyderabad and the Guest-faculty is continued taking into account their performance in the previous year.

6.4.4 What are the criteria for employing part-time/adhoc faculty? How are the recruitment conditions of part-time/adhoc faculty different from that of the regular faculty? (Eg. salary structure, workload, specializations).

- ❖ Regular faculty members are appointed by the Commissioner of Collegiate Education after due selection by the APPSC based on the performance in written examination and Interviews. The faculty members are paid salaries as per the norms of the University Grants Commission/Andhra Pradesh State Government.

- ❖ The lecturers on contract basis working against vacant post are paid a consolidated pay of Rs. 7500/- (Seven Thousand five hundred only)
- ❖ Guest faculty of Computer Sciences are paid Rs.75/- per hour subject to a maximum of Rs.5400/-.
- ❖ However educational qualification and other eligibility criteria are the same for all the teaching staff

6.4.5 What are the policies, resources and practices of the institution that support and ensure the professional development of the faculty? (Eg. budget allocation for staff development, sponsoring for advanced study, research, participation in seminars, conferences, workshops, etc. and supporting membership and active involvement in local, state, national and international professional associations).

- ❖ Yes.
- ❖ The teaching staff members are permitted to attend the programmes such as refresher course, Orientation Programmes , Seminars , Work Shops, Train the Trainer Programmes etc., which help them to update their knowledge and skills.
- ❖ The non-teaching staff attend the training programmes conducted by the Commissioner of Collegiate Education.

6.4.6 How do you assess the needs of the faculty development? Has the institution conducted any staff development programmes for skill up-gradation and training of the staff? If yes, give details.

❖ The Teaching Staff are encouraged to pursue Research. They are permitted to avail FIP, Educational Leave etc.

6.4.7 What are the facilities provided to faculty? (Well-maintained and functional office, infrastructure and other space to carry out their work effectively etc.,)

❖ Separate staffrooms with adequate furniture and toilet facilities are available to the Languages, Arts and commerce faculties.

6.5 Financial Management and Resource Mobilization

6.5.1 Does the institution get financial support from the Government?

If yes, Mention the grants received in the last three years under different heads. If no, give details of the sources of revenue and income generated during the last three years?

❖ Yes. Funds are received from the state government. The details are as follows.

SLNo	Year	Head	Amount Received Rs.
1	2004-05	020-wages-	15600
		130-131-utility payments	30000
		130-132-other office expenses	1000000
		130-520-521.M&E	250000
		130-300-other contractual services	195000
		110-111-TA	18300
			16000
2	2005-06	020-wages	18500
		130-131-Utility Payments	120000
		130-132.OOE	

		130-520-521-MAE	150000
		130-300-OCS	204600
		110-111-TA	15500
		7610-800-100-	2000
		2202-80-789-11-09-500-503	5000
		020-wages	20900
		130-131-SPT&T	30000
		130-133-water & electricity	20000
		130-132-OOE	500000
		130-520-521-M&E	700000
		130-300-OCS	90580
		110-111-TA	30000
		270-Minorworks-271-others	100000
		Expenditure	
3	2006-07		

5.2 What is the quantum of resources mobilized through donations?

Give information for the last two years.

❖ Sri. Subharam Silver Jubilee Auditorium is constructed by the Chief-Donor of the college Sri Sannuthi Rama Murthy Garu at a cost of Rs. 200000/- . He also donated plywood costs Rs. 15000/- to the Institution.

6.5.3 Is there adequate budget to cover the day-to-day expenses? If no, how is the deficit met?

❖ Yes. The budget sanctioned by the government is adequate to meet all the expenses. In case the budget sanctioned is inadequate, the revised proposals are submitted to the government and the additional sanction is obtained.

6.5.4 What are the budgetary resources to fulfill the institution's mission and offer quality programmes? (Budget allocations over the past two years (provide income expenditure statements)

Head of Expenditure	2005-06		Balance	2006-07		Balance
	Budget Sanctioned	Budget Spent		Budget Sanctioned	Budget Spent	
10TA	15500	15079	421	30000	29962	38
10TA	18500	18304	196	50000	36317	13683
Utility	120000	89077	30923	500000	359249	140751
ment	--	--	--	1000000	586555	413445
2-othe	150000	83921	66079	700000	559539	140461
office	204600	203342	1258	90580	90580	Nil
penses	16000	15600	400	20900	19865	1035
-Minor	--	1883710	--	--	2654215	--
Works	--	297199	--	--	822004	--
520-	--	1058972	--	--	197903	--
achinery	--	49015	--	--	--	--
521-						
quipment						
urchase						
00-other						
contractual						
Services						
10-Wages						
011-Pay						
012-						
llowances						
013-D.A						
015-I.R						

6.5.5 Are the accounts audited regularly? If yes, give the details of internal and external audit procedures and the audit reports for last two years.

- ❖ Yes. The Accountant General, A.P, Hyderabad deputed employees to audit financial /monetary transactions of the institution.
- ❖ The Audit Report is enclosed.

i.5.6 **Has the institution computerized its finance management systems?**
If yes, give details.

- ❖ The institution has been putting up efforts to computerize its finance management

6.6 **Best Practices in Governance and Leadership**

6.1.6 **What are the significant best practices in Governance and Leadership carried out by the institution?**

- ❖ The institution takes all measures to improve quality in various academic and administrative activities.
- ❖ The academic statutory bodies take care of academic ambience of the institution. They review the progress and suggest steps to enhance quality in teaching-learning, research and extension activities.
- ❖ The Internal Quality Assurance Cell tones up the efficiency of academic and administrative units.
- ❖ The Principal adopts the mechanism of democratic and participatory type of functioning in discharging his duties.
- ❖ The Principal gets a feed back report from the students on the performance of each teacher.
- ❖ Quality in administration is maintained by strictly adhering to rules and by a continuous monitoring system.

Criterion VII: Innovative Practices

7.1 Internal Quality Assurance System

7.1.1 What mechanisms have been developed by the institution for quality assurance within the existing academic and administrative systems?

- ❖ The institution has an Internal Quality-Assurance Cell to look after the academic /curricular activities. The senior most faculty member is the Convener of this cell. It consists of three other senior faculty members to take care of the academic activities. It takes necessary decisions and implements them for the benefit of the students.

7.1.2 What are the functions carried out by the above mechanisms in the quality enhancement of the institution?

- ❖ The Internal Quality Assurance Cell holds meetings frequently with the faculty members, discusses the issues and takes necessary steps for the improvement of educational standards, in general and enhancing the knowledge of those who are average /below average in their academic performances.
- ❖ Review meetings are conducted now and then to assess the needs of students and help them in acquiring skills more effectively.

7.1.3 What role is played by students in assuring quality of education imparted by the institution?

- ❖ The conduct of seminars by students helps in improving the of quality of education.

- ❖ Advanced learners are entrusted with more academic activities and advised to guide and encourage other students who are not upto the mark .

- ❖ In the field trips conducted by the institution, students take more active part in acquiring direct knowledge.

- ❖ Involvement of students in all activities contributes to the integrated development of students.

7.1.4 What initiatives have been taken up by the institution to promote best practices in the institution? How does the institution ensure that the Best Practices have been internalized?

- ❖ Conduct of co-curricular activities, extra curricular activities, cultural activities, creating friendly atmosphere in the institution etc, are taken up with enthusiasm and gusto.

- ❖ Slogan/Saying/Proverb is written on the board in front of Library as a thought for the day.

- ❖ The Head of the Institution as well as the other faculty members put up their best efforts to inculcate patriotic and ethical values in the student community.

- ❖ Latest teaching techniques are made known to the faculty members for implementation.

1.5 In which way has the institution added value to the quality enhancement of students?

- ❖ By inculcating patriotic, cultural, ethical and spiritual values and making students realize their responsibilities and commitment to the society.
- ❖ By training the students in such a way to realize their potentialities and to use them to the fullest extent to face the global competition.

7.2 Inclusive practices

7.2.1 What practices have been taken up by the institution to provide access to students from the following sections of the society:

- a) **Socially-backward**
- b) **Economically-weaker and**
- c) **Differently-abled**
- ❖ Scholarships and fee concessions are sanctioned by the Department of Social Welfare, A.P., subject to the eligibility criteria stipulated by the Government, keeping in view the income ceiling.
- ❖ Differentially abled students are sanctioned scholarships by the Government of A.P. Scholarships for students of minority – communities are also sanctioned by the Minority Welfare Dept. A.P.
- ❖ Fee concessions are given to the students whose parents annual income does not exceed Rs. 12000/-.
- ❖ Student Aid Fund is given on merit –cum-income basis.
- ❖ Financial assistance by the Alumni.
- ❖ Scholarships are sanctioned by the Government.

2.1 What efforts have been made by the institution to recruit 1) Staff from the disadvantaged communities? Specify?

- a) teaching
- b) non-teaching
- ❖ While recruiting the teaching staff the Commissioner of Collegiate Education, Andhra Pradesh, strictly and scrupulously adheres to the rules of reservation for the disadvantaged communities.
- ❖ The same procedure is applied to the recruitment of the non-teaching staff also.

2.2 What special efforts are made to achieve gender balance amongst students and staff?

- ❖ 33% of the total seats are reserved for the women candidates.
- ❖ The requirements of women students are given top priority.

2.3 Has the institution done a gender audit and/or any gender-related sensitizing courses for the staff/ students? Give details.

- ❖ The institution maintains gender-wise data regularly. Performance of women students in curricular, co-curricular, extracurricular activities is monitored. Empowerment Cell creates an awareness of all activities meant for women students.
- ❖ Separate Grievance Redressal Cell for women is functioning in the institution.
- ❖ Separate timing for women students is observed in Gymnasium.
- ❖ Women students are made aware of their privileges, rights and the ways to protect themselves from sexual harassment.

7.2.4 What intervention strategies have been adopted by the institution to promote the overall development of students from rural/ tribal backgrounds?

- ❖ The institution concentrates on the students with rural /tribal background so as to enable them compete with the urban students .
- ❖ Special coaching classes are conducted for the benefit of such students.
- ❖ The faculty members do their best for the all-round development of students with rural /tribal background.
- ❖ The opportunities available are made known to them in pursuing higher education and writing competitive examinations.

7.2.5 Does the institution have a mechanism to record the incremental academic growth of the students admitted from the disadvantaged sections?

- ❖ The institution conducts remedial classes for the students from the disadvantaged sections. The faculty members put up all the efforts needed to encourage the students from such categories; create awareness in them about the present day scenario in each and every sphere.
- ❖ Progress of the students is regularly informed to the parents.

7.2.6 What initiatives have been taken by the institution to promote social-justice and good citizenship amongst its students and staff? How have such initiatives reached out to the community?

- ❖ The faculty members encourage students to take active part in all extra curricular activities.
- ❖ N.S.S. Programme Officer involves all the volunteers in Blood Donation Camps, Aids Awareness Programme, Pulse Polio Programme and Anti-Phileria programme etc.
- ❖ The Eco-club creates an awareness of the necessity to protect the ecological balance.
- ❖ The Consumer Club creates an awareness about the rights of consumers in students and in turn involves them in making others aware of the rights.
- ❖ Every faculty member inculcates patriotic, spiritual and ethical values in students.

7.3 Stakeholder relationships

7.3.1 How does the institution involve all its stakeholders in planning, implementation and evaluation of the academic programmes?

- ❖ Staff-Members and students serve as conveners/Members in various committees which plan, implement and evaluate the academic programmes.
- ❖ Parents are nominated as the members of College Planning and Development Council..

- ❖ All the activities and decisions are made known to the Stake holders to ensure transparency.

7.3.2 How does the institution develop new programmes to create an overall climate conducive to learning?

- ❖ The feedback collected from the students and Alumni help us develop conducive atmosphere to learning. Teacher-student friendly environment is given top-priority.
- ❖ Through counseling the faculty members help students overcome their inhibitions/fears and make them competent enough to face the problems boldly.

7.3.3 What are the key factors that attract students and stakeholders, to the institution and result in stakeholder satisfaction?

- ❖ Student-needs and student-interest are given top-priority. By interacting with them in an informal way the faculty members make them feel at home in the institution. They are encouraged and involved in majority of activities that take place in the institution.
- ❖ Service with a smile is always followed by the faculty members to encourage student participation.

7.3.4 How does the institution elicit the cooperation from all stakeholders to ensure overall development of the students, considering the curricular and co-curricular activities, research, community orientation and the personal/spiritual development of the students?

- ❖ The institution works as a single unit through which it can make the students feel that "Unity alone is Strength". They are involved in all the activities of the institution.
- ❖ Participation of students in N.S.S., extra curricular activities, Cultural Activities, Blood Donation Camps, other health and hygiene programmes contribute to their personal character.
- ❖ Teaching values, moral as well as patriotic-contributes to their spiritual development.
- ❖ Teaching faculty, as and when they get an opportunity refer to the prominent events in the lives of great -national and international figures and try to impress students to emulate them.

7.3.5 How do you anticipate public concerns in your current and future programme offerings and operations?

- ❖ Through informal interaction with parents at the time of admission of students into programmes we anticipate public concern in the programmes available and the need for introducing new programmes in future.

7.3.6 How does the institution promote social responsibilities and citizenship roles among the students? Does it have any exclusive program for the same?

- ❖ By teaching the lives of the national/international leaders either as part of the syllabi prescribed or outside the purview of the syllabus the faculty members inspire the students and thus make them feel the importance of serving the society and the nation.
- ❖ Indian Heritage Culture gives an opportunity to teach students the cultural values of the nation.
- ❖ Environmental Studies give an opportunity to create awareness on the sustenance of environment.
- ❖ Besides this subjects like History, Political Science and languages provide wide scope to make them aware of their social responsibility and commitment to the society.

7.3.7 What are the institutional efforts to bring in community-orientation in its activities?

- ❖ Students are encouraged to take active part in community-oriented activities. Teachers act as link between the public and students while involving them in such services.
- ❖ Community Orientation is ensured through the following activities.

SLNo	Programme	Oorganisation
1	Clean & Green	Govt.
2	Janmabhoomi	Govt

3	Aids Awareness	Govt
4	Anti-pollution	Govt
5	Blood Donation Camp	Rotary Club

7.3.8 How does your institution actively support and strengthen the neighborhood communities? How do you identify community needs and determine areas of emphasis for organizational involvement and support?

- ❖ By sample survey/ direct contact with the public, the needs / areas of emphasis are identified; and then N.S.S. special camps are conducted to fulfill them eg., literacy programmes, laying roads and to create awareness about Health and Hygiene, AIDS etc.
- ❖ The local authorities/organizations contact the Principal when they need the services of student-volunteers in conducting health programmes /Blood donation camps.
- ❖ The Head of the institution discusses these issues with the faculty members and chalks out the programmes.

7.3.8 How do the faculty and students contribute in these activities?

- ❖ By participating actively and effectively in all these activities faculty and students play an important role. The faculty always inspires the students and lead them.

7.3.9 Describe how your institution determines student satisfaction, relative to academic benchmarks? Do you update the approach in view of the current and future educational needs and challenges?

- ❖ Student satisfaction is determined through informal interaction with students and by collecting feedback from the outgoing students.
- ❖ The faculty members always try to update their knowledge and skills keeping in view the changing scenario and global needs. Student centric system is followed instead of the teacher-centric system. Student-needs are given top-priority, as their servicing /competing for jobs is gaining prominence. Thus we are actively moving towards the changing trends.

7.3.10 How do you build relationships?

- ❖ To attract and retain students and to enhance students performance
- ❖ To meet their expectations of learning
- ❖ By interacting with the students in an informal and friendly way; thus assessing/ascertaining their needs and putting up efforts to make them feel at home with the faculty members and in turn with the institution.
- ❖ By conducting Coaching classes, Bridge classes and class tests we assess their performance. Students whose performance is average or below average are instructed to attend special coaching classes to overcome their difficulties/drawbacks.

- ❖ Questioning and eliciting answers and through informal /friendly enquires about the level of teaching and their ability to understand the subject is assessed. Necessary suggestions are given to those who are lagging behind in performance.

3.11 What is your complaint management process? How do you ensure that these complaints are resolved promptly and effectively? How are complaints aggregated and analyzed for use in the improvement of the organization, and for better stakeholder-relationship and satisfaction?

- ❖ The Grievance Redressal Cell in the institution takes care of this responsibility. In case any student feels inconvenience he/she is free to complain. The in-charge of the Cell conducts staff meeting, discusses the grievance with other faculty members and suggests suitable measures to redress it to the satisfaction of the students.

**C. EVALUATIVE REPORT OF THE
DEPARTMENTS**

C. Evaluative Report of the Department of English

1. Faculty profile - adequacy and competency of faculty

The Department of English started functioning since the inception of college in 1983. Work load of the department is 40 hours per week.

Name of the Teaching Staff	Designation	Educational Qualification	Experience
Sri S.K. Vivekananda	Lecturer	M.A	24 years
Smt.C.Vasundhara	Lecturer	M.A	5 Years

2. Student profile – entry level competencies, socioeconomic status, language proficiency etc.,

Programme	Number of students	Region		Parental background		Economic background
		Rural	Urban	Literate	Illiterate	
B.A, B.Com, B.Sc	407	80%	20%	30%	70%	75% below poverty line

3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes

- ❖ Students are taught revised common core curriculum from the academic year 2005-2006.
- ❖ Practical component has been introduced from 2005-2006.
- ❖ 50% marks are earmarked for online examination and Viva-Voice.

- ❖ The Faculty reviews the prescribed syllabus at Departmental meetings.

4. *Trends in the success and drop out rates of students during the past two years*

Year of entry	2005-06	2006-07
Admitted	300	249
Drop Outs	1	Nil
Positive drop out	--	--
Appeared for Exams	278	238
No. of passed	189	136
Success Rate	68%	57.14

5. *Learning resources of the departments - library, computers, laboratories and other resources*

SLNo	Details of Learning Resources	Total Number
1.	Books in the Departmental library	50
2.	Journals	01
3.	Posters/ charts	10
4.	PowerPoint presentation/C.D's	02
5.	Computers	02
6.	Laboratory	01

6. *Modern teaching methods practiced and use of ICT in teaching – learning*

- ❖ Use of computers for first and second year students who appear for ONLINE EXAMINATIONS.
- ❖ The use of audio and video cassettes in the language laboratory enables the students to improve their vocabulary and language skills. Group discussions, question and answer sessions, quiz programmes, seminars, role play, poster presentation, book reviews, brain storming sessions and co-operative learning make the class-room teaching more effective and useful.

7. *Participation of teachers in academic and personal counseling of students*

- ❖ A batch of 50 students is allotted to each Lecturer as part of ward counseling system.
- ❖ The mentor guides the students to work in pairs and groups to learn new vocabulary.
- ❖ Slow learners are identified and guided to cope up with the syllabus.
- ❖ The teacher helps the students to set long term career goals and short term learning objectives to perform more effectively.
- ❖ Health problems and personal problems are taken care of.
- ❖ Economically backward students are provided with textbooks

8. *Details of faculty development programmes and teachers who have been benefited during the past two years*

Name of the Programme	Name of Teachers participated
1. English Language Fellow Programme	Sri. S.K.Vivekananda
2. Train the Trainer Programme	Sri. S.K.Vivekananda
3. NAAC Seminars/Workshops	Sri. S.K.Vivekananda

9. *Participation / contribution of teachers to the academic activities including teaching , consultancy and research*

- ❖ The faculty members are kept in charge of various committees and render help for the smooth functioning of administration.
- ❖ Conduct co-curricular and extra-curricular activities and encourage student's participation in all literary competitions at the college level conducted by different organizations.
- ❖ Take active part in celebrating national festivals and important days such as World AIDS Day, World Population Day, and also conduct consumer awareness programmes and Women Empowerment programmes.

10. *Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years*

- ❖ The Department maintains academic contact with the Department of English, Govt. Degree College for Women, Madanapalli, Govt. Degree College, Palamaner, and B.T. College,

Madanapalli, Andhra Pradesh State Council of Higher Education and neighbouring colleges in and around Punganur.

- ❖ Most of the students are from the neighbouring Junior Colleges and the Department maintains linkages with all the Junior Colleges.

11. *Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years*

Projects like

1. Indian Superstitions as reflected in A snake in the Grass by R.K.Narayan.
2. Influence of Mother Tongue in English.
3. Philosophy of Action in Tennyson's 'Ulysses'.
4. Common errors of Indian Students.

12. *Placement record of the past students and the contribution of the department to aid student placements.*

- ❖ The Department encourages the students to appear for various competitive examinations.
- ❖ A good number of students are working in different fields or self employed.

13. *Plan of action of the department for the next five years*

- ❖ To add more number of systems to language lab and enable the students to improve their communication skills.

- ❖ To give special training and coaching to students who wish to appear for competitive examinations outside college hours.
- ❖ To apply for Minor Research Projects.
- ❖ To establish linkages with the Central Institute of English and Foreign Languages, Hyderabad.
- ❖ To assist the students to achieve 100% results in written examinations also, as in the practical examinations during 2006-2007.
- ❖ To introduce more add-on programmes.
- ❖ To conduct seminars and workshops.
- ❖ To conduct more interactive sessions on 'The Role of Visual Aids' in Communication Skills.

Evaluative Report of the Department of Telugu

1. Faculty profile - adequacy and competency of faculty

The Department of Telugu is functioning since the inception of college in 1983. Work load of the department is 32 hour per week.

Name of the Teaching Staff	Designation	Educational Qualification	Experience
Sri T.Chandra Sekhar	Lecturer	M.A, Ph.D	05 years
Sri.J.Ramanjulu	Lecturer	M.A	01 Year

2. Student profile – entry level competencies, socioeconomic status language proficiency etc.,

Programme	Number of students	Region		Parental background		Economic background
		Rural	Urban	Literate	Illiterate	
B.Com, B.A, B.Sc	375	80%	20%	30%	70%	75% below poverty line

3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes

- The Department has limited freedom to frame the syllabus and to introduce changes in curriculum, as the college is affiliated to S.V.University, Tirupati, which prescribes the syllabus.
- The curriculum was revised with effect from 2001-02.

4. Trends in the success and drop out rates of students during the past two years

Year of entry	2005-06	2006-07
Appeared for Examination	333	308
No. of passed	310	302
Success Rate	93%	98%
Dropout Rate	3%	2%

5. Learning resources of the departments - library, computers, laboratories and other resources

Sl.No	Details of Learning Resources	Total Number
1.	Books in the Departmental library	50
2.	Journals	01
3.	Posters/ charts	10

6. Modern teaching methods practiced and use of ICT in teaching - learning

- ❖ Study projects.
- ❖ Group discussions.
- ❖ Discussion on current trends.
- ❖ Classroom seminars.
- ❖ Presentation of papers at seminars.
- ❖ Quiz programmes.
- ❖ Question-answer sessions.
- ❖ Audio and video cassettes.

- ❖ Reading newspaper for the improvement of journalistic vocabulary.
- ❖ Appreciation of poetry by encouraging students to study poetry.
- ❖ Collection of folk songs, samethalu, Telugu Pasidi Palukulu.

7. *Participation of teachers in academic and personal counseling of students*

- ❖ As part of ward counseling system a batch of 50 students is allotted to each lecturer.
- ❖ Student's bio-data is collected which shows the strengths and weaknesses of each student.
- ❖ Problems, both academic and personal are solved through personal counseling.
- ❖ Provides guidance on personal issues and guides each student to choose a certificate course /add on programme offered in the institution.
- ❖ Help the students to set long term career goals and short term learning objectives to enable them to perform effectively.
- ❖ Meet the wards regularly and parents are invited to participate in the interactive sessions to know how their wards are utilizing the time at home. Their health problems and personal problems are also taken care of

8. *Details of faculty development programmes and teachers who have been benefited during the past two years*

Name of the Programme	Name of Teachers participated
1. Orientation Course	Dr. T.Chandra Sekhar
2. Refresher Course	Dr. T.Chandra Sekhar

9. *Participation / contribution of teachers to the academic activities including teaching , consultancy and research*

- ❖ Conduct of seminars and guest lectures which are interdisciplinary in nature.
- ❖ Foundation classes are conducted for the students of Govt. Junior College for Girls, Punganur.
- ❖ Guided and accompanied the students in conducting educational tours.

10. *Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years*

- ❖ The Department maintains linkages with S.V.University, Tirupati, Govt. Degree College, Palamner, B.T.College, Madanapalli, and Other neighboring colleges in and around Punganur, Madanapalli Rachayithala Sangam.

11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years

- ❖ Mrutunjaya Sathakam by T.Chandra Sekhar(published) by Punganur Rachayithala Sangham.
- ❖ Ugadi Kavitha Sanchika.
- ❖ Subharam Pancharathna Malika.
- ❖ Temples of Punganur.
- ❖ Collections of Vemana Padyalu

12. Placement record of the past students and the contribution of the department to aid student placements.

- ❖ Some of the students are working as Business outsourcing personnel in Multinational companies
- ❖ Many students are working as Accountants, Teachers and Lecturers.
- ❖ Students are motivated and guided to face competitive examinations for higher studies and placements

13. Plan of action of the department for the next five years

- ❖ To conduct certificate courses in Telugu in computers.
- ❖ To apply for minor research projects.
- ❖ Proposed to introduce B.A(Telugu Literature Course.)

- ❖ To conduct Ashtavadhanam.
- ❖ Project works on regional language accent.
- ❖ Project works on Mandalikams.

Evaluative Report of the Department of Hindi

1. Faculty profile - adequacy and competency of faculty

The Department of Hindi started functioning since the inception of college in 1983. Work load of the department is 28 hours per week.

Name of the Teaching Staff	Designation	Educational Qualification	Experience
Sri C.H Prasad	Lecturer	M.A, B.Ed	3 years

2. Student profile – entry level competencies, socioeconomic status, language proficiency etc.,

Programme	Number of students	Region		Parental background		Economic background
		Rural	Urban	Literate	Illiterate	
B.Com, B.A, B.Sc	32	80%	20%	30%	70%	75% below poverty line

3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes

- ❖ The curriculum framed by Sri Venkateswara University is followed.
- ❖ The syllabus for I year Degree course was revised in 2004 and for II year Degree Course in 2005.

❖ The faculty trains the students to improve the language skills of language.

❖ Trains the students in functional Hindi, translation and writing official letters.

4. Trends in the success and drop out rates of students during the past two years

Year of entry	2005-06	2006-07
Appeared for Exams	43	41
No. of passed	43	41
Success Rate	100%	100%
Dropout Rate	Nil	Nil

5. Learning resources of the departments - library, computers, laboratories and other resources

Sl.No	Details of Learning Resources	Total Number
1.	Books in the Departmental library	50
2.	Journals	01
3.	Posters/ charts	20
4.	PowerPoint presentation/C.D's	02

Modern teaching methods practiced and use of ICT in teaching –

learning

The faculty practices various methods in training the students

such as:

- ❖ Classroom seminars.
- ❖ Question and Answer session.
- ❖ Quiz programmes
- ❖ Study projects
- ❖ Paper Clippings, Photo Collection

7. Participation of teachers in academic and personal counseling of students

- ❖ Under ward counseling system, the lecturer is attached with some students and their bio-data is collected.
- ❖ Personal counselling of wards is done regarding academic matters, hobbies, weaknesses and strengths.
- ❖ The faculty helps to solve the problems of the students.
- ❖ Academically backward students are given remedial coaching.

8. Details of faculty development programmes and teachers who have been benefited during the past two years

Name of the Programme	Name of Teachers participated
1. Orientation Course	C.H Prasad

*9. Participation / contribution of teachers to the academic activities
including teaching, consultancy and research*

- ❖ Admission work, preparation of question papers and conduct of pre-final examination, invigilation work and verification of stock in library and Physical Education Departments.
- ❖ Conduct of literary competitions and fine arts competitions.
- ❖ Arrange meetings on various occasions such as National festivals, college day celebrations etc.
- ❖ Participate in Clean and Green programme

10. Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years

- ❖ The Department of Hindi has established links with the Departments of Hindi in various degree colleges, Hindi Premi Mandals, Dakshina Bharath Hindi prachar sabha, Chennai and Hyderabad, Yasin Hindi Pandit training college and Aazad Hindi Pandit training college.

11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years

----- Nil -----

2. Placement record of the past students and the contribution of the department to aid student placements.

- ❖ Students are encouraged to undergo Pundit training and Post Graduate courses in Hindi.
- ❖ Some of the students work as grade I pundits and grade II Hindi Pundits in Mandal Schools in the district.
- ❖ The faculty gives coaching to students for LP.CET and D.S.C examinations

13. Plan of action of the department for the next five year

- ❖ The Department of Hindi plans to start certificate course in functional Hindi.
- ❖ To encourage more students to undergo pundit training and to do Master's degree course in Hindi.
- ❖ To start a certificate course in translation from Hindi to English and English to Hindi.

Evaluative Report of the Department of History

1. Faculty profile, adequacy and competency of faculty.

The Department of History started functioning since the inception of college in 1983. Work load of the department is 22 hours per week.

Name of the teaching faculty	Designation	Highest qualification	Experience
Sri D.Khaja Valli	Lecturer	M.A. M.Phil	7 Years

2. Students profile according to programmes of study, gender, region etc.

Programme	Number of students	Region		Parental background		Economic background
		Rural	Urban	Literate	Illiterate	
B.A,	293	80%	20%	30%	70%	75% below poverty line

3. Changes made in the courses or programmes during the past five years and the contribution of the faculty to those changes.

- ❖ The curriculum was revised with effect from 2004-2005 under common core syllabus.

4. Trends in success rate and drop out of students during the past five years.

Year of entry	2005-06	2006-07
Appeared for Final B.A Examination	105	82
No. of passed	63	48
Success Rate	60%	59%
Dropout Rate	4%	3%

5. Learning resources of the Departments like library, computers, laboratories and other such resources.

Sl.No	Details of Learning Resources	Total Number
1.	Books in the Departmental library	50
2.	Journals	01
3.	Posters/ charts	15

6. Modern teaching methods in practice other than the lecture method.

- ❖ Group discussions.
- ❖ Discussion on current trends.
- ❖ Question – Answer sessions.
- ❖ Study Projects.
- ❖ Quiz programmes.
- ❖ Seminars.
- ❖ Field trips.

- ❖ Historical tours.
- ❖ Brain storming sessions.

7. Participation of teachers in academic and personal counselling of students.

- ❖ Under ward counseling system 50 students are attached to the lecturer and their bio-data is collected.
- ❖ The mentor attends to their problems-personal as well as academic.
- ❖ Remedial coaching classes are conducted for slow learners and SC, ST and BC students.
- ❖ Project works are assigned to students to inculcate the spirit of research among them

8. Details of faculty development programmes and teachers who benefited during the past two years.

Name of the Programme	Name of Teachers participated
1. Orientation Course	Sri. D.Khajavalli
2. Refresher Course	Sri. D.Khajavalli

9. Participation / contribution of teachers to the academic activities including teaching, consultancy and research

- ❖ Women empowerment programme.
- ❖ Study of temples of historical importance.

❖ Environmental Protection.

10. *Collaboration with other departments and institutions at the national and international level and their outcome during the past five years.*

❖ The Department maintains linkages with S.V.U.Tirupati, Besant Theosophical College, Madanapalle and other neighbouring colleges in and around Punganur.

❖ The faculty member delivered extension lectures in neighbouring colleges.

❖ Guest lectures by eminent scholars are arranged for the benefit of students.

11. *Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years*

- Nil -

12. *Placement record of the past students and the contribution of the department to the student placement.*

❖ Most of our students are working as teachers in government and private educational institutions.

❖ They are encouraged to appear for competitive examinations conducted by APPSC and UPSC.

❖ Students are enlightened about different training programmes and credit facilities for self-employment.

Evaluative Report of the Department of Economics

1. Faculty profile, adequacy and competency of faculty?

The Department of Economics started functioning since the inception of college in 1983. Work load of the department is 32 hours per week.

Name of the teaching faculty	Designation	Highest qualification	Experience
Sri S.Mahadeva Reddy	Lecturer	M.A.	3 Years
Sri.S. Dadapeer	Lacturer	M.A	1 year

2. Student profile according to programs of study, gender, region etc

Programme	Number of students	Region		Parental background		Economic background
		Rural	Urban	Literate	Illiterate	
B.A	306	80%	20%	30%	70%	75% below poverty line

3. Changes made in the courses or programs during the past two years and the contribution of the faculty to those changes?

- ❖ Syllabus was revised for first year B.A in the academic year 2004-05.
- ❖ Mathematics and its applications to Economics were made part of the curriculum for third year students from 2006-07.

- ❖ Study of Environmental Economics was made compulsory to the students of final year B.A.class.

4. Trends in success rate and drop out rate of student during the past two year

Year of entry	2005-06	2006-07
Appeared for Final B.A Examination	113	98
No. of passed	86	80
Success Rate	76%	82%
Dropout Rate	4%	3%

5. Learning resources of the departments like Library, Computers, Laboratories and other such resources

Sl.No	Details of Learning Resources	Total Number
1.	Books in the Departmental library	50
2.	Journals	01
3.	Posters/ charts	10

6. Modern teaching methods practiced and use of ICT in teaching – learning

To ensure active participation of students in the process of learning, the Department supplements lecture method with other methods like

- ❖ Group discussions.

- ❖ Discussion on current trends.
- ❖ Question – Answer sessions.
- ❖ Study Projects.
- ❖ Quiz programmes.
- ❖ Seminars.
- ❖ Field trips.
- ❖ Surveys.
- ❖ Interaction sessions between juniors and senior students.
- ❖ Celebration of important days like World Population Day.

7. Participation of teachers in academic and personal counseling of students.

- ❖ A batch of 50 students is attached to each lecturer as part of ward counseling system.
- ❖ Their bio-data with details of their strengths and weaknesses is collected.
- ❖ The teacher meets his wards regularly and helps the students in motivating and guiding the students in the accomplishment of long term goals.
- ❖ Academic, health and personal problems are taken care of.
- ❖ They are encouraged to read general books to acquire knowledge and to know the value of our heritage and culture.
- ❖ Parent-teacher interaction sessions help to extend better guidance to the wards.

- ❖ The ward counseling system has reduced the distance between the teacher and the taught

8. Details of faculty development programs and teachers who benefited during the past two years.

Name of the Programme	Name of Teachers participated
1. Orientation Course	Sri. S.Mahadeva Reddy
2. Refresher Course	Sri. S.Mahadeva Reddy
3. Work Shop in Basic Mathematics	Sri. S.Mahadeva Reddy

9. Participation / contribution of teachers to the academic activities including teaching, consultancy and research.

- ❖ The faculty member is a question paper-setter in Economics for an autonomous college.
- ❖ The faculty member takes part in all academic activities like arranging seminars, guest lectures and celebration of events like World Population Day, consumer awareness programs etc.
- ❖ The Department encourages all the students to participate in co-curricular and extra-curricular activities.

10. Collaboration with other departments and institutions at the national and international levels and their outcome during the past two years.

- ❖ The Department maintains academic contact with the neighbouring educational institutions in and around Punganur.

11. *Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years*

-----Nil-----

12. *Placement record of the past students and the contribution of the department to the student placements.*

Majority of the students after graduation, choose B.Ed. Training and get selected as teachers. Some prefer Bank Jobs in various Government or Private Organizations. Students from their entry into the college are guided and trained to face competitive examinations for higher studies and placements, they are also enlightened on job opportunities in different fields and institutional loans available, for self-employment.

13. *Plan of action of the department for the next two years.*

- ❖ To undertake number of surveys on issues of social importance with the help of students.
- ❖ To assign number of study projects to students.
- ❖ To publish articles in national journals.
- ❖ To apply for minor and major research projects.

valuative Report of the Department of Political Science

1. Faculty profile, adequacy and competency of faculty.

The Department of Political Science started functioning since the inception of college in 1983. Work load of the department is 22 hours per week.

Name of the Teaching Staff	Designation	Educational Qualification	Experience
Smt. .B.Padma	Lecturer	M.A,M.Phil	14 years

2. Students profile according to programmes of study, gender, region etc.

Programme	Number of students	Region		Parental background		Economic background
		Rural	Urban	Literate	Illiterate	
B.A	293	80%	20%	30%	70%	75% below poverty line

3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes.

- ❖ The Syllabus has been revised from the academic year 2004-05.

4. Trends in success rate and drop out of students during the past two years.

Year of entry	2005-06	2006-07
Appeared for Final B.A Exams	105	82
No. of passed	63	48

Success Rate	60%	59%
Dropout Rate	4%	3%

5. *Learning resources of the department like library, computers, laboratories and other such resources.*

Sl.No	Details of Learning Resources	Total Number
1.	Books in the Departmental library	50
2.	Journals	01
3.	Posters/ charts	10

6. *Modern teaching methods practiced and use of ICT in teaching – learning*

- ❖ Study Projects.
- ❖ Discussion on Current Trends.
- ❖ Group discussion.
- ❖ Book Reviews.
- ❖ Classroom Seminars.
- ❖ Question-Answer sessions.

7. *Participation of teachers in academic and personal counseling of students.*

- ❖ A batch of 50 students is attached to the lecturer as part of ward counseling system.

- ❖ Their bio-data with details of their strengths and weaknesses is collected.
- ❖ The teacher meets her wards regularly and helps the students in motivating and guiding the students in the accomplishment of long term goals.
- ❖ Academic, health and personal problems are taken care of.
- ❖ They are encouraged to read general books to acquire knowledge and to know the greatness of our heritage and culture.
- ❖ Parent - teacher interaction sessions help to extend better guidance to the wards.
- ❖ The ward counseling system has reduced the distance between the teacher and the taught.

8. *Details of faculty development programmes and teachers who are benefited during the past two years.*

Smt.B.Padma Lecturer in Political Science delivered guest lectures at Govt. Degree College Madanapalli, and Govt. Degree College Vayalpad.

9. *Participation / contribution of teachers to the academic activities including teaching , consultancy and research*

- ❖ The faculty member takes part in all academic activities like organising seminars, guest lectures and celebration of events

like World Population Day, consumer awareness programs etc.

- ❖ The Department encourages all the students to participate in co- curricular and extra-curricular activities.

10. Collaboration with other departments and institutions at the national and international level and their outcome during the past two years.

- ❖ The faculty member has academic contact with the department of Political Science of B.T. College, Madanapalle, Govt. Degree College, Palamner, Govt. Degree College, Valyapad and S.V University, Tirupathi.

- ❖ Invited lectures are arranged for the benefit of students.

11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years

----- Nil -----

12. Placement record of the past students and the contribution of the department to aid student placements.

Majority of the students after graduation, choose B.Ed. Training and got selected as teachers. Some prefer Bank Jobs in various Government or Private Organizations. Students are guided and trained to face competitive examinations for higher studies and

placements. They are also enlightend on job opportunities in different fields and institutional loans available for self-employment.

13. Plan of action of the department for the next two years.

- ❖ To adopt local schools to create an awareness of Political Science among school teachers and to offer special classes for students.
- ❖ To bring awareness among the people on their Rights and Duties.
- ❖ To bring awareness among the rural people on voting process.

Evaluative Report of the Department of Commerce

1. Faculty profile, adequacy and competency of faculty.

The Department of Commerce started functioning with the inception of college in 1983. Work load of the department is 115 hours per week.

Name of the Teaching Staff	Designation	Educational Qualification	Experience
Sri B.Mahaboob Basha	S.G.Lecturer	M.Com, M.Phil	26 years
Sri.J.Krishna Murthy	Lecturer	M.Com	10 years
Sri. K. V. Chidambaram	Lecturer	M.Com,B.Ed	02 years
Sri. V.Mohanachari	Lecturer	M.Com	04 years
Sri. G.Chandra Sekhar	Lecturer	M.Com	03 years
Sri. A.Ramachandra	Lecturer	M.Com	02years

2. Student profile according to programmes of study, gender, region etc.

Programme	Number of students	Region		Parental background		Economic background
		Rural	Urban	Literate	Illiterate	
B.Com	320	75%	25%	30%	70%	75%below poverty line

3. Changes made in the courses or programmes during the past two years

and the contribution of the faculty to those changes.

- ❖ Syllabus was revised during the academic years 2000-01, 2001-02, 2002-03 for I, II and III year classes respectively
- ❖ In the revised curriculum new subjects like Quantitative Techniques, Business Correspondance and Report Writing, Business Data

Processing Systems were introduced to facilitate the students to learn communication skills to face the global competition.

1. Trends in success rate and drop out rate of students during the past two years.

Year of entry	2005-06	2006-07
Appeared for Final B.Com Exams	85	86
No. of passed	44	46
Success Rate	52%	53%
Dropout Rate	5%	4%

Learning resources of the Department like Library, Computers, Laboratories and other such resources.

Sl.No	Details of Learning Resources	Total Number
1.	Books in the Departmental library	100
2.	Journals	01
3.	Posters/ charts	10

6. Modern teaching methods practiced and use of ICT in teaching – learning

The following modern teaching methods are used in the Department other than the lecture method, to teach the subjects effectively.

- ❖ Classroom seminars, Question and answer sessions
- ❖ Study projects, Field Trips.
- ❖ Discussion on Current topics

- ❖ Remedial coaching programmes.
 - ❖ Quiz Programmes, Group discussions.
7. *Participation of teachers in academic and personal counselling of students.*

- ❖ A batch of 50 students is allotted to each Lecturer in the Department as part of ward counseling.
- ❖ The mentor meets his wards regularly and offers suggestions regarding their future prospects.
- ❖ The mentor collects the data regarding academic, social and economic conditions of their wards and attends to the problems of their wards, both personal and academic.
- ❖ The ward counseling system reduces the gap between the teacher and the student.
- ❖ Bridge classes are conducted to non-commerce students at the beginning of the academic year.
- ❖ The wards are encouraged and guided to choose relevant certificate courses offered by the institution to get placement.

8. *Details of faculty development programmes and teachers who benefited during past two years.*

Name of the Programme	No. of Teachers participated
1. Orientation Course	02
2. Refresher Course	03
3. NAAC work Shop	01

9. Participation / contribution of teachers to the academic activities including teaching, consultancy and research

❖ All the teaching staff are on various committees and help the administration for smooth functioning by extending co-operation to the Principal.

❖ One of the faculty members is a NSS Programme Officer and conducts NSS activities like clean and green programme, AIDS awareness, youth festival etc.

❖ One of the faculty members is a convener of Consumers' Club & Career Guidance Cell and conducts meetings with local legal luminaries and officials of weights and measures department regarding problems of the consumers.

❖ As and when the students approach necessary guidance will be given.

❖ Faculty members actively participate in all academic activities like arranging guest lectures; delivering lectures in neighboring colleges, organising seminars, quiz programmes etc.

10. Collaboration with other departments and institutions at the national and International levels and their outcome during the past two years.

❖ The members of the Department maintain linkages with S.V.University, Tirupati, B.T College, Madanapalle, local commercial Banks, Income Tax Department, Life Insurance Corporation etc.

- ❖ Guest lectures by eminent Lecturers, Income Tax officers, Bank Managers, Chartered Accountants etc., have been arranged for the benefit of students.

11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years

----- Nil -----

12. Placement record of the past students and the contribution of the department to the student placements.

- ❖ The faculty members of the Department motivate the students to pursue higher education and guide the students regarding job opportunities available for commerce graduates.
- ❖ Some of the students are working as Business Processing Outsourcing Personnel in Multi National Companies, Accountants in local firms and as Teachers and Lecturers.
- ❖ Many of the students pursuing courses like M.Com and MBA etc.

13. Plan of action of the Department for the next five years.

- ❖ The Department is planning to achieve 100% results in the coming years.
- ❖ The Department intends to introduce some diploma courses relating to subjects i.e. Report writing, Business Management, Industrial Relations etc.

- ❖ The Department also plans to introduce job-oriented diploma and certificate courses in Software. i.e. Tally, Ms-Office, Oracle etc., and to improve their soft skills to face competition after graduation.
- ❖ To conduct special classes to students who wish to appear for competitive examinations after college hours.
- ❖ To establish institution– industry tie-ups
- ❖ To create placement cell for commerce students
- ❖ Sri. K.V. Chidambaram, Lecturer in commerce has arranged a Lecture on "consumer awareness" on behalf of Consumer Club and Career Guidance Cell
- ❖ Sri. J. Krishna Murthy, Lecturer in Commerce, has delivered guest Lectures to B.com students in various colleges.
- ❖ He has conducted a rally on the occasion of World AIDS Day.
- ❖ He is the Programme officer of N.S.S. and conducts various service activities like Clean and Green, slum clearance, tree plantation etc.,
- ❖ Model Tests are conducted to the students who are willing to appear for I-CET, PG-CET etc., to pursue higher education. Faculty members offer help liberally to the students of economically poor and academically bright, by paying the fee and supplying books.

valuative Report of the Department of Mathematics

1. Faculty profile, adequacy and competency of faculty.

The Department of Mathematics started functioning since the academic year in 1998-99. Work load of the department is 36 hours per week.

Name of the Teaching Staff	Designation	Educational Qualification	Experience
Smt. N.Sriranjani	Lecturer	M.Sc, BEd	2 years
Smt. N.Vanitha	Lecturer	M.Sc,BEd	1 year

2. Students profile according to programmes of study, gender, region etc.

Programme	Number of students	Region		Parental background		Economic background
		Rural	Urban	Literate	Illiterate	
B.A, B.Sc	76	75%	25%	30%	70%	75% below poverty line

3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes.

- ❖ The syllabus was revised with effect from 2004-2005.
- ❖ A major breakthrough is the recent introduction of Practical course for B.Sc students.

Trends in success rate and drop out of students during the past two years.

Year of entry	2005-06	2006-07
Appeared for Final B.A, B.Sc, Exams	40	34
No. of passed	40	34
Success Rate	100%	100%
Dropout Rate	2%	3%

5. Learning resources of the departments like library, computers, laboratories and other such resources

Sl.No	Details of Learning Resources	Total Number
1.	Books in the Departmental library	20
2.	Journals	01
3.	Posters/ charts	10

6. Modern teaching methods practiced and use of ICT in teaching – learning.

To ensure active participation of students in the process of learning, the Department supplements lecture method with other methods like

- ❖ Group discussions.
- ❖ Question – Answer sessions.
- ❖ Study Projects.

- ❖ Quiz programmes.
- ❖ Surveys.
- ❖ Brain storming sessions.
- ❖ Interaction sessions between juniors and senior students.
- ❖ Celebration of important days like World Mathematics Day

7. Participation of teachers in academic and personal counseling of students.

- ❖ A group of 35 students is allotted to each teacher.
- ❖ Personal attention is paid to their problems which reduces the distance between the teacher and the taught.
- ❖ Remedial coaching classes are conducted for slow learners and for S.C, S.T, and B.C students.
- ❖ Project works are assigned to the advanced learners.

8. Details of faculty development programmes and teachers who benefited during the past two years.

The faculty development programmes of the department include the following activities.

- By subscribing to journals.
- Browsing Internet.
- Inviting eminent personalities and arranging guest lectures.

9. Participation / contribution of teachers to the academic activities including teaching, consultancy and research.

- ❖ Seminars, guest lectures, group discussions and quiz programmes are arranged.
- ❖ Faculty members actively participated in all academic activities.

10. Collaboration with other departments and institutions at the national and international level and their outcome during the past two years.

- ❖ The Department maintains linkages with S.V.University, S.V.Mahila University, Tirupati, B.T.College and neighbouring colleges in and around Punganur.

11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years

----- Nil -----

12. Placement record of the past students and the contribution of the department to the student placement.

- ❖ Most of the students are working as teachers in different educational institutions.
- ❖ Students are guided and trained to face competitive examinations for higher studies and placements.
- ❖ Students are also enlightened on various opportunities in different fields.

- ❖ Some of the students after their post graduation got selected as lecturers in Degree and Junior colleges.

13. *Plan of action of the department for the next five years.*

- ❖ The departments vision for the future is to train the students to get a seat in reputed institutions like I.I.T's and NIT's . The department is also planning to train the students in acquiring numerical skills necessary for competitive examinations.

evaluative Report of the Department of Statistics

1. Faculty profile, adequacy and competency of faculty.

The Department of Statistics started functioning since the academic year 1998-99. Work load of the department is 32 hours per week.

Name of the Teaching Staff	Designation	Educational Qualification	Experience
Sri. V.V Sendhil	Lecturer	M.Sc	4 years
Sri. K. Vasu	Lecturer	M.Sc	3 years

2. Students profile according to programmes of study, gender, region etc.

Programme	Number of students	Region		Parental background		Economic background
		Rural	Urban	Literate	Illiterate	
B.A, B.Sc	76	75%	25%	30%	70%	75% below poverty line

3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes.

- ❖ The syllabus was revised with effect from 2004-2005.

4. Trends in success rate and drop out of students during the past two years.

Year of entry	2005-06	2006-07
Appeared for Final B.A, B.Sc, Exams	40	34
No. of passed	40	34
Success Rate	100%	100%
Dropout Rate	2%	3%

5. Learning resources of the departments like library, computers, laboratories and other such resources.

Sl.No	Details of Learning Resources	Total Number
1.	Books in the Departmental library	20
2.	Journals	01
3.	Posters/ charts	10

6. Modern teaching methods practiced and use of ICT in teaching - learning.

To ensure active participation of students in the process of learning, the Department supplements lecture method with other methods like

- ❖ Group discussions.
- ❖ Question – Answer sessions.
- ❖ Study Projects.
- ❖ Quiz programmes.
- ❖ Surveys.

- ❖ Brain storming sessions.

- ❖ Interaction sessions between juniors and senior students.

7. Participation of teachers in academic and personal counseling of students.

- ❖ A group of 35 students is allotted to each teacher.

- ❖ Personal attention is paid to their problems which reduces the distance between the teacher and the taught.

- ❖ Remedial coaching classes are conducted for slow learners and for S.C, S.T, and B.C students.

- ❖ Project works are assigned to the advanced learners.

8. Details of faculty development programmes and teachers who benefited during the past two years.

- ❖ The faculty development programmes of the department include the following activities.

- By subscribing to journals.

- Browsing Internet.

- Inviting eminent personalities and arranging guest lectures.

9. Participation / contribution of teachers to the academic activities including teaching, consultancy and research.

- ❖ Seminars, guest lectures, group discussions and quiz programmes are arranged.

- ❖ Faculty members actively participated in all academic activities.

10. Collaboration with other departments and institutions at the national and international level and their outcome during the past two years.

- ❖ The Department maintains linkages with S.V.University, S.V.Mahila University, Tirupati, B.T.College and neighbouring colleges in and around Punganur.

11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years

----- Nil -----

12. Placement record of the past students and the contribution of the department to the student placement.

- ❖ Most of the students are working as teachers in different educational institutions.
- ❖ Students are guided and trained to face competitive examinations for higher studies and placements.
- ❖ Students are also enlightened on various opportunities in different fields.

13. Plan of action of the department for the next five years.

- ❖ The departments vision for the future is to train the student to get a seat in repute institutions like I.I.T's and NIT's . The department is also planning to train the students in acquiring numerical skills necessary for competitive examinations

Evaluative Report of the Department of Computers

1. Faculty profile, adequacy and competency of faculty.

The Department of Computer Science started functioning from the academic year 2001-02. Work load of the department is 36 hours per week.

Name of the Teaching Staff	Designation	Educational Qualification	Experience
Sri K.Chandra Sekhar	Lecturer	M.Sc, M.Phil	6 years
Sri. C.Lakshmana	Lecturer	M.Sc (IT)	4 years

2. Students profile according to programmes of study, gender, region etc.

Programme	Number of students	Region		Parental background		Economic background
		Rural	Urban	Literate	Illiterate	
B.Com, B.Sc	217	75%	25%	30%	70%	75% below poverty line

3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes.

- ❖ The Department has no freedom to frame its own curriculum since it is an affiliated college.
- ❖ The curriculum was revised for B.Com (CA) students during the academic year 2001-02 and for B.Sc students during 2003-04.

- ❖ As per the revised curriculum, new subjects like MS-Office, Visual Basic 6.0, D2K, Oracle ,Web Technologies and e-commerce were introduced to facilitate the students to learn soft skills to face the global competition.

4. Trends in success rate and drop out rate of students during the past two years.

Year of entry	2005-06	2006-07
Appeared for Third B.Sc and B.Com (CA) Exams	29	41
No. of passed	29	41
Success Rate	100%	100%
Dropout Rate	3%	2%

5. Learning resources of the Department like Library, Computers, Laboratories and other such resources.

Sl.No	Details of Learning Resources	Total Number
1.	Books in the Departmental library	50
2.	Journals	01
3.	Posters/ Charts	10
4.	PowerPoint presentation/C.D's	15
5.	Computers	30
6.	Laboratory	01

6. Modern teaching methods practiced and use of ICT in teaching – learning

- ❖ Discussion on current trends.
- ❖ Group Discussions.
- ❖ Book reviews.
- ❖ Classroom Seminars.
- ❖ Demonstration method.
- ❖ Audio-Visual presentations.
- ❖ Question-Answer session.
- ❖ Quiz programmes.
- ❖ Remedial coaching programmes.
- ❖ M.S Office 2007
- ❖ VB
- ❖ C
- ❖ SQL
- ❖ HTML etc.

7. Participation of teachers in academic and personal counselling of students.

- ❖ A batch of 50 students is allotted to each lecturer as part of ward counseling system.
- ❖ The mentor helps the students to understand the organization culture, provides guidance on personal issues and guides each student to choose add on programme offered in the institution.

❖ The mentor meets the wards regularly. Parents are invited to participate in the interactive session to know how constructively their wards are utilizing the time at home. Health problems and personal problems are taken care of.

❖ Feedback obtained on this displayed a remarkable changes in their attitude to academic pursuits, so that they appreciate and enjoy closeness with the teachers.

8. Details of faculty development programmes and teachers who benefited during past two years.

--Nil--

9. Participation / contribution of teachers to the academic activities including teaching, consultancy and research.

❖ The faculty members of the Department actively participate in academic activities like

- Seminars.
- Guest Lectures.
- Quiz programmes.
- Project works and Educational tours.

❖ Guest Lectures are arranged with eminent persons like Software Professionals, Consultants, BPO's etc., for the benefit of the students.

10. Collaboration with other Departments and institutions at the national and international levels and their outcome during the past two years.

- ❖ The members of the Department maintain linkages with Sri Venkateswara University, Tirupati.
- ❖ Govt. Degree College for women, Madanapalli.
- ❖ S.V. Degree College, Madanapalli.
- ❖ Rayalaseema Degree College, Punganur.
- ❖ Sreenivasa Degree College, Punganur.

11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years

--Nil--

12. Placement record of the past students and the contribution of the Department to the student placements.

- ❖ The faculty members of the Department motivates the students to pursue higher education and guide the students regarding job opportunities available to computer background graduates.
- ❖ Some of the students are working as Software Engineers and BPO's in Multi National Companies.
- ❖ Many of the students have gone for higher education like M.C.A & MBA and M.Sc (CS).

13. Plan of action of the Department for the next two years.

- ❖ The Department intends to introduce some diploma & Job Oriented courses relating to subjects i.e. Tally 9.1, DTP, ERP Packages like SAP, Oracle 8i/9i/11i, Hardware & Networking etc. to facilitate the students to improve their soft skills.

Valuative Report of the Department of Library Science

1. Faculty profile, adequacy and competency of faculty.

The Department of Library Science was established in 1983. From 1983 to 1993 the department was maintained by unqualified staff member of the college. The library services were further strengthened with the appointment of a qualified librarian from the year 1993.

Name of the Teaching Staff	Designation	Educational Qualifications	Experience
Sri B.R Karunakaran	Lecturer	M.A (Telugu), M.A (Gandhian Thought), M.Ed., M.L.I.Sc., M.Phil., PGDLAN(PostGraduate Diploma in Library Automation and Net working)	15 years

2. Students profile according to programmes of study, gender, region etc.

- Students of all classes and Teaching and non-teaching staff are the members of the library. They utilize the library resources to the maximum possible extent.

Course	Men	Women	Total
All courses	450	230	680
Teaching Staff	20	04	24
Non-teaching Staff	04	---	04
Total	475	233	708

➤ The college is rural area. Telugu is the medium of instruction for the traditional courses like B.A (General), B.Com (General) and hence the students depend mostly on the Telugu medium books.

3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes.

❖ The department follows rules and regulations laid down by the Commissioner of Collegiate Education, A.P, Hyderabad. In addition to that, the department has its own rules and regulations for the effective maintainance of the library. The department is governed by these rules and regulations.

4. Trends in success and drop out rates of students during the past two years.

❖ Every day an average of 100-120- of students utilize the library to quench their thirst for knowledge. At present, available resources are utilized by the members of library to the maximum extent.

5. Learning resources of the departments like library, computers, laboratories and other such resources.

Sl.No	Details of Learning Resources	Total Number
1.	Books in the Departmental library	6583
2.	Journals	20
3.	Posters/ charts	Nil
4.	PowerPoint presentation/C.D's	50
5.	Computers	02

Modern teaching methods practiced and use of ICT in teaching - learning

Library subscribes for 20 general periodicals. Old University question papers and question banks in various subjects are made available to students. The programmes telecast on SAPNET are viewed by the students as a learning resource. The programmes telecast through the channel-II are utilized to interact with the Content Presenter. Also efforts are on to record the MANA TV programmes so that the recorded programmes can be replayed later on when ever the students desire the same.

7. Participation of teachers in academic and personal counseling of students.

- ❖ Students are given orientation classes at the beginning of the academic year to familiarize them with the library, its collection and various services rendered.
- ❖ Students are advised and paid personal attention as and when they approach.
- ❖ Students are given guidance and counseling for their higher studies and employment.

8. Details of faculty development programmes and teachers who benefited during the past two years.

- ❖ To keep abreast with the latest trends in the subject, the faculty member of the library has undergone a Post Graduate Diploma in Library Automation and Net Working at University of Hyderabad.

- ❖ Attended a National Seminar on "changing content of higher education challenges for Librarians" organized by federation of Academic Library Association at Hyderabad on 10.9.05 and 11.9.05 and presented a paper on Internet and its importance.
- ❖ Attended a work shop on library automation organized by Sundarayya Vignana Kendram and Director of Collegiate education, Andhar Pradesh, Hyderabad on 18.3.06 at main hall, Sundarayya Vignana Kendram Baghlingampalli, Hyderabad.
- ❖ Attended INFLIBNET Regional Training Programme on library automation organized by Sri Sri Padmavathi Mahila Viswa Vidyalayam from 12th June to 16th June 2006.
- ❖ Attended a five day training programme on "*Installation and Operation of Soul Software*" organized by Director of Collegiate Education, A.P. Hyderabad in association with UGC. INFLIBNET centre, Ahmedabad from 4th Dec 2006 to 8th December at Indira Priyadharshini Govt, Degree College (women) Nampally, Hyderabad.
- ❖ Attended a National Seminar on NAAC Accreditation Value Education on 30th and 31st December 2007 organized by Internal Quality Assurance Cell of S.V.A Government Degree and P.G College Srikalahasthi and presented a paper on "*Fostering Global Competencies – Non-formal modes of Education*".

9. Participation / contribution of teachers to the academic activities including teaching, consultancy and research

- Participated actively in all the academic activities like admissions, examinations etc.
- Encouraged the students to participate in seminars quiz programmes etc by providing necessary reading material.
- Assisted in conducting career guidance and counseling.

10. Collaboration with other departments and institutions at the national and international level and their outcome during the past two years.

- ❖ The Department of Library Science, Subharam Government Degree College, Punganur is acting as a consultant for providing technical services to the branch public libraries situated in and around Punganur Mandal. This technical consultancy is provided at free of cost.
- ❖ The library has linkages with the B.T. College library, Madanapalli, for inter library loan and resource sharing.
- ❖ The department acts as a consultant for Govt. Junior College (Boys) and Govt. Junior college (Girls) in Punganur in technical work involved in their library. This consultancy is provided at free of cost.

11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years

- ❖ The faculty member of the department of library science, B.R. Karunakaran has been conferred with the degree of master of Philosophy in recognition of his research work on

INFORMATION NEEDS OF SMALL SCALE INDUSTRIES IN CHITTOOR DISTRICT

- ❖ Also the incumbent is registered for Ph.D., in the S.V University as a part-time research scholar under the guidance of Dr. V. Pulla Reddy, Prof. of Library Science S.V University, Tirupathi, and Synopsis is already submitted.
- ❖ Also, in the college, students are guided in small research like Reading habits of the students, Subharam Government Degree College, Punganur-undertaken by third year degree students.
- ❖ Academic library system-a report undertaken by students of second year degree course of the college.

12. Placement record of the past students and the contribution of the department to the student placement.

- ❖ The success rate of students of the college i.e., 67.3% during March /April 2007 University Examination is partly due to the services rendered by the department of library science.

- ❖ So many students of our college got placements after proper utilization of resources and services in the department.

13. Plan of action of the department for the next five years.

- ❖ Planned to subscribe to more number of periodicals to cater to the varied interests of the students.
- ❖ Efforts are on to add more number of titles to the college library, to facilitate the students appearing for competitive examinations and career prospectus.
- ❖ The students are to be guided to acquaint and how and where to find out the reading materials required by them. Plans are there to offer more library services to the members of the college library.
- ❖ Automation of the library services are on cards. Sincere efforts are being made to create an automated environment in the college library.

Alternative Report of the Department of Physical Education
Faculty profile, adequacy and competency of faculty.

The Department of Physical Education started functioning with the inception of college in 1983. .

Name of the Teaching Staff	Designation	Educational Qualification	Experience
Sri E.Eswara Reddy	Lecturer in Physical Education	M.PEd,	8 years

2. Students profile according to programmes of study, gender, region etc.

❖ Total number of students – 680 = Men-450, Women-230

3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes.

❖ The Department acts according to the rules and regulations laid down by the S.V University. Tirupathi. A significant achievement is the establishment of full fledged Gymnasium.

4. Trends in success rate and drop out of students during the past two years.

❖ Not Applicable

5. Learning resources of the departments like library, computers, laboratories and other such resources.

❖ Not Applicable

6. Modern teaching methods practiced and use of ICT in teaching – learning

❖ Not Applicable

7. Participation of teachers in academic and personal counseling of students

- ❖ Students are given orientation classes at the beginning of the academic year on the need of physical fitness.
- ❖ They are encouraged to participate in all Games & sports events.
- ❖ Students are advised and paid personal attention as and when they approach.
- ❖ Students are given guidance and counseling for their higher studies and employment.

8. Details of faculty development programmes and teachers who benefited during the past five years.

Name of the Programme	Name of the Teacher Participated
Refresher Course	Sri. E.Eswar Reddy

9. Participation of teachers in academic activities other than teaching and research.

- ❖ The faculty member participates in all academic activities like Celebrating events such as World Aids Day , World Population Day, Consumer Awareness programmes, Pulse Polio Programmes, Independence Day , Republic Day, N.S.S. Programme, Clean & Green etc.
- ❖ The lecturer in Physical Education was deputed as Manager of Sri.Venkateswara University teams for the following games,
1) 2000-01-Hockey-Madurai Kamaraj University, Madurai.

- 2) 2001-02-Hockey-S.K.University, Ananthapur.
- 3) 2002-03-Basket Ball-Annamalai University, Chidambaram.
- 4) 2004-05-Foot Ball-Kannur University-Kannur, Kerala.
- 5) 2006-07-Volley Ball-Periyar University-Salem.
- 6) 2007-08-Basket Ball-Bharathi Dasan University-Trichi.

10. *Collaboration with other departments and institutions at the national and international level and their outcome during the past two years.*

❖ The Department maintains linkage with

- Department of Physical Education, S.V.U, Tirupati.
- B.T. College, Madanapalle..
- B.R Govt.High School , Punganur
- B.R. Govt. Junior College , Punganur
- Govt. Degree College , Palamner

11. *Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years*

--Nil--

12. *Placement record of the past students and the contribution of the department to the student placement.*

❖ Already mentioned in student Activities

3. Plan of action of the department for the next five years.

- ❖ Laying of cement courts for Basket Ball and Tennis.
- ❖ To establish indoor stadium.

D. Declaration by the Head of the Institution

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and No part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.



Signature of the Head of the institution

Principal
S.R. Govt Degree College with seal:
Punganur - 517 247

Place: Punganur

Date: 12/3/8

APPENDICES

REPORT ON THE ACCOUNTS OF S.R. GOVT. DEGREE COLLEGE, PUNGANUR,
CHITTOOR DISTRICT FOR THE YEAR 2006-07

DATE OF AUDIT : 18-08-2006 TO 23-08-2006 (5 WORKING DAYS)

PART - I

INTRODUCTORY :

General :- The accounts of the S.R. Govt. Degree College, Punganur, Chittoor District were last audited in the month of September 2001. During the present audit the accounts for the period from last audit to date (7/2006) were generally examined and a test check was conducted including number and nominal audit by the local audit party O/o the Principal Accountant General (Civil Audit) Hyderabad from 18-8-2006 to 23-8-2006.

Personnel : The following officials held the post of the Principal, Govt. Degree College, Punganur for the period noted against each.

No	Name of the Principal	From	To
	S/ri M.G. Sugathan, Principal	Last Audit	30-11-2001
	K. Srihar, Principal. (FAC)	1-12-2001	22-02-2004
	G. Gengulu, Principal	23-02-2004	30-09-2005
	M. Doraswami Naidu, Principal. (FAC)	01-10-2005	To date

General Set up : The Principal is the head of the institution. He is assisted by teaching and non-teaching staff for imparting qualitative education and run the administrations of the college. The college offers B.A., B.Com., B.Sc., (MScs) in additions to two Self Finance Courses of B.Sc., Computers & B.Com., Computers.

Internal Check up and Supervision : The internal audit was conducted by the Regional Joint Director, Madras in the Month of 12/2005.

OUTSTANDING PARAS OF PREVIOUS INSPECTION REPORT :

YEAR	PARAS REMAINED
1985-86	II, III, IV, VI, VII, (a) (b) VIII, IX, X, XI

SCHEDULE OF PERSISTENT IRREGULARITIES : - NIL -

PART - II

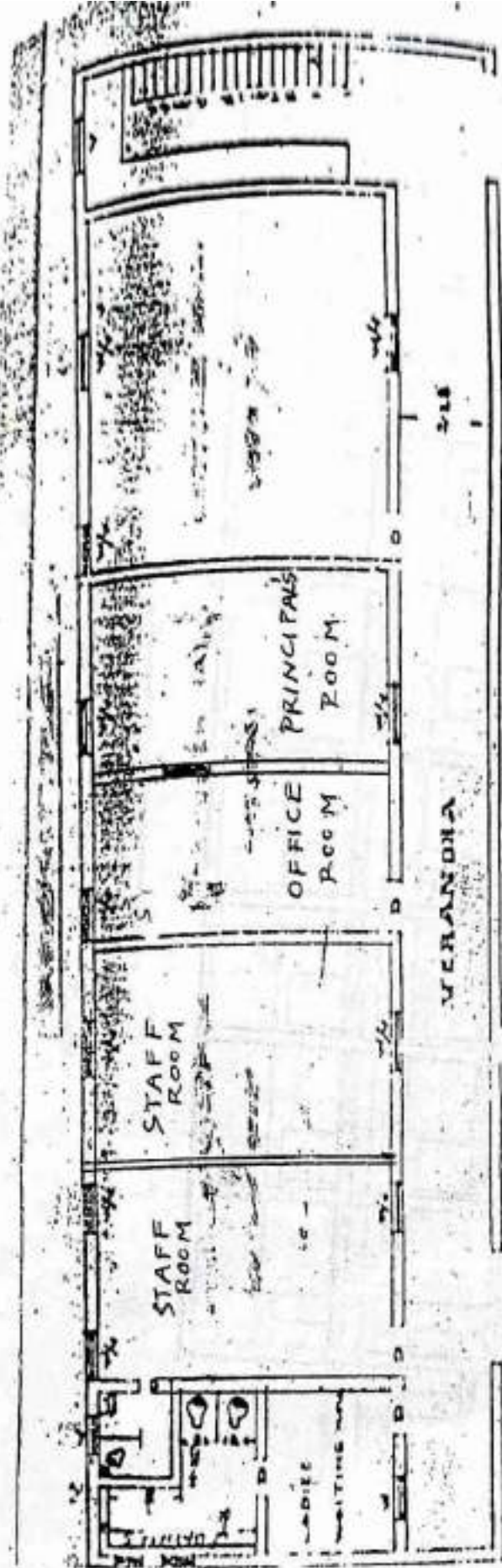
ITEM 'A' : MAJOR IRREGULARITIES : - NIL -

ITEM 'B' : OTHER IRREGULARITIES : VIDE REPORT.

PART - III

AUDIT NOTES : - NIL -

EASTERN WING



314. 1M: 143-00074-200 15371000

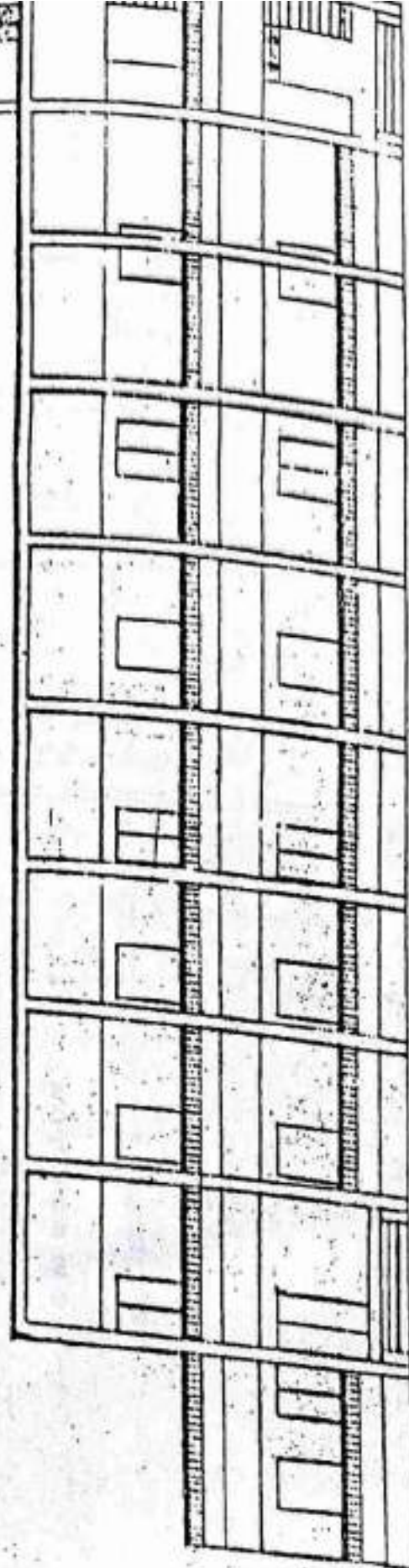
6.11.1957 Ausgewählte Pflanzenarten: — 1. *Myrtille* — 2. *Alnus* 3. *Q. robur*

et al. 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 2679, 2680

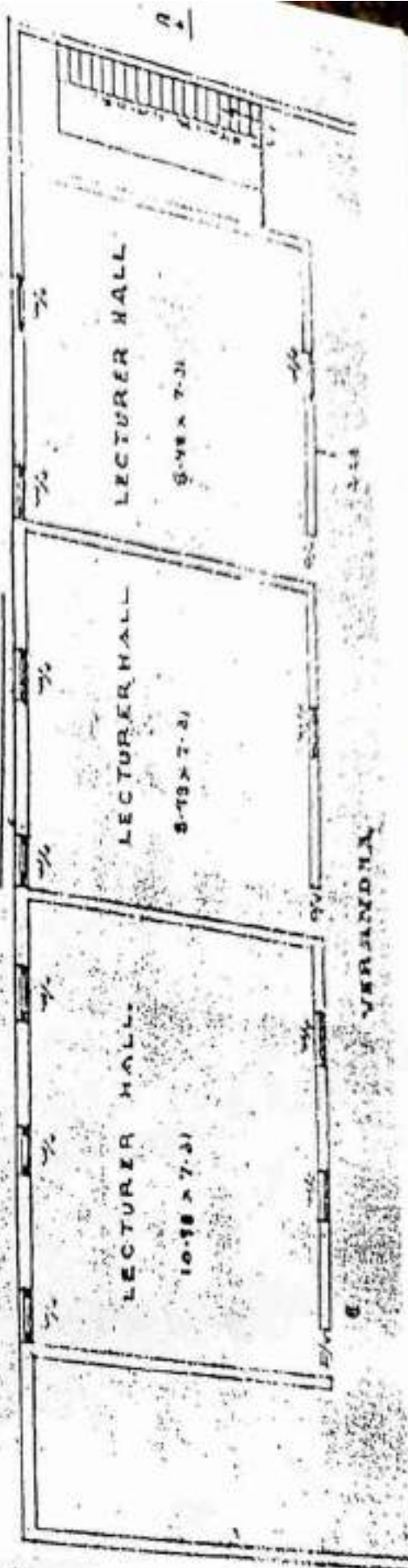
Dr. John C. B. Jones, Secretary, U. S. Bureau of Census

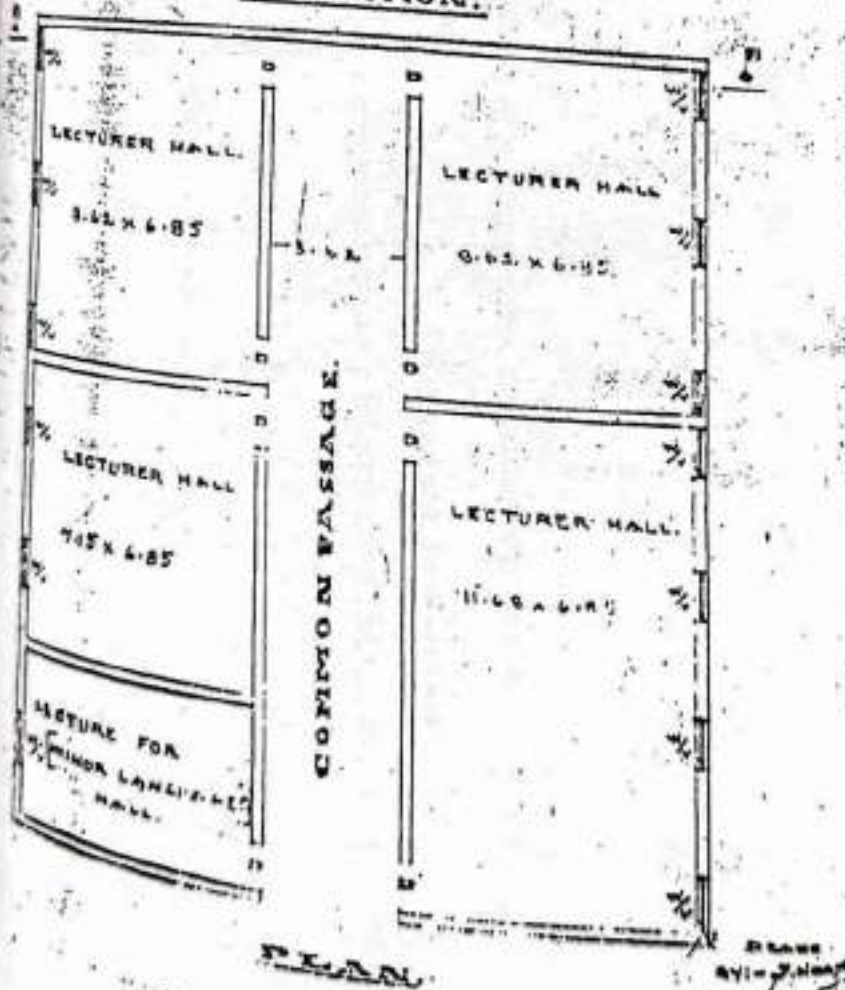
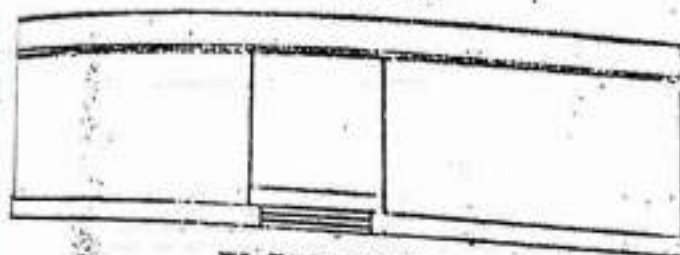
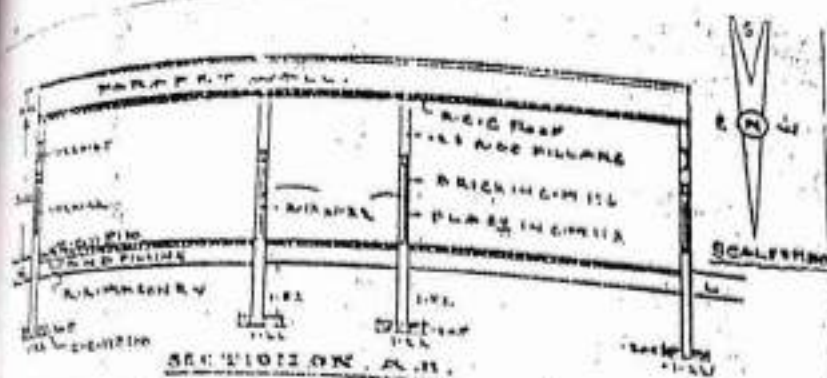
2000-01-01 to 2000-01-01

SUBHARAKM
GOVT DEGREE COLLEGE
PUNGANDUR 1998



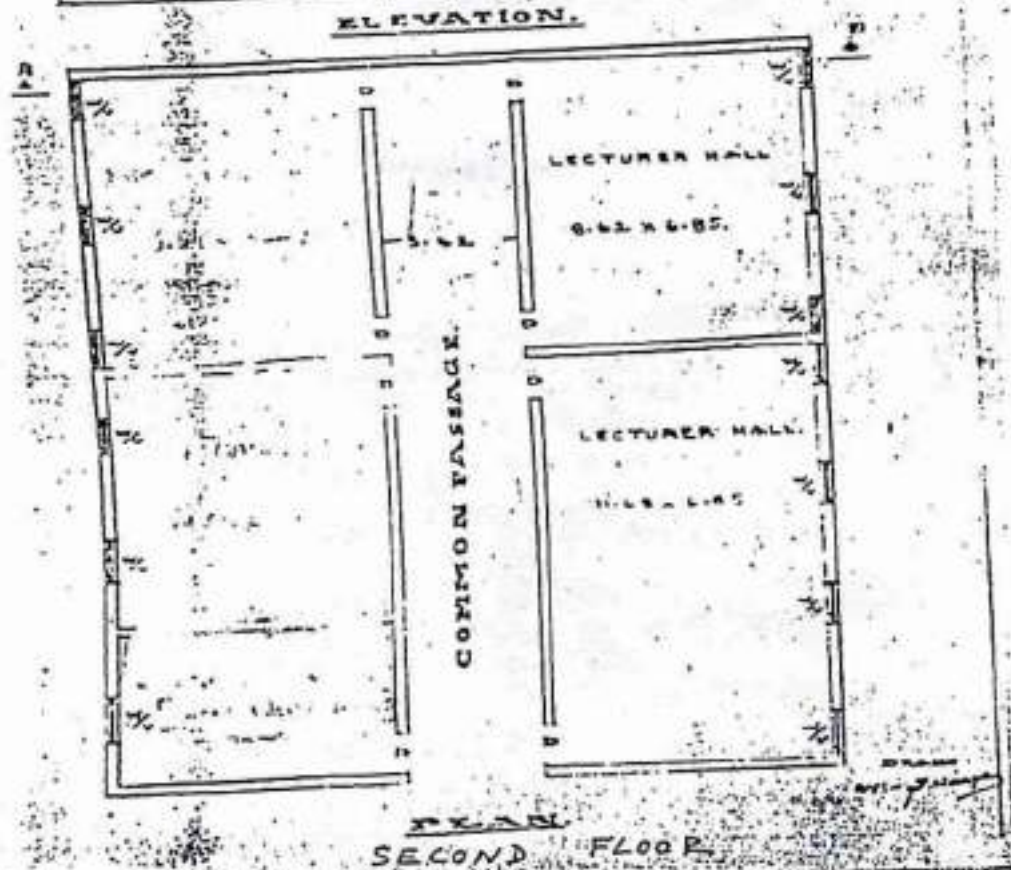
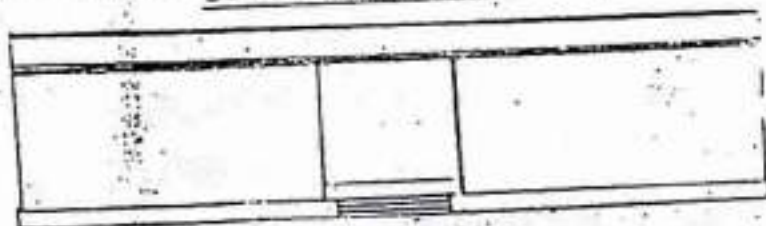
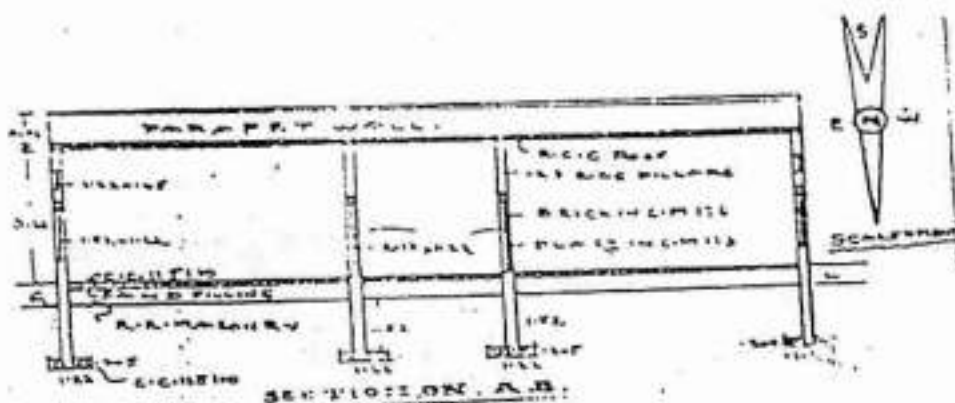
ELEVATION.





GROUND FLOOR
AND FIRST FLOOR

WESTERN WING



Department of Commerce



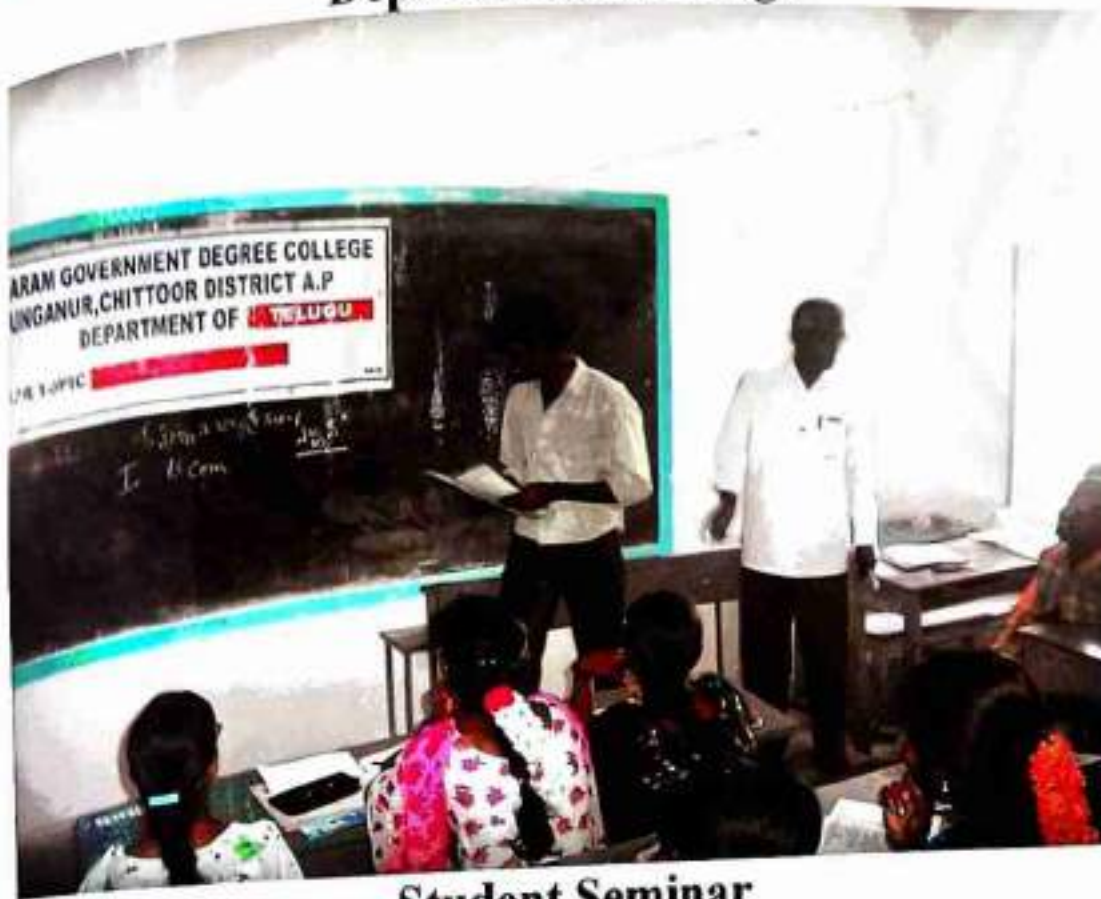
Student Seminar

Department of English



Student Seminar

Department of Telugu



Student Seminar

Department of Hindi



Student Seminar

Department of History



Student Seminar

Department of Economics



Student Seminar

Department of Political Science

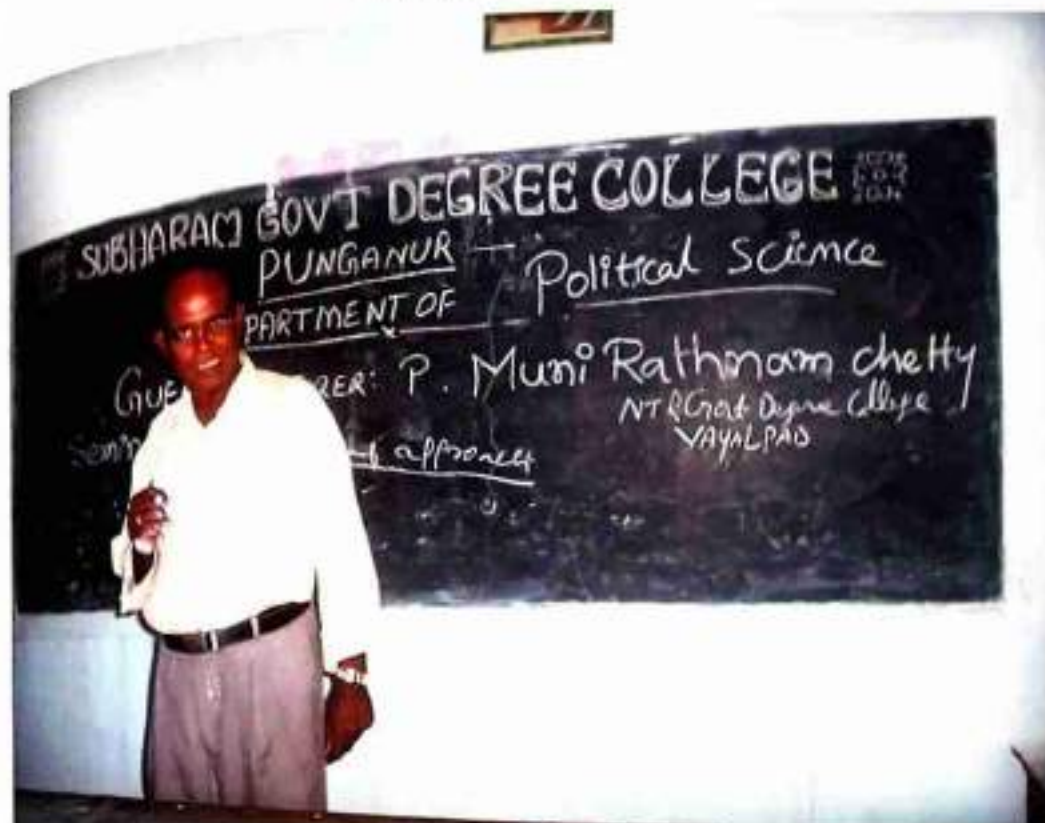


Mock Assembly



Quiz Programme

Guest Lectures



Guest Lecture by Mr.P.Munirathnam Chetty. Lecturer in Political Science
N.T.R. Government .Degree College, Vayalpad.



Guest Lecture by Prof. V.Sundara Raja, Department of Physics,
S.V. University, Tirupathi

Computer Lab



Republic Day Celebration

National Service Scheme



Anti- Filaria Programme

Department of Physical Education

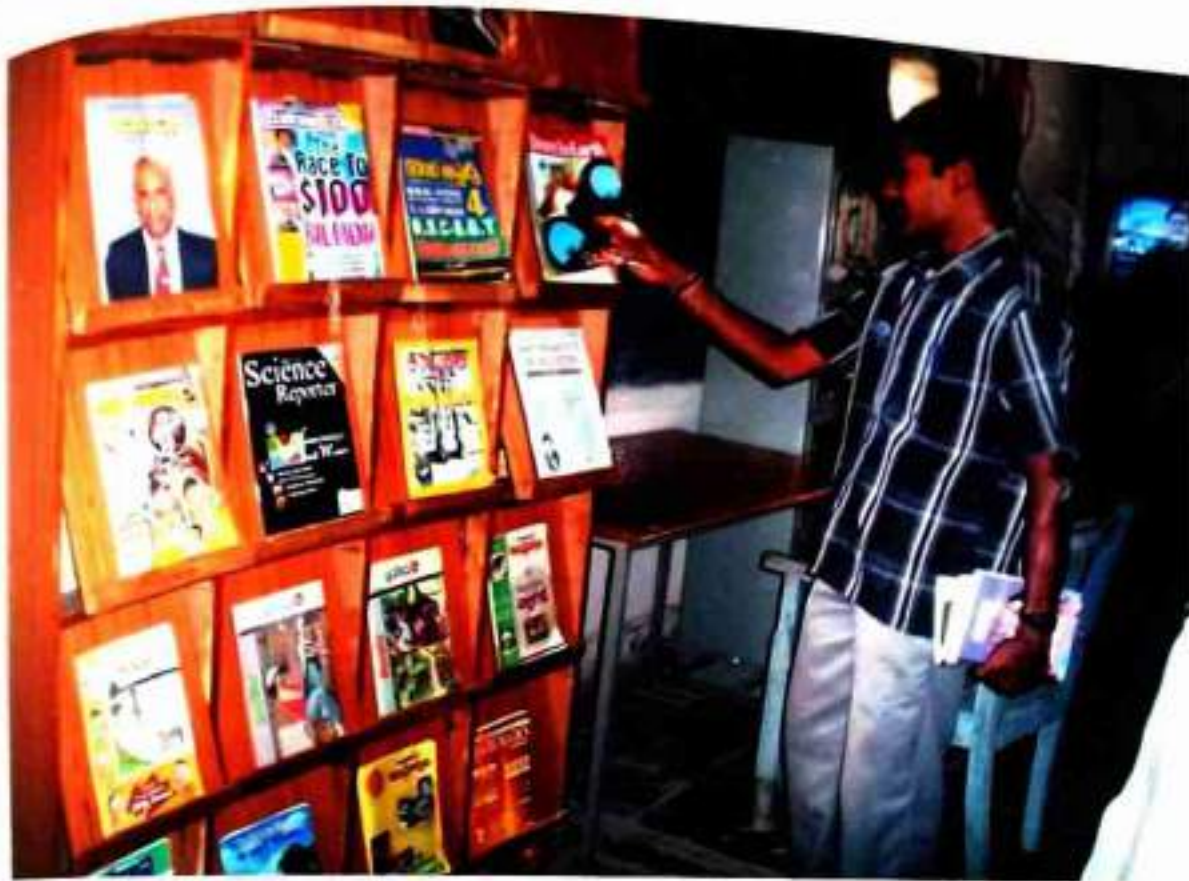


Winners of Games and Sports



Gymnasium

Department of Library Science



Students at reading room quenching their Thirst for Knowledge

MANA TV PROGRAMME



Students Viewing MANA TV Programme

Rangoli



Women Empowerment